



NAILSEA TOWN COUNCIL
COMMUNITY ENGAGEMENT COMMITTEE

Dear Councillor,

You are invited to attend a meeting of Nailsea Town Council's Community Engagement Committee. The meeting will be held on **Wednesday 21st December 2022 at 7:30pm** at Tithe Barn, Church Lane, Nailsea, BS48 4NG. The agenda is set out below.

❖ Do not attend if you have any signs of Covid.

AGENDA

Please turn off mobile phones before the meeting

1. Apologies
2. Declarations of Interest
3. Public Participation
The public may ask a question or make a statement relating to the business to be transacted at this meeting.
4. Confirmation of minutes of the meeting held on 16 November 2022 – **encl**

Minutes of meetings are not a verbatim record of the meeting but are there to record the resolutions made at the meeting. They are draft until approved at this meeting.

5. **Community Reports**
 - a) Nailsea Community Group update, if available
6. **Nailsea Place**
 - a) No. 65 update report Nov 2022 - **encl**
 - b) Report from the Nailsea Community Wellbeing Officer - **encl**
7. **Financial Matters**
 - a) Summary of Committee income and expenditure to 13 December 2022 – **encl**
8. To discuss Nailsea Eat Festival and other events licenced by North Somerset Council
9. Report from North Somerset Council on the cost of additional Community Response Officers (Portishead) - **encl**
10. **CCTV Updates**
 - a) CCTV Log October – **encl**
11. Matters for information
 - Up date on Foreal Youth provision – **encl**
 - Verbal update on the progress of the Telephone Box



Jo Duffy – Town Clerk
Tithe Barn, Church Lane, Nailsea, BS48 4NG

14 December 2022



NAILSEA TOWN COUNCIL
COMMUNITY ENGAGEMENT COMMITTEE

Minutes of the Community Engagement Committee held on
Wednesday 16 November 2022 at 7.30pm at the Tithe Barn, Church Lane, Nailsea

PRESENT: Cllr Bird, Cllr J Blatchford, Cllr M Blatchford, Cllr Frappell, Cllr Hopkinson, Cllr Houlbrook (in the Chair), Cllr Hunt and Cllr Lees. Also in attendance, Cllr Kushner, Cllr Watts, Jules Richardson, Assistant Clerk, 65 High Street Manager, Community Wellbeing Officer and a member of the public.

These minutes have not yet been approved and are in draft form.

CE85/22 APOLOGIES

Apologies were received and accepted from Cllr Argles, Cllr Miller and Cllr Tonkin.

CE86/22 DECLARATIONS OF INTEREST

There were no declarations of interest.

CE87/22 COMMUNITY REPORTS

a) Nailsea Community Group Update

The item was brought forward. There has been an increase in demand for services, the food club and the food bank. 'Here to Help' boxes, which are a one-off anonymous box of items, have been delivered and left on doorsteps. People that come to the group are at crisis point and they are trying to reach more people before that happens. The group are reaching out to wardens in sheltered housing to help those that currently don't seek assistance. Larder donations are increasing again, which is essential as more people are needing help. There have been talks with a hygiene bank in Bristol and number 26 will be a donation point where they can distribute hygiene products. There is a recipe of the week being advertised however it is difficult to create a meal for under £5 but it is especially difficult in Nailsea as there is not a discount supermarket.

It was discussed that the council are looking to ratify a cost of living budget of £60,000 to last for two years, which is to be used to help people in distress in the community. It was asked if the group could liaise with council if they have any ideas and projects related to cost of living. Need has increased for every aspect of the community but especially for single elderly people. Period poverty was discussed and the group have donated items to Nailsea School. They are happy to also provide a basket to be placed in the 6th form area.

CE88/22 PUBLIC PARTICIPATION

A resident raised a question regarding some decisions made regarding grant applications. He asked why the grant for the community group had a stipulation that any money awarded could not be used towards salaries. There are no caveats set for other organisations therefore it was questioned why the community group has been singled out. A councillor did agree that this was an inconsistency and there needs to be further discussion regarding this. Money is given as a grant and it needs consideration if it is fair to use for salaries. Groups need to try to be self-funded but town council should consider all aspects of why money is needed and it is a grey area. The policy should be reviewed and requests are looked at on a case to case basis.

It was asked why a grant had not been awarded for Bill's Community as it is focussed on mental health support and is vital and important service. It was stated that there was no provision for professional help within the group and a more



structured plan was needed. The Community Wellbeing Officer will be looking at additional services that could be introduced to Nailsea.

