

NAILSEA TOWN COUNCIL

A meeting of Nailsea Town Council will be held on
Wednesday 17 May 2017 at 7.30pm at The Tithe Barn



AGENDA

Please turn off mobile phones before the meeting

1. Election of Chairman and signing of the Declaration of Acceptance of Office
2. Election of Vice-Chairman and signing of the Declaration of Acceptance of Office
3. Apologies
4. Declaration of Interests
5. Public Participation
6. Chairman's Remarks
7. **Annual Matters**
 - a) Title Deeds, Leases and list of Town Council property for inspection, available in the office
 - b) Confirmation of the role of the Responsible Finance Officer
 - c) Consideration of the Attendance List for 2016-17 – **encl**
 - d) To consider appointments to committees, working parties and other bodies - **encl**
8. **Financial/Legal/Staffing Matters**
 - a) Statement of Income and Expenditure to 31 March 2017 (accounts from 1 April not available until 2016-17 year-end accounts closed, in week commencing 15 May) - **encl**
 - b) Cash and Reserves statement. To note there is an approx. 2016-17 budget underspend of £30,000 - **encl**
 - c) Payments made report not available until 2016-17 year accounts are closed.
 - d) To consider re-appointing Fair Account as the internal auditor for the year 2017/18, see Clerk's Report
 - e) To consider a request by Nailsea School for financial assistance with the cost of the minibus service for picking up students, see Clerk's Report
9. Reports from District Councillors
10. **Reports of Committees and working parties**
 - a) Planning Committee 5 April and 26 April 2017 - **encl**
 - b) Environment and Leisure Committee, 5 April 2017 - **encl**
 - c) Finance and Policy Committee, 29 March 2017 – **encl**
 - d) Community Engagement, 3 May 2017 - **encl**
11. Consideration of concerns raised by Tickenham Parish Council regarding road safety, see Clerk's Report
12. Consideration of dispensations for councillors, see Clerk's Report
13. To consider a consultation by the Department for Communities and Local Government entitled 'Running Free: Consultation on Preserving the Free Use of Public Parks' - **encl**
14. To consider appointing councillors as judges for the Annual Allotment Competition
15. **Items to Note**
 - a) Parking at the east end of the High Street, see Clerk's Report
 - b) Letter from a resident regarding the X8 bus service - **encl**
 - c) Letter from the Contest Director of the Nailsea Community Skatepark Festival – **encl**
 - d) Letter from Mrs Cynthia Dobson regarding the Community Award, see Clerk's Report
 - e) Letter from Backwell and Nailsea Support Group (Carers Support Alliance), see Clerk's Report
16. Questions asked under Standing Order 25
17. Invitations to Attend – see Clerk's Report
18. Any Other Business

NAILSEA TOWN COUNCIL

Minutes of the Town Council meeting held on Wednesday 17 May 2017 at 7.30pm in the Tithe Barn, Church Lane, Nailsea.



PRESENT: Cllr Packham in the Chair, Cllr Barclay, Cllr Bird, Cllr J Blatchford, Cllr M. Blatchford, Cllr Frappell, Cllr Hamblin, Cllr Heappey, Cllr Holt, Cllr Lees, Cllr Middleton, Cllr Petford, Cllr Phillips, Cllr A. Tonkin, Cllr J Tonkin, Cllr Wilson, the Clerk and Assistant Clerk.

66/17 ELECTION OF CHAIRMAN

Cllr Frappell nominated Cllr Packham as Chairman, saying he had done an excellent job and she thought he should be given the opportunity to see through the projects started as Chairman. This was seconded by Cllr Hamblin.

There were no further nominations. It was

RESOLVED: that Cllr Packham would be appointed Chairman of the Town Council for the ensuing year.

Cllr Packham signed the Acceptance of Office form, witnessed by the Clerk and took the Chair.

67/17 ELECTION OF VICE CHAIRMAN

Cllr J Tonkin proposed Cllr J Blatchford as Vice Chairman, seconded by Cllr Lees.

Cllr Petford proposed Cllr Hunt as Vice Chairman, seconded by Cllr Frappell.

It was agreed that a paper ballot should be taken, which resulted in 8 votes for each member nominated.

It was suggested that the election of Vice Chairman could be delayed until the next meeting when other members of the Council would be present.

Further to this it was suggested that the Council could have 2 Vice Chairmen as there was nothing in legislation or the Council's Standing Orders to say this could not be permitted.

