

NAILSEA TOWN COUNCIL

COMMUNITY ENGAGEMENT COMMITTEE 16 NOVEMBER 2016

A meeting of the Community Engagement Committee will be held on
Wednesday **16 November 2016 at 7.30pm at The Tithe Barn.**



AGENDA

Please turn off mobile phones before the meeting

1. Apologies
2. Declaration of Interests
3. Confirmation of the minutes of the meeting held on 28 September 2016 – previously circulated
4. **Financial Matters**
 - a) Statement of Income and Expenditure to 7 November 2016 – **encl**
 - b) Consideration of a draft budget for 2017-18 - **encl**
5. **Public Consultation**
 - a) Consideration of an update on the public consultation
 - b) To consider a consultation specifically for retailers and businesses following the town-wide survey
6. To consider an update from the working party on improvements to the Town Council's web-site
7. **CCTV**
 - a) Consideration of the effectiveness of CCTV following recent incidents at the skatepark
 - b) To consider the CCTV Log Book for September 2016 - **encl**
8. To consider the provision of a youth shelter at Millennium Park
9. **Reports of Working Party**
 - a) Youth Provision Working Party minutes 18 October 2016 - **encl**
10. Any Other Business



ian Morrell – Town Clerk
Tithe Barn, Church Lane, Nailsea BS48 4NG

9 November 2016

**NAILSEA TOWN COUNCIL – COMMUNITY ENGAGEMENT COMMITTEE
MEETING, 16 NOVEMBER 2016**

Minutes of the meeting of the Community Engagement Committee held on Wednesday 16 November at 7.30pm in the Tithe Barn, Church Lane, Nailsea.



PRESENT: Cllr Jameel in the Chair, Cllr Barclay, Cllr Bird, Cllr Frappell, Cllr Hamblin, Cllr Heappey (at 7.32pm), Cllr Hunt, Cllr Lees, Cllr Packham, Cllr Petford, Cllr J Tonkin, Cllr Wilson and the Clerk. In attendance, Cllr Barber, Cllr Holt, Cllr Middleton and Cllr Ponsonby.

It was pointed out to the members of the public that not all the councillors were members of the committee, and so were not entitled to vote.

CE69/16 APOLOGIES for absence. None.

CE70/16 DECLARATIONS OF INTERESTS
None.

CE71/16 MINUTES of the Committee meeting held on 28 September 2016 were signed by the Chair as a correct record.

Cllr Heappey arrived.

CE72/16 FINANCIAL MATTERS

a) Statement of Income and Expenditure to 7 November 2016
Noted.

b) Consideration of a draft budget for 2017-18

Cllr Packham asked whether the estimate for expenditure on Nailsea Place was adequate, given the decision to purchase No 65 High Street. It was agreed that the Clerk would review the figures and report back to the Finance and Policy committee.

Other than this, members agreed the budget.

CE73/16 PUBLIC CONSULTATION

a) Consideration of an update on the public consultation

The Clerk said that the survey was being promoted at the market on Saturday and at the library.

Cllr Jameel asked if any more councillors could volunteer to promote the survey at the Library. She said she has been promoting the survey on social media and encouraged other people to do the same.

b) To consider a consultation specifically for retailers and businesses following the town-wide survey

It was agreed that this needs to be reviewed following the results of the current survey, which of course would be shared with the Chamber of Trade and Commerce.

CE74/16 TO CONSIDER AN UPDATE FROM THE WORKING PARTY ON IMPROVEMENTS TO THE TOWN COUNCIL'S WEB-SITE

Cllr Bird said that a meeting had taken place with the developers of the Cirencester Town web-site, but they had not produced a proposal as promised.

The working party has met Squarebird, who are based in Nailsea. They have local knowledge and appear to have the technical capability. Cllr Petford said that the web-sites they have already developed show an imaginative and engaging approach.

A meeting is being arranged for the working party to consider a proposal from Squarebird, with the aim that they would present to the committee at its next meeting.

CE75/16 CCTV

a) Consideration of the effectiveness of CCTV following recent incidents at the skatepark

Cllr Lees said that the recent vandalism at the skatepark should have been captured on the CCTV cameras, and the fact it was not begs the question as to the point of spending nearly £20,000 a year on the system.