CE89/22 CONFIRMATION OF MINUTES OF THE MEETING HELD ON 5th October 2022

The minutes were confirmed as an accurate record of the meeting and were signed by the Chair.

b) North Somerset Together Meeting Update – 11 October 2022

Noted.

CE90/22 NAILSEA PLACE

a) Introduction to Jessica Brown – Community Wellbeing Officer

Jessica has registered 65 High Street as a Public Living Room operating on Mondays, Wednesdays and Fridays, 10am to 3pm. Funding of £500 has been granted from North Somerset Council with the possibility of utilising some funds from the town council's cost of living fund. She has visited and encouraged local businesses and spaces to register on the North Somerset Council Map as a public living room and to apply for funding. Many are already offering space but they are not registered. Warm parcels will be collated and distributed in conjunction with the community group. The Works have offered to have a public donations box for customers to purchase puzzle books and activities. Waitrose, Co-op, Poundland, Tesco and the Factory shop have been contacted for donations and there has been a positive initial response. There is a plan to offer 'help yourself' hot drinks and in the future, activities, books and games to be available for use in the front lounge space at 65 High Street. Nailsea Community Group will dispense vouchers for residents to collect boxes from 65 High Street as well as deliver parcels to those who are not able to access 65 High Street.

Jessica is linking with social prescribers and other agencies already providing support and services in Nailsea to identify gaps and areas for improvement. Services are being contacted that are not currently offering face to face support in Nailsea. Signposting information from Nailsea Support Group is being collated and a 65 Hub tab has been added to the Nailseatown.com website. The 65 High Street monthly calendar of activities will be updated with a summary of each organisation. Engagement with 65 High Street to be increased through use of the television screens and social media pages.

There will be a plan for free school holiday activities and crafternoons at 65 High Street hopefully to commence in pre-Christmas week.

It is important to display the value of what 65 gives and to explain that it is not just cost but the value of what it offers.

b) No. 65 Update Report from October 2022

Noted.

65 High Street has a lot of footfall for signposting and the Community Wellbeing Officer will hopefully bring more hirers interested in hiring the rooms.

CE91/22 FINANCIAL MATTERS

a) Summary of Income and Expenditure to 8th November 2022

The meeting noted the summary.

b) Community Engagement Specified Reserves



The meeting noted the Specified Reserves.

c) **Consideration of grants for 2023/24**

The Finance Committee has recommended an amount £58,000 for grants which is a 10% increase than last year, in line with inflation.

Cllr Bird left the meeting at 20:38 and returned at 20:40.

It was agreed to award half of the amount requested to the 1st Nailsea Scouts as the group do have adequate funds in their account. However, the council have historically agreed to support the carnival each year therefore a contribution should be made.

It was proposed by Cllr Hopkinson and seconded by Cllr Frappell for

RECOMMENDATION

the town council to award a grant for £500 to 1st Nailsea Scouts.

The vote was passed with majority in favour.

It was agreed that the condition stipulating that the grant for the community group should not include salary payments to be removed.

d) **Consider projects for the 2023/2024 budget**

Noted.

It was noted that there is currently no provision in the current budget for any changes to the website and for Coronation celebrations. It was agreed that for one off expenditure money could be taken from specified reserves. It was asked for Squarebird to be contacted to enquire why the website was not made compliant before it was handed over.

CE92/22 High Street Telephone Box Project verbal update

Replacement parts have arrived and work will be commencing on 30th November. It has been discussed that the cost may need to be re-assessed. It was suggested the local primary schools could use the box to display seasonal art projects however the box would need lighting on a timer. A miniature museum of Nailsea glass was also suggested and there could be a possibility of pieces being interchanged.

CE93/22 To consider the purchase of a replacement floor scrubber/dryer for the Tithe Barn

Cllr Hopkinson proposed and it was seconded by Cllr Bird

RESOLVED

to purchase a replacement floor scrubber and dryer for the Tithe Barn

The vote was passed with the majority in favour.

CE94/22 CCTV UPDATES

a) **CCTV Log August and September**

The meeting noted the CCTV log.

CE95/22 COMMUNICATION AND SOCIAL MEDIA

a) **Update on Comms and Social Media**



Articles and press releases are now being completed on a freelance basis by Tracey Fowler. There is now a 65 hub tab on the Nailseatown.com website.