It was proposed by Cllr Heappey and seconded by Cllr J Tonkin

RESOLVED: to appoint both Cllr J Blatchford and Cllr C Hunt as Vice Chairmen for the ensuing year.

The vote was 13 in favour and 2 against, with 1 abstention.

Cllr J Blatchford signed the Acceptance of Office form, witnessed by the Clerk. Cllr Hunt would complete this at the earliest opportunity.

68/17 APOLOGIES

Were received and accepted from Cllrs Barber and Hunt.

69/17 DECLARATION OF INTERESTS

None.

70/17 PUBLIC PARTICIPATION

None.

71/17 CHAIRMAN'S REMARKS

Cllr Packham expressed his thanks to Cllr Hunt for being Vice Chairman for the previous year. Looking ahead, the purchase and development of 65 High Street is moving forward. The Youth Club has now moved upstairs and the working party is considering the refurbishment of downstairs. Plans are being put in place and the Clerk has secured a £50,000 grant with the Good Things Foundation for a Pathfinder Project to help improve people's understanding and use of IT. There are currently only 2 other projects in the country, with the objective of 20 projects in the next 3 years.

Further to the town wide consultation in November, it was agreed that the Chairs of each committee would work together to analyse the results and make recommendations to Town Council.

Cllr Packham reported that the planning application for the development on Engine Lane had been submitted earlier that day, although it was likely to take some time to be registered.

Cllr Packham and Cllr Phillips had been to the Planning Inspector's examination of North Somerset Councils Site Allocations Plan earlier that day and Cllr Phillips, Cllr Barclay and the Clerk had been the previous day. The inspector had said in her preliminary report that North Somerset must increase its number of site allocations by 20% meaning 2,500 new housing allocations would need to be found to ensure 21,000 dwellings were created in the 2006-2026 timeframe. The Clerk said the inspector had implied that North Somerset Councils figures were not realistic as they stood and didn't allow for shortfall in actual dwellings delivered.

Cllr Packham said the Green-Belt had not been mentioned but reviewing it would be an option for North Somerset Council to consider as they decide how to go forward.

Cllr J Blatchford said he understood from a recent ALCA meeting that there was a shortage of people to build new houses.

Cllr Lees asked if the Town Council would change its housing policy if a development was given permission at Youngwood Lane.

Cllr Packham said it would have to. He also said the current target of 1000 homes for Nailsea would have to be adjusted as it was the only town identified with space for growth.

72/17 ANNUAL MATTERS

a) Title Deeds, Leases and list of Town Council property

These were confirmed.

b) Confirmation of the role of the Responsible Finance Officer

It was proposed by Cllr Frappell and seconded by Cllr Middleton

RESOLVED: To confirm the Clerk - Mr Ian Morrell, as the responsible Finance Officer for Nailsea Town Council.

The vote was unanimous.

c) Consideration of the Attendance List for 2016 – 17

Noted.

d) To consider appointments to committees, working parties and other bodies

Community Engagement

Cllrs Barclay, Bird, J Blatchford (ex officio) Frappell, Hamblin, Heappey, Hunt (ex officio), Frappell, Lees, Packham (ex officio), Petford, A Tonkin and Wilson.

Environment and Leisure

Cllrs Barber, Barclay, J Blatchford (ex officio), Frappell, Hamblin, Holt, Hunt (ex officio), Lees, Middleton, Packham (ex officio), J Tonkin and Wilson.

Planning

Cllrs Barber, Barclay, Bird, J Blatchford (ex officio), Frappell, Hunt (ex officio), Lees, Middleton, Packham (ex officio), Phillips, J Tonkin and Wilson.

Finance and Policy

Cllrs J Blatchford (ex officio), M Blatchford, Frappell, Heappey, Holt, Hunt (ex officio), Lees, Middleton, Packham (ex officio), Phillips, A Tonkin and Wilson.

Premises working party

Cllrs Frappell, Hunt, Lees, Packham, Petford and J Tonkin.

Quality Council

Cllrs Frappell, Hunt and Middleton.

Community Safety

Cllrs Barclay, Heappey, Holt and Wilson.

Nailsea Place incorporating Youth Services

Cllrs J Blatchford, Frappell, Hamblin, Heappey, Holt, Hunt, Lees, Petford, A Tonkin and Wilson.

ALCA

Cllrs J Blatchford and Lees.

Nailsea and Backwell Children's Partnership
Cllr Hamblin.

Nailsea in Bloom
Cllrs Barclay, Frappell and A Tonkin.