Cllr Packham said that if the Council wanted a really effective system it would need to replace all the cameras.

Cllr Hunt said that Nailsea was relatively crime-free, but the skatepark should be monitored.

Cllr Ponsonby said that the CCTV system was reviewed in detail when she was Chair of Council. The system is more of a deterrence than a benefit in terms of providing evidence of incidents. The Council could replace the system or cut its losses and then monitor the situation, but it would have to consider the consequences if something serious happened.

Cllr Barber said the CCTV cameras had been installed after riots on the High Street, has been a deterrent and the Council should not consider removing them.

Cllr Packham said that the Storennet system depends on CCTV coverage so there are wider implications to removing the cameras. He explained that the major cost was the line rental payable to BT. The Clerk reported that the Council has a 3-month notice period with BT for the line rental.

The Clerk said that the recorded image quality depends on cameras, cables and the receiving and recording equipment at the control centre in Weston-super-Mare. The cost of the fibre-optic cable is very expensive and depends on installation by BT. He had done a great deal of research on wireless CCTV, and North Somerset Council said it was testing new technology, but no satisfactory proposal for replacing the existing system had been proposed. Cllr Frappell asked whether CCTV infrastructure could be installed at No 65 High Street when the Town Council owned it.

Cllr Lees said he thought that the CCTV system was no longer a deterrent.

Cllr Middleton said there are 4 purposes of CCTV: viewing live images; assisting the Police in monitoring incidents; reviewing recorded images; and deterrence. There is no means to measure deterrence.

It was proposed by Cllr Lees and seconded by Cllr Wilson

RESOLVED to review ways of improving the current CCTV system, including the recording of images.

The vote was 11 in favour and one against.

It was agreed to set up a working party to review CCTV, with a membership of Cllr Jameel, Cllr Lees, Cllr Packham, Cllr Ponsonby and Cllr Wilson.

b) To consider the CCTV Log Book for September 2016

The contents were noted, although Cllr Middleton reiterated that much of the information in it is not self-explanatory.

CE76/16 TO CONSIDER THE PROVISION OF A YOUTH SHELTER AT MILLENNIUM PARK

This item was deferred to the next meeting.

CE76/16 REPORTS OF WORKING PARTY

a) Youth Provision Working Party minutes 18 October 2016

Noted.

Cllr Tonkin said that his name should be added to the list of attendees.

CE78/16 ANY OTHER BUSINESS

None.

The meeting closed at 8.09pm.

Chairman's signature



Date:

18.1.17

Month No : 8

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>COMMUNITY ENGAGEMENT</u>						
200	AWARDS					
4180	ALLOTMENT COMPETITION	52	100	48		48
4185	COMMUNITY AWARD	0	300	300		300
	AWARDS :- Expenditure	<u>52</u>	<u>400</u>	<u>348</u>	<u>0</u>	<u>348</u>
	Net Expenditure over Income	<u>52</u>	<u>400</u>	<u>348</u>		
210	CCTV					
4210	ELECTRICITY	2,007	1,000	-1,007		-1,007
4215	LINE RENTAL	13,454	16,000	2,546		2,546
4220	MAINTENANCE	0	2,700	2,700		2,700
4225	MONITORING	0	400	400		400
	CCTV :- Expenditure	<u>15,461</u>	<u>20,100</u>	<u>4,639</u>	<u>0</u>	<u>4,639</u>
	Net Expenditure over Income	<u>15,461</u>	<u>20,100</u>	<u>4,639</u>		
220	COMMUNICATION					
4260	TOWN TALK	515	2,000	1,485		1,485
4261	PUBLIC INFORMATION	1,550	0	-1,550		-1,550
4265	ELECTION EXPENSES	0	500	500		500
4270	ADVERTISING	409	1,000	592		592
	COMMUNICATION :- Expenditure	<u>2,474</u>	<u>3,500</u>	<u>1,027</u>	<u>0</u>	<u>1,027</u>
	Net Expenditure over Income	<u>2,474</u>	<u>3,500</u>	<u>1,027</u>		
230	NAILSEA PLACE					
4025	SUNDRIES	0	3,000	3,000		3,000
4300	PROFESSIONAL FEES	0	10,000	10,000		10,000
4310	RESEARCH COSTS	0	2,000	2,000		2,000
	NAILSEA PLACE :- Expenditure	<u>0</u>	<u>15,000</u>	<u>15,000</u>	<u>0</u>	<u>15,000</u>
	Net Expenditure over Income	<u>0</u>	<u>15,000</u>	<u>15,000</u>		
240	YOUTH SERVICES					
4360	CONTRACT	11,634	23,000	11,366		11,366
4365	ACTIVITIES	410	1,000	590		590
4370	PURCHASES	0	1,000	1,000		1,000
	YOUTH SERVICES :- Expenditure	<u>12,044</u>	<u>25,000</u>	<u>12,956</u>	<u>0</u>	<u>12,956</u>