CE96/22 MATTERS FOR INFORMATION

It was suggested by a resident that when the council publicise financial information it should be reflected accurately as there were some inconsistencies in the publication of the grant awards last year.

The meeting closed at 21:41

Chairman's signature: _____ Date: _____

DRAFT

NO 65 UPDATE REPORT

NO 65 MISSION STATEMENT

65 High Street is a community venue with multiple uses. It has a particular, but not exclusive, focus on health and wellbeing. As a 'place connecting people' it aims to be informal, welcoming and accessible, offering activities, information and support. The ethos includes developing relationships with and between the widest possible range of relevant organisations and groups within the town and beyond, supporting them to achieve their aims.

Strategically, the focus is a more integrated approach to health and wellbeing between No 65, Tyntesfield Medical Group, North Somerset Council, the Nailsea Support Group and the North Somerset Wellbeing Collective.

No 65 will fulfil relevant objectives identified in the Town Council's 5 Year Strategy and takes a lead role in the Council's investment in creating greater social value for residents.

THE VALUE OF NO 65 WILL BE MEASURED IN TERMS OF:

- Fulfilling the Mission Statement
- Maximising income from hirers within the constraints of a) and efficiently managing costs.
- Acknowledging usage of the building irrespective of whether it generates income.
- Acknowledging the Social Value calculation of activities i.e. the social return for every £1 spent.

OBJECTIVES	AIMS AND ASPIRATIONS AND UPDATE
Day to Day Operations	<p>1. Report to the Community Engagement Committee on activities, actual and potential developments and the financial position.</p> <p>Upcoming sub-committee meetings: normally scheduled for 2 weeks before Community Engagement Committee:</p> <ul style="list-style-type: none">• 18th January 2023• 28th June 2023• 12th April 2023• <p>2. Act as a place for information and 'sign-posting' people to activities and services in the town.</p> <p>Examples of assistance provided during November:</p> <ul style="list-style-type: none">• Assistance with DWP payment into bank account• CANS & NDI signposting• Legal advice enquiries• Help with revising a CV• Assistance with completing a unit on Social Care NVQ online• Enquiry regarding local contractors – signposted the NSC Handyperson services• Enquiry about local card groups• Help completing an application form for a job <p>3. Support the Town Council's climate emergency objectives</p> <p>No update.</p>
Building Relationships	<p>4. Continue to develop relationships with individuals and organisations within Nailsea and North Somerset. Build awareness of No 65, as a valuable and successful model for supporting people within the community, locally and beyond.</p>

NO 65 UPDATE REPORT

	<ul style="list-style-type: none"> • Christmas craft sessions – Jess has arranged free Christmas craft sessions for children on 12th, 19th and 21st December. • Living Well Taking Control (NHS Type 2 Diabetes Prevention Programme) – started on 6th December. A free peer support programme to help make sustainable and healthy lifestyle changes • Off The Record – commencing a youth group from 31st January, Running every other Tuesday evening. • Tyntesfield Patient Participation Group – hosting a Healthier Together for the Winter event on Saturday 17th December. Providing up to date information to local residents on how and where to access NHS services. • Second Step – Wellbeing workshops starting on 11th January, every Wednesday afternoon (apart from the 1st Wednesday of the month) • Team North Somerset – using small meeting room on an ad hoc basis. They assist the most vulnerable and disadvantaged people in the community to secure employment • Dr Rigler visiting with a councillor from Herefordshire and their ICT consultant on 6th January. They are hoping to set up their village hall to become the UKs first rural digital health hub and learning centre.
Social Value	<p>5. Continue to utilise the Social Value software to demonstrate the specific and wider community value of No 65 and the activities that take place there.</p> <p>No update.</p>
People	<p>6. Recruit and retain volunteers for specific projects e.g. Techno-Timid and utility supplier 'switching' service.</p> <p>Nothing to report.</p>
Value for Money	<p>7. Seek to identify any suitable grants to develop No 65.</p> <p>Nothing to report.</p>

Community Wellbeing Officer Update December 2022

Public Living Room Initiative

65 High Street is now a 'community living room' on Mondays, Wednesdays and Fridays offering help yourself hot drinks and snacks as well as a warm/community space.

Co-op kindly donated a £150 voucher, mugs, napkins, colouring books and pencils.

With £500 funding from NSC and the Co-op voucher, we have been able to purchase refreshments and items for warm parcels.