It was proposed by Cllr Middleton and seconded by Cllr J Tonkin

RESOLVED: to appoint the Councillors listed to the committees, working parties and other bodies indicated, for the ensuing year.

The vote was unanimous.

73/17 FINANCIAL / LEGAL/ STAFFING MATTERS

a) Statement of Income and Expenditure to 31 March 2017

The Clerk reported that accounts from 1 April had not been available until the 2016 - 17 year-end accounts were closed. This had now happened and the new data would be available for the Finance and Policy committee meeting on 31 May.

b) Cash and Reserves Statement

The Clerk explained there was an approximate £30,000 budget surplus on the 2016-17 budget. There was even a £10,000 spend over that budgeted but income was £30,000 higher. This is due to the current accounting system being set up in a way that does not allow for separate reporting of Capital Schemes and Revenue. This will be addressed to ensure that in future income and spending for Capital schemes are shown separately from overall revenue.

c) Payments made

This report was not available as the 2016-17 accounts had not been closed and new data entered prior to the meeting.

d) To consider re-appointing Fair Account as the internal auditor for the year 2017/18

Cllr Middleton felt that although Fair Account have done a good job, it was good practice to test the market and so proposed, seconded by Cllr Heappey

RESOLVED: to appoint Fair Account as the Council's internal auditor for the year 2017 / 18, but to review options for 2018-19.

The vote was unanimous.

e) To consider a request by Nailsea School for financial assistance with the cost of the minibus service for picking up students

Cllr Packham clarified that due to the increase in year 7 students, particularly from Long Ashton, Nailsea School were now looking for a second bus.

Cllr Middleton said that other schools who provide vehicles for pupils out of their catchment area charge enough to cover the cost. He wondered if Nailsea should

- f) Health and Safety
- g) Pension Scheme
- h) Publication Scheme (Freedom of Information Act 2000)
- i) Other

<ul style="list-style-type: none"> • Advertising Casual Vacancies • Disability Equality • Equal Opportunities 	<ul style="list-style-type: none"> • Neighbourhood Policing – Resident Protection Policy • Prosecution Policy • Race Relations
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It was proposed by Cllr Heappey and seconded by Cllr Middleton

RESOLVED **to readopt these policies unamended.**

The vote was unanimous and the minutes were adopted by the Council.

d) Community Engagement Committee, 3 May 2017

Cllr Petford introduced the report of the committee and the recommendation

CE30/17 CONSIDERATION OF THE NAILSEA PLACE INITIATIVE

b) Consideration of a draft proposal from 2BU Productions for an Arts and Health Initiative

RESOLVED: **that £10,000 of the £30,000 already allocated to establishing Nailsea Place should be budgeted for initial projects and workshops to be agreed by the working party.**

The vote was unanimous and the report was adopted by the Council.

76/17 CONSIDERATION OF CONCERNS RAISED BY TICKENHAM PARISH COUNCIL REGARDING ROAD SAFETY

Cllr Barclay said that traffic counts he had conducted between August 2016 and May this year had recorded an increase in traffic through Stone Edge Batch, although not by a great amount.

There was discussion around which section of Clevedon Road was being referred to in the correspondence from Tickenham Parish Council and whether the suggestion was to reduce the speed limit or something else.

Cllr Blatchford said that in Bristol where the speed limit had been reduced to 20mph they had seen an increase in accidents.

Cllr Middleton asked where exactly the Town boundary is and the Clerk advised it was at the Land Yeo.

Cllr Packham and Tonkin suggested asking Rob Thompson at North Somerset Council for advice on what the solution may be.

The Clerk reported in a recent meeting with another Highways Officer it had been suggested that a reduction in speed limit from 40 – 30mph generally produces an average decrease of just 2mph.

Cllr Lees suggested that it may be that the section of road causing concern lies in Tickenham.

There was discussion around sites recently sold for development in Tickenham and whether section 106 money should be used to address concerns on the road.

Cllr Holt said that she understood Tickenham were looking for Nailsea's support in raising the issue with North Somerset, rather than financial help.

It was agreed that the Clerk would respond to Tickenham Parish Council to clarify the issue in order to consider alongside with other areas of concern on the highways in and around Nailsea.

77/17 CONSIDERATION OF DISPENSATIONS FOR COUNCILLORS

The Clerk explained that the Code of Conduct allows for councillors to be granted dispensation from declaring an interest at every relevant meeting provided the Town Council has given permission.