At : 10:17

Forward Budget Detail - By Centre

Note :- (-) Net Expenditure means INCOME is greater than EXPENDITURE

	Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
200 AWARDS						
4180 ALLOTMENT COMPETITION	100	100	0	0	0	0
4185 COMMUNITY AWARD	300	300	0	0	0	0
4190 YOUNG PERSONS AWARD	0	100	0	0	0	0
Total Over Head Expenditure	400	500	0	0	0	0
AWARDS - Net Expenditure	400	500	0	0	0	0
210 CCTV						
4210 ELECTRICITY	1,000	1,000	0	0	0	0
4215 LINE RENTAL	16,000	16,000	0	0	0	0
4220 MAINTENANCE	2,700	2,700	0	0	0	0
4225 MONITORING	400	400	0	0	0	0
Total Over Head Expenditure	20,100	20,100	0	0	0	0
CCTV - Net Expenditure	20,100	20,100	0	0	0	0
220 COMMUNICATION						
4260 TOWN TALK	2,000	2,000	0	0	0	0
4261 PUBLIC INFORMATION	0	2,500	0	0	0	0
4265 ELECTION EXPENSES	500	500	0	0	0	0
4270 ADVERTISING	1,000	500	0	0	0	0
Total Over Head Expenditure	3,500	5,500	0	0	0	0
COMMUNICATION - Net Expenditure	3,500	5,500	0	0	0	0
230 NAILSEA PLACE						
4025 SUNDRIES	3,000	4,000	0	0	0	0
4300 PROFESSIONAL FEES	10,000	10,000	0	0	0	0
4310 RESEARCH COSTS	2,000	1,000	0	0	0	0
Total Over Head Expenditure	15,000	15,000	0	0	0	0
NAILSEA PLACE - Net Expenditure	15,000	15,000	0	0	0	0
240 YOUTH SERVICES						
4360 CONTRACT	23,000	24,000	0	0	0	0
4365 ACTIVITIES	1,000	1,000	0	0	0	0
4370 PURCHASES	1,000	1,000	0	0	0	0
Total Over Head Expenditure	25,000	26,000	0	0	0	0
Total Income	0	0	0	0	0	0
YOUTH SERVICES - Net Expenditure	25,000	26,000	0	0	0	0
250 GRANTS						
4400 1ST NAILSEA SCOUTS -	750	750	0	0	0	0