The warm parcels (blankets, gloves, socks) have been donated to Nailsea Community Group for distribution to Nailsea residents (identified by the community group). We are also including information about local services, warm spaces and 65 High Street to try and reach residents that are more isolated.

The Community Living Room is already being used by people that are visiting services within 65 High Street and those coming specifically to use the living room.

Free Family Activities

As part of the 'community living room' we are offering free family activities at 65 High Street in the run up to Christmas.

Using some of the NSC fund and Co-op voucher we have been able to purchase craft materials and refreshments to offer at the activity sessions.

The first pre-school Christmas craft session was a great success with 12 attendees and lots of lovely feedback! Parents gave feedback that it was great to see free activities offered by the Town Council and others said that their children had never done crafts before so it was great to have the opportunity to do this for free with other children/parents/grandparents.

We have two more sessions before Christmas, one of which is fully booked.

I have also launched our Nailsea High Street Christmas Window Trail. People can collect maps from 65 High Street, find the pictures and letters and return the map for a chocolatey treat! We have already had some maps and prizes collected.

Increasing Engagement at 65 High Street

I have started using the 65 High Street facebook page to regularly post updates on local services and activities. These are also being shared to Nailsea Community Group and Nailsea Forum facebook pages to increase engagement and awareness of what's on at 65.

I have updated the '65 Hub' tab on nailseatown.com with a monthly 'what's on' calendar and summaries of each service/group at 65 High Street.

We are also using the window tv screen to promote current and future services and events both at 65 High Street and in Nailsea.

In January we will be welcoming Second Step to offer an afternoon course (3 Wednesdays per month), offering mindfulness, arts and crafts and a wellbeing café.

Second Step will also be offering two sessions focused on managing the menopause in February 2023.

Community Learning (NSC) will be holding a one-off 'Managing money, bills and debt' course in March 2023, a 'Multiply' maths café in February 2023 and the first 5-week workshop based around wellbeing/activities at 65 High Street. These are all aimed at non-working individuals that would like to move back into learning.

All of the above services are free to attend and will be paying a room hire fee which will also increase revenue into 65 High Street.

Linking with external agencies

I have also been spending time meeting with external agencies/services that offer support in Nailsea and the surrounding areas to start to build relationships and increase engagement/signposting.

Detailed Income & Expenditure by Budget Heading 13/12/2022

Month No: 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
COMMUNITY ENGAGEMENT								
<u>200 AWARDS</u>								
4180 ALLOTMENT COMPETITION	0	0	100	100		100	0.0%	
4185 COMMUNITY AWARD	0	0	300	300		300	0.0%	
4190 YOUNG PERSONS AWARD	0	0	100	100		100	0.0%	
AWARDS :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>		<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(500)</u>	<u>(500)</u>				
<u>210 CCTV</u>								
4220 MAINTENANCE	0	18,200	19,100	900		900	95.3%	
CCTV :- Indirect Expenditure	<u>0</u>	<u>18,200</u>	<u>19,100</u>	<u>900</u>	<u>0</u>	<u>900</u>	<u>95.3%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(18,200)</u>	<u>(19,100)</u>	<u>(900)</u>				
<u>220 COMMUNICATION</u>								
4260 NAILSEA TOWN.COM	10,039	2,558	4,000	1,443		1,443	63.9%	
4261 PUBLIC INFORMATION	1,172	788	2,400	1,612		1,612	32.9%	
4265 ELECTION EXPENSES	374	6,843	0	(6,843)		(6,843)	0.0%	
4270 ADVERTISING	2,396	0	500	500		500	0.0%	
4275 NETWORKING EVENT	0	51	0	(51)		(51)	0.0%	
COMMUNICATION :- Indirect Expenditure	<u>13,981</u>	<u>10,240</u>	<u>6,900</u>	<u>(3,340)</u>	<u>0</u>	<u>(3,340)</u>	<u>148.4%</u>	<u>0</u>
Net Expenditure	<u>(13,981)</u>	<u>(10,240)</u>	<u>(6,900)</u>	<u>3,340</u>				
<u>230 NAILSEA PLACE</u>								
4025 SUNDRIES	0	0	300	300		300	0.0%	
4027 NAILSEA GLASS STORAGE	520	360	550	190		190	65.5%	
NAILSEA PLACE :- Indirect Expenditure	<u>520</u>	<u>360</u>	<u>850</u>	<u>490</u>	<u>0</u>	<u>490</u>	<u>42.4%</u>	<u>0</u>
Net Expenditure	<u>(520)</u>	<u>(360)</u>	<u>(850)</u>	<u>(490)</u>				
<u>240 YOUTH SERVICES</u>								
4360 CONTRACT	23,612	18,151	25,000	6,849		6,849	72.6%	
4800 WATER	0	17	0	(17)		(17)	0.0%	
YOUTH SERVICES :- Indirect Expenditure	<u>23,612</u>	<u>18,168</u>	<u>25,000</u>	<u>6,832</u>	<u>0</u>	<u>6,832</u>	<u>72.7%</u>	<u>0</u>
Net Expenditure	<u>(23,612)</u>	<u>(18,168)</u>	<u>(25,000)</u>	<u>(6,832)</u>				