Dispensations were requested by Cllr Frappell for the High Street and retailing, Cllr Hamblin and A Tonkin for allotments, Cllr Heappey in relation to 71 High Street and Cllr A Tonkin for Nailsea Community Trust and The Federation of Hannah More Infant and The Grove Schools.

Cllr J Tonkin requested dispensation on behalf of himself and Cllr Barber in relation to Planning meetings. Cllr Barber will not vote on applications at Planning Committee meetings as she does not wish to prejudge them prior to their consideration at North Somerset Council. Cllr Tonkin will vote on applications but reserves the right to change his mind at District level, should any application subsequently change.

It was proposed by Cllr Middleton and seconded by Cllr Packham

RESOLVED: to agree to dispensations for Cllrs Frappell (High Street and retailing), Cllr Hamblin (allotments), Cllr Heappey (71 High Street) and Cllr A Tonkin (allotments, Nailsea Community Trust and The Federation of Hannah More Infant and The Grove Schools), Cllr J Tonkin (planning) and Cllr Barber (planning).

The vote was unanimous.

78/17 TO CONSIDER A CONSULTATION BY THE DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT ENTITLED 'RUNNING FREE: CONSULTATION ON PRESERVING THE FREE USE OF PUBLIC PARKS'

Cllr Middleton said he understood the perspective of Stoke Gifford Parish Council on maintenance costs for the park after the fun runs. He would like to think that Nailsea

would allow such events to take place for free. His concern was that the Government was now taking this decision out of the hands of local councils.

Discussion took place about organised activities and events currently taking place in Millennium Park and it was confirmed by the Clerk that permission is sought for these from the District Council.

Cllr Lees agreed with Cllr Middleton and felt the Town Council should have a say.

Cllr Frappell said there was a difference in events such as the Fair and an organised fun run – it would be dreadful to charge for people to use the park for a run.

Cllr Wilson agreed, saying the runs help to promote good health and are not to make money.

Cllr Packham reported that an email had been received from a resident following the May Fair this year, to remark on the good condition Millennium Park was left in.

Cllr Heappey left the meeting at 8.21pm.

Cllr J Tonkin said that North Somerset Council has an Open Spaces Manager and most open spaces would need permission for larger events anyway.

It was proposed by Cllr Packham and seconded by Cllr Middleton

RESOLVED: **to respond to the consultation to say Local Councils should retain the right to decide on granting permission for events held in parks and have the freedom to charge or not.**

The vote was 14 in favour and 1 abstention.

79/17 TO CONSIDER APPOINTING COUNCILLORS AS JUDGES FOR THE ANNUAL ALLOTMENT COMPETITION

Cllr Packham and Cllr Phillips agreed to be judges for this year's competition. Cllrs Hunt and Barber who were not present would be asked after the meeting if they would like to help with judging.

80/17 ITEMS TO NOTE

a) Parking at the east end of the High Street

Cllr Bird asked how long the loading bay had been there and why it had only recently been enforced. He felt it was not needed and should be removed.

The Clerk reported that it had been there for around 10 years and it has just been enforced as North Somerset Council have just obtained the powers to do so. He was meeting with Allan Taylor (Parking Services Manager for North Somerset Council) on Friday and could provide an update after this.

Cllr Frappell asked if there should be a marking on the road to make it clear that this was a loading bay and different from the surrounding 1-hour parking bays.

There was concern from Cllr Petford that enforcing this loading bay would impact the businesses as for years people have parked there for just a few minutes to use the shops at that end of the High Street.

Cllr Packham questioned why incorrect use of the Loading Bay was being enforced but parking on double yellow lines on the service road was not.

Cllr Blatchford remarked that there was illegal parking on pavements frequently, all over the town. Cllr J Tonkin explained that this was not covered under the Civil Parking Enforcement rights obtained by North Somerset Council.

b) Letter from a resident regarding the X8 bus service

Cllr Packham said he had recently written to First Bus to complain about the service and hadn't realised until they replied that they subcontracted some routes to A-Bus.

Cllr Packham was concerned that Nailsea is likely to see development in the future and good public transport is important to ensure residents from across the town can access amenities.

Cllr Middleton asked if First Bus published utilisation of their services and asked if the Council could request to see this.

Cllr Bird asked if late night buses were subsidised by North Somerset Council.

Cllr J Tonkin said that there were often no fare paying passengers using the buses after 9am.

c) Letter from the Contest Director of Nailsea