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At : 10:17

Forward Budget Detail - By Centre

Note :- (-) Net Expenditure means INCOME is greater than EXPENDITURE

		Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
4410	2467 (NAILSEA) SQUADRON	900	800	0	0	0	0
4415	2ND NAILSEA SCOUTS-MAY	550	550	0	0	0	0
4420	2ND NAILSEA SCOUTS	450	450	0	0	0	0
4426	AVON WILDLIFE TRUST	0	2,000	0	0	0	0
4435	COMM. ALCOHOL & DRUG	500	600	0	0	0	0
4440	COMMUNITY TRANSPORT	11,000	11,000	0	0	0	0
4445	CROSSROADS (CARING FOR	200	200	0	0	0	0
4450	CRUSE BEREAVEMENT	780	0	0	0	0	0
4455	FRIENDS OF STOCKWAY	275	200	0	0	0	0
4460	FRIENDS OF	2,000	2,000	0	0	0	0
4465	GOLDEN OLDIES CHARITY	482	491	0	0	0	0
4475	MENCAP - COOL SUMMER	250	200	0	0	0	0
4480	N & D PROSTATE SUPPORT	150	150	0	0	0	0
4485	NAILSEA BOWLS CLUB	500	0	0	0	0	0
4490	NAILSEA CONCERT	300	300	0	0	0	0
4491	NAILSEA CRICKET CLUB	0	2,000	0	0	0	0
4495	NAILSEA DISABILITY	8,000	8,000	0	0	0	0
4500	NAILSEA FESTIVAL OF MUSIC	1,000	1,000	0	0	0	0
4501	NAILSEA MEMORY CAFE	0	792	0	0	0	0
4505	NAILSEA SHEDDERS	1,380	1,000	0	0	0	0
4510	NAILSEA SUMMER	3,500	0	0	0	0	0
4515	NAILSEA THEATRE CLUB	750	600	0	0	0	0
4530	NAILSEA METHODIST	750	750	0	0	0	0
4540	NAILSEA SKATEBOARDING	1,000	1,000	0	0	0	0
4545	NEAT	80	0	0	0	0	0
4550	NORTH SOMERSET ARTS	0	2,000	0	0	0	0
4555	NORTH SOMERSET C.A.B.	8,876	9,339	0	0	0	0
4560	PARKINSON'S UK NW	1,000	1,000	0	0	0	0
4565	PHOENIX FRIENDSHIP CLUB	300	0	0	0	0	0
4570	SOMERSET STORYFEST	950	550	0	0	0	0
4575	ST PETER'S HOSPICE	600	1,000	0	0	0	0
4580	TRANSITION TOWN NAILSEA	250	0	0	0	0	0
4590	VISION NORTH SOMERSET	349	0	0	0	0	0
4595	VITALISE	0	354	0	0	0	0
4605	WELLSPRING COUNSELLING	1,500	2,000	0	0	0	0
4610	WEST OF ENG M S THERAPY	350	0	0	0	0	0
4615	WRVS NAILSEA DAYCARE	1,000	1,000	0	0	0	0
4620	YOUNG CARERS OF NAILSEA	0	350	0	0	0	0
	Total Over Head Expenditure	50,722	52,426	0	0	0	0
	GRANTS - Net Expenditure	50,722	52,426	0	0	0	0
260 OTHER COMMUNITY ENG.							
4700	NAILSEA COMMUNITY TRUST	3,000	4,000	0	0	0	0
4705	PATRONAGE/ LOCAL	500	300	0	0	0	0
4710	POPPY WREATH/DONATION	100	50	0	0	0	0
4715	RIDE/SWIM SCHEME	1,500	1,400	0	0	0	0
4720	ROYAL BRITISH LEGION	70	100	0	0	0	0

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At : 10:17

Forward Budget Detail - By Centre

Note :- (-) Net Expenditure means INCOME is greater than EXPENDITURE

	Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
Total Over Head Expenditure	5,170	5,850	0	0	0	0
OTHER COMMUNITY ENG. - Net Expenditure	5,170	5,850	0	0	0	0
Total Budget Expenditure :	119,892	125,376	0	0	0	0
Income :	0	0	0	0	0	0
Net Expenditure	119,892	125,376	0	0	0	0