Detailed Income & Expenditure by Budget Heading 13/12/2022

Month No: 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
250 GRANTS								
4400 1ST NAILSEA SCOUTS - CARNIVAL	0	1,000	1,000	0		0	100.0%	
4420 2ND NAILSEA SCOUTS	0	1,000	1,000	0		0	100.0%	
4421 CHRISTMAS DAY LUNCH	50	0	0	0		0	0.0%	
4436 COMMUNITY GROUP	20,000	10,000	10,000	0		0	100.0%	
4438 WAITROSE FOOD BANK PURCHASES	300	0	0	0		0	0.0%	
4440 COMMUNITY TRANSPORT	12,000	13,000	13,000	0		0	100.0%	
4455 FRIENDS OF STOCKWAY RESERVE	310	150	150	0		0	100.0%	
4460 FRIENDS OF TRENDLEWOOD PARK	1,000	1,000	1,000	0		0	100.0%	
4496 NAILSEA ENV & WILDLIFE TRUST	0	150	150	0		0	100.0%	
4501 NAILSEA MEMORY CAFE	500	550	550	0		0	100.0%	
4502 NAILSEA LAWN TENNIS CLUB	0	336	336	0		0	100.0%	
4503 NAILSEA JUNIOR FC	500	0	0	0		0	0.0%	
4540 NAILSEA SKATEBOARDING CONTEST	0	1,000	1,000	0		0	100.0%	
4541 NAILSEA SOCIAL CLUB	0	800	800	0		0	100.0%	
4545 EAT FESTIVALS	1,500	1,500	1,500	0		0	100.0%	
4555 CITIZENS ADVICE NS	18,341	18,892	18,892	0		0	100.0%	
4567 ROTARY N & B	500	0	0	0		0	0.0%	
4605 WELLSRING COUNSELLING	0	4,000	4,000	0		0	100.0%	
4935 GROVE PLAYING FIELD	0	0	1,000	1,000		1,000	0.0%	
GRANTS :- Indirect Expenditure	55,001	53,378	54,378	1,000	0	1,000	98.2%	0
Net Expenditure	(55,001)	(53,378)	(54,378)	(1,000)				
260 OTHER COMMUNITY ENG.								
4700 NAILSEA COMMUNITY TRUST	4,000	4,000	4,000	0		0	100.0%	
4705 PATRONAGE/ LOCAL SOCIETIES	500	500	500	0		0	100.0%	
4710 POPPY WREATH/DONATIONS	17	0	50	50		50	0.0%	
OTHER COMMUNITY ENG. :- Indirect Expenditure	4,517	4,500	4,550	50	0	50	98.9%	0
Net Expenditure	(4,517)	(4,500)	(4,550)	(50)				
760 65 HIGH STREET								
1600 HIRERS	5,870	3,210	5,500	2,290			58.4%	
65 HIGH STREET :- Income	5,870	3,210	5,500	2,290			58.4%	0
4210 ELECTRICITY	0	(240)	0	240		240	0.0%	
5450 BANK CHARGES	0	10	0	(10)		(10)	0.0%	
5545 WHICH Subscription	68	0	0	0		0	0.0%	
5550 SOCIAL VALUE ENGINE M'SHIP	0	600	0	(600)		(600)	0.0%	
5732 TV LICENCE	0	151	0	(151)		(151)	0.0%	