North Somerset CCTV Log Book

Nailsea

Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
02/09/2016	13:30	Friday	Storenst	Theft	Monitored	Situation Monitored	Waitrose	High Street	Nailsea
<p>Comments: Observations on a described male following reports of theft, details and directions of travel passed to security</p>									
03/09/2016	16:00	Saturday	Storenst	Theft	Monitored	Situation Monitored	Boots	Somersset Square	Nailsea
<p>Comments: Observations on a male and female following reports of theft, staff attend to retrieve the goods, couple then run off and are lost to sight</p>									
03/09/2016	16:15	Saturday	Storenst	Theft	Police Informed	Situation Monitored	SuperDrug	Somersset Square	Nailsea
<p>Comments: Observations on a male reported to be passing forged currency, police informed with directions of travel passed</p>									
05/09/2016	12:37	Monday	Police	Theft	Monitored	Situation Monitored			North Somerset
<p>Comments: Observations for a described stolen vehicle</p>									
05/09/2016	12:42	Monday	Storenst	Public Disorder	Monitored	Police Attend		Crown Glass Place	Nailsea
<p>Comments: Observations on a group following reports of disorder, police attend to arrest 1</p>									
05/09/2016	18:25	Monday	Police	Traffic Collision	Monitored	Situation Monitored			North Somerset
<p>Comments: Observations for a described vehicle following reports of dangerous driving</p>									
05/09/2016	19:30	Monday	Tape/Digital	Burglary	Monitored	Other		Colliers Walk	Nailsea
<p>Comments: Evidence viewed in connection with burglary</p>									
05/09/2016	19:59	Monday	Police	Missing Person	Monitored	Not Found			North Somerset
<p>Comments: Observations for a described 13 year old female missing person</p>									
07/09/2016	12:48	Wednesday	Police	Theft	Monitored	Police Attend	SuperDrug	Somersset Square	Nailsea
<p>Comments: Observations for a described male and others following reports of theft, police attend to arrest 2 males</p>									
07/09/2016	15:45	Wednesday	Police	Theft	Monitored	Police Attend	Waitrose	Somersset Square	Nailsea
<p>Comments: Observations on 2 described males following reports of attempted theft, males kick off, police attend to arrest 2 males</p>									

Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
07/09/2016	18:55	Wednesday	ANPR	Missing Person	Monitored	Not Found			North Somerset
Comments Observations for a described vehicle being driven by a described suicidal male missing person									
07/09/2016	20:20	Wednesday	Police	Traffic Other	Monitored	Situation Monitored			North Somerset
Comments Observations for a described vehicle being driven by a wanted male									
07/09/2016	22:50	Wednesday	Police	Missing Person	Monitored	Not Found			North Somerset
Comments Observations for a described 15 year old male missing person									
09/09/2016	15:35	Friday	Storenet	Theft	Monitored	Situation Monitored	Iceland	Somerset Square	Nailsea
Comments Observations for a partially described vehicle following reports of theft									
12/09/2016	22:20	Monday	Police	Drink/Drugs Related	Monitored	Police Attend			Nailsea
Comments Observations for a described vehicle, female driver believed to be intoxicated, police attend to stop the vehicle and arrest 1 female									
13/09/2016	07:08	Tuesday	Police	Theft	Monitored	Police Attend			Nailsea
Comments Observations for a described vehicle following reports of theft									
15/09/2016	18:04	Thursday	Police	Drink/Drugs Related	Monitored	Situation Monitored			North Somerset
Comments Observations for a described vehicle, driver believed to be intoxicated									
15/09/2016	18:33	Thursday	Police	Domestic Dispute	Monitored	Situation Monitored			North Somerset
Comments Observations for a described vehicle following reports of a domestic dispute									
16/09/2016	17:16	Friday	Storenet	Theft	Monitored	Situation Monitored	Boots	Somerset Square	Nailsea
Comments Observations on a described male following reports of theft, security attend to stop the male then escort him back to the store									
18/09/2016	01:40	Sunday	ANPR	Burglary	Monitored	Situation Monitored			North Somerset
Comments Observations for a described vehicle used in burglary									

Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
20/09/2016	10:30	Tuesday	Storenet	Theft	Monitored	Situation Monitored	SuperDrug	Somerset Square	Nailsea
Comments Observation for a described female following reports of theft									
20/09/2016	20:06	Tuesday	Police	Missing Person	Monitored	Found			Nailsea
Comments Observations for a described 14 year old female missing person, reported to have returned home at 20:53									
21/09/2016	10:12	Wednesday	Police	Theft	Monitored	Situation Monitored			Nailsea
Comments Observations for a described vehicle following reports of theft									
21/09/2016	11:56	Wednesday	Storenet	Missing Person	Monitored	Found	The Original Factory Shop	High Street	Nailsea
Comments Observations for a described 3 year old female missing person, found by staff at 11:57									
22/09/2016	19:30	Thursday	Self	Drink/Drugs Related	Police Informed	Police Attend	Skate Park	Scotch Horn	Nailsea
Comments Observe a large group drinking and takking drugs, police informed and attend									
23/09/2016	20:19	Friday	Self	Drink/Drugs Related	Police Informed	Police Attend	Skate Park	Scotch Horn	Nailsea
Comments Observe a group of 5 youths taking drugs, police informed and attend to speak to all									
24/09/2016	18:02	Saturday	Storenet	Theft	Monitored	Situation Monitored	Waitrose	Somerset Square	Nailsea
Comments Observations for a described male and female following reports of theft									
25/09/2016	02:27	Sunday	Police	Public Disorder	Monitored	Police Attend	Royal Oak	High Street	Nailsea
Comments Observations on a described male following reports of disorder, police attend to speak to the male and move him on									
25/09/2016	21:15	Sunday	Tape/Digital	Burglary	Monitored	Other	Poundland	Somerset Square	Nailsea
Comments Evidence viewed in connecticon with burglary									
25/09/2016	21:15	Sunday	Police	Missing Person	Monitored	Not Found			North Somerset
Comments Observations for a described 48 year old male missing person									

**NAILSEA TOWN COUNCIL
YOUTH PROVISION WORKING PARTY**

Minutes of Meeting: TUESDAY 18TH OCTOBER 2016

In attendance: Cllrs J Blatchford, Hunt, Jameel, Lees, Karen Pike, Ian Morrell and Sue Walker.

Ian reported that there was a need to discuss the situation with Foreal which ties into the issues with the use of Youth House. He also hoped that Mark Raby would be attending the meeting as he wanted to discuss the provision of a Youth Shelter in Millennium Park.

Karen explained that the numbers of young people attending the senior sessions on a Monday evening have declined and for this reason they feel the need to make some changes. They have spoken with the young people using the afternoon session and they would really like to have another session during the week.

Ian confirmed that the Town Council still want to take over Youth House but they are still trying to negotiate with North Somerset Council on the terms.

Cllr Jameel arrived at 10.07am.

Karen confirmed that if they were required to uproot the young people this would have an impact.

Ian said that the Council are not expecting North Somerset Council to take away the use of the building. Cllr Hunt said that the Council needed to be more persuasive about trying to get North Somerset Council to agree terms.

Cllr Hunt asked what is provided for the afternoon sessions or do they just chat with the young people and what age group they are.

Karen confirmed that there is a programme set for every session and most of the young people do join in with the programme and the age of the group is year 7 plus.

Cllr Lees asked what time the afternoon session runs. Karen confirmed that it is 3.45 to 6.15pm. The Youth Leader Deb Stephenson has given in her resignation so a new youth leader will need to be appointed. She explained that she had asked one of the other youth workers if they would be interested in taking over the Youth Leader role but they had declined. Karen suggested that as from January 2017 two afternoon sessions per week should be started along with the outreach work for the third session. She would be happy to take over the Youth Worker role as she had someone that would be able to take over her position at Pill youth provision.

Ian asked Karen if the Town Council had control over Youth House how she would like to see the building developed.

Karen confirmed that it can be difficult sharing a space but that the young people just want to take ownership by putting things on the walls and feeling they have a say in the way forward.

Ian said that putting the heart back into the building by replacing the coffee bar in the first instance would make a huge difference.

Cllr Tonkin said that the council should be looking at all the facilities in the town and in particular what Youth House could provide.

Cllr Lees suggested leasing the former Gilly's Café building.

Karen confirmed that it had been suggested having a hub at the Millennium Park near the skate park which the young people would like and use.

Ian said that a hub sounded great as an add on but would not be a solution for all the youth provision.

Ian reported that Mark Raby had confirmed that other than the £4,000 from the Town Council for a youth shelter they had raised a further £2,800 so they are ready to move forward. Ian had confirmed that the Town Council would be able to organise the planning application but consultation would be required by talking to young people.

Cllr Wilson left the meeting at 10.50am.

Ian confirmed that he would contact Mark Raby and Neil Wylie to ask them to proceed with the consultation on providing a youth shelter.

Karen confirmed that she had a document on providing youth shelters which she had downloaded for Clevedon and would pass it on to Ian.

The meeting closed at 10.55am.