Detailed Income & Expenditure by Budget Heading 13/12/2022

Month No: 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5750 SUNDRIES	244	297	1,350	1,053		1,053	22.0%	
5760 ELECTRICITY	1,295	1,860	2,358	498		498	78.9%	
5765 MAINTENANCE - AD HOC	912	315	1,000	685		685	31.5%	
5770 MAINTENANCE COSTS	1,130	362	1,400	1,038		1,038	25.9%	
5775 WATER	112	278	700	422		422	39.7%	
5785 CLEANING CONTRACT	3,176	2,056	4,750	2,694		2,694	43.3%	
5790 CLEANING SUPPLIES	327	102	300	198		198	33.9%	
5795 FIRE AND SECURITY	1,189	0	350	350		350	0.0%	
5800 GAS	2,571	3,553	2,642	(911)		(911)	134.5%	
5805 REFUSE DISPOSAL	1,683	1,076	1,650	574		574	65.2%	
5810 IT AND TELECOMS	4,612	3,133	4,434	1,301		1,301	70.7%	
5815 COUNCIL TAX	6,238	5,614	7,000	1,387		1,387	80.2%	
5820 PHOTOCOPIER	249	238	550	312		312	43.3%	
5825 STATIONERY	115	138	80	(58)		(58)	172.1%	
5840 NAILSEA PLACE MANAGER	12,929	0	0	0		0	0.0%	
5842 TRAINING	0	0	150	150		150	0.0%	
65 HIGH STREET :- Indirect Expenditure	36,852	19,544	28,714	9,170	0	9,170	68.1%	0
Net Income over Expenditure	(30,982)	(16,334)	(23,214)	(6,880)				
770 NAILSEA ARTS CENTRE @ 65								
1700 COURSE FEES	280	20	0	(20)			0.0%	
NAILSEA ARTS CENTRE @ 65 :- Income	280	20	0	(20)				0
5405 WEBSITE - HOSTING	0	311	0	(311)		(311)	0.0%	
5450 BANK CHARGES	0	2	0	(2)		(2)	0.0%	
5900 COURSE MATERIALS	150	0	0	0		0	0.0%	
NAILSEA ARTS CENTRE @ 65 :- Indirect Expenditure	150	313	0	(313)	0	(313)		0
Net Income over Expenditure	130	(293)	0	293				
COMMUNITY ENGAGEMENT :- Income	6,150	3,230	5,500	2,270			58.7%	
Expenditure	134,632	124,703	139,992	15,289	0	15,289	89.1%	
Movement to/(from) Gen Reserve	(128,482)	(121,473)						
Grand Totals:- Income	6,150	3,230	5,500	2,270			58.7%	
Expenditure	134,632	124,703	139,992	15,289	0	15,289	89.1%	
Net Income over Expenditure	(128,482)	(121,473)	(134,492)	(13,019)				
Movement to/(from) Gen Reserve	(128,482)	(121,473)						



Community Response – Portishead Town Council

About Community Response

The Community Response Team is part of the Safer Communities Service who provide a highly visible frontline service with a focus on preventing and resolving anti-social behaviour across North Somerset.

Community Response Officers respond to problems and incidents in the community, including anti-social behaviour, environmental crime and neighbour disputes.

Officers spend most of their time out in their areas, maintaining a high-profile presence by undertaking regular pre-determined patrols, acting as the 'eyes and ears' in local communities by talking to local residents and businesses about local issues.

The benefits of Community Response

As part of the Safer Communities Service, the Community Response Team is fully integrated with the Community Safety Team and the CCTV Control Room who provide Community Response with weekly core taskings on anti-social behaviour and Community Safety issues affecting the community - in addition to anti-social behaviour reports received by the public.

We have three uniformed Community Response Officers who each have their own area in North Somerset. Officers have an aim of spending 90% of their time out and about in their areas, providing a point of contact for local communities and working with the police and other partners to reduce anti-social behaviour (ASB) in our neighbourhoods. Our Community Response Officers must be:

Visible and accessible to the community by:

- Making themselves known to key local stakeholders such as the local Town & Parish council's, local police beat teams and local residents and businesses
- Ensuring they are accessible, and residents/councillors/partners/businesses know how to get in touch even if they don't see them every week
- Identifying opportunities to maximise time spent out in the communities by using the provided mobile technology, starting/finishing out in areas, using locations other than the Town Hall for administration

Proactively communicating with the community:

- Using social media to promote Community Response activities including use of ASB Tools & Powers interventions (where appropriate) and good news to/partnership working
- Feeding into newsletters such as Town and Parish Council Newsletters
- Providing updates for Councillor briefings
- Attending community meetings

Targeting key local concerns

- Using all and every method of making sure that they are informed of what those concerns are – data/engagement/consultation
- Using enforcement powers to address ASB in local communities
- Working to resolve issues themselves or in partnership getting support as necessary from colleagues/other agencies where appropriate.

Tools & Powers

The Community Response service is ideally placed as part of the local authority as it allows officers to be authorised under various legislation which is only available to local authorities.

Community Response officers are also accredited under the Community Safety Accreditation Powers, giving them some of the same powers of a PCSO, creating a hybrid between a council environmental officer and Police Community Safety Officer.

Council Powers

Community Response Officers are duly authorised by North Somerset Council to use various legislation in order to investigate and take action against anti-social behaviour. This includes the Anti-Social Behaviour, Crime and Policing Act 2014 which provides Community Response Officers with a number of tools and powers which enable the officers to deal with a wide range of anti-social behaviour and low-level crime. These powers include:

- **Public Space Protection Orders** - Community Response have powers to report anyone found to be breaching any of North Somerset's Public Space Protection Orders which include dog fouling, littering, street drinking and misuse of public toilets.
- **Community Protection Warning & Notices** - Allows Community Response to deal with a wider range of environmental and 'place-based' behaviours, against a wide range of perpetrators. It can include requirements to ensure problems are rectified and that steps are taken to prevent the behaviour occurring again.

When dealing with anti-social behaviour and low-level crime, there are significant overlaps between various council departments. Community Response Officers work alongside other departments across North Somerset Council to bring together knowledge from various teams such as Environmental Protection and Area Officers to ensure that issues can be resolved efficiently and effectively.

Community Safety Accreditation Powers

Community Response Officers are accredited officers under the Community Safety Accreditation Scheme (CSAS). This gives our Community Response Officers the same powers as a Police Community Support Officer. These powers include:

- Power to have access and share information/intelligence with Avon & Somerset Police (this also allows Community Response officers to request Police National Computer checks)
- Power to issue penalty notices for disorder
- Power to issue fixed penalty notices for cycling on a footpath
- Power to issue fixed penalty notices for truancy
- Power to require name and address

Under the CSAS scheme, it is an offence to:

- fail or refuse to provide an Accredited Person with your name and address
- assault an Accredited Person or person assisting them
- obstruct an Accredited Person or person assisting them

Coverage

Community Response Officers work seasonal shift-patterns which is entirely flexible to meet demand. This including working early mornings, evenings and weekends to address anti-social behaviour issues, attend council meetings, community events and support enforcement operations.

Uniform and equipment

The Community Response uniform has been specifically designed to ensure that our officers are highly visible, approachable and safe whilst they are out in the community, whilst ensuring that officers look different from the Police and other enforcement teams.

The uniform consists of a grey polo shirt and black trousers to set Community Response apart from the Police. Officers are also issued with police standard high-visibility body armour to keep officers safe and maximise visibility in the community.



All of our officers are fully equipped with a laptop and smartphone which enables officers away from the office, allowing them to maximise their time in the community. Officers are also equipped with an NSC radio and body worn video camera to keep officers safe.

How we can help Portishead Town Council

We can provide additional Community Response Officers which can be flexible based on the budget and needs of Portishead Town Council to reduce anti-social behaviour and improve Community Safety in the local area.

The additional officer funded by Portishead Town Council would be dedicated to focussing on tackling anti-social behaviour and improving Community Safety within the civil parish of Portishead and as directed by the town council.

What would they be doing?

Portishead is great place to live which has grown significantly over the last few years. However, like many other areas, the town faces a complex set of changes particularly in the social context as the town's population changes rapidly.

Employing 1 full-time Community Response Officer which would be dedicated for Portishead would bring significant opportunities to have a positive and meaningful impact on improving community safety in the town. Some examples include:

Marina – The dedicated Portishead Community Response Officer will be able to spend as much time as needed to help deal with clashes of lifestyle and anti-social behaviour in and around the Marina

Social Housing Estates – Our Community Response Team works closely with Registered Social Landlords (RSLs) such as Alliance Homes. The dedicated Community Response Officer will be able to work alongside RSLs to improve housing estates such as Avon Way to resolve neighbourhood issues such as disputes and untidy gardens.

Business Engagement – Unlike other Towns, Portishead does not have a Business Improvement District or Street Warden provision. The dedicated Community Response Officer would be able to fulfil this role by engaging with businesses on a daily basis to identify and resolve issues.

Youth ASB – Portishead has a number of anti-social behaviour hotspots which emerge every year such as the lake grounds, Wyndham Way and bird hides. The dedicated Community Response Officer would be able to work with schools and partners to educate young people but also use early interventions to divert young people away from anti-social behaviour and crime.

Improve ASB Enforcement – Community Response Officers have a range of tools and powers to enable them to deal with issues from dog fouling to begging. A dedicated officer for Portishead would enable us to increase enforcement in Portishead to help tackle issues that matter to local communities.

Unlocks the full CCTV potential – Community Response works in partnership with our CCTV control Room, helping to make full use of the newly upgraded CCTV system in Portishead to tackle ASB.

Costs (**this is based upon 2020/21 figures and the trade union/council are currently in negotiation about the annual increase to basic salary*)

1 x Full-Time Community Response Officer	Basic Salary - £25,930 Employers NI Contribution - £2,375 Employers Pension Contribution - £6,400 Total salary costs - £34,705 + 10% overheads charge - £3,470.50 (this is reduced from standard council overheads charge of 25% based upon shared responsibility with the town council and their use of town council sites for work etc).
Total	£38,175.50

As the additional Community Response would be joining an existing team, setup time, costs and additional resources are kept to a minimum.

North Somerset CCTV Log Book

Nailsea

Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
01/10/2022	09:00	Saturday	Police	Missing Person	Monitored	Not Found			Nailsea
Comments Observations fro a described 37 year old male missing person									
Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
03/10/2022	22:31	Monday	Police	Missing Person	Monitored	Found		High Street	Nailsea
Comments Observations for a described suicidal male missing person, male located, police attend to speak to him									
Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
04/10/2022	00:50	Tuesday	Police	Fighting	Monitored	Police Attend		Somerset Square	Nailsea
Comments Observations following reports of 2 males fighting, police attend to speak to 1 male									
Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
06/10/2022	20:00	Thursday	Police	Missing Person	Monitored	Not Found		Clevedon Wa k	Nailsea
Comments Observations for a described male missing person									
Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
10/10/2022	22:50	Monday	Police	Criminal Damage	Monitored	Police Attend		High Street	Nailsea
Comments Observations for a male following reports of criminal damage, police attend to arrest him									
Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
13/10/2022	21:56	Thursday	Police	Public Disorder	Monitored	Police Attend	Glassblower	Colliers Wa k	Nailsea
Comments Observations following reports of a male causing disorder									
Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
17/10/2022	23:54	Monday	Police	Assault	Monitored	Situation Monitored			Nailsea
Comments Observations for a described vehicle, driver is wanted for assault									

NOTICE OF PRICE INCREASE FROM APRIL 2023

NOTICE OF PRICE INCREASE FROM APRIL 2023

As announced in Thursdays budget a national living wage and Minimum wage increase was set from April 2023 with a suggested raise of 9.5% to the national minimum wage, with this in mind and the raising costs of pretty much everything it is regrettably but necessary to implement a price increase going forward from April 2023. Based mostly on staff wage increases Foreal will be implementing an increase of 5.5% to cover these costs, this is necessary to take our support workers wages to just above the minimum wage. The 2.5% increase that occurred in last years budget was to cover national insurance contribution costs and therefore staff did not see a rise in real money terms, however this has been reversed and will now contribute to the staff pay increase that will be implemented. In addition the increase is necessary to cover the significant price hikes to pretty much all of Foreal's overhead costs, including insurances, accountancy fees and pension contributions.

**COSTING PROPOSAL FOR YOUTH WORK DELIVERY AT NAILSEA
6T5 FROM APRIL 2021 PRICES INCLUDE 5.5% INCREASES**

**From £2016.82 to £2127.75 and increase of £1331.16 annually
A Total annual cost of 25,532.94**

PLANNED DELIVERY:

Youth Worker – 13hrs weekly

Will oversee and manage the planning, delivery, reporting, administration and supervision and support of Youth Support Workers, Liaison and promotion within schools as well as support Youth Work Sessions.

15hrs of Youth Support Workers weekly (x40)

Responsible for supporting the Senior Youth Support worker in programme planning and all delivery aspects.

Training and CPD time

2hrs of Senior Management to supervise and support lead worker

PLANNED SESSIONS

Monday Senior Session 6.15 – 8.45

Thursday Junior Session 3.45 – 6.15

Thursday Senior Session 6.30 – 9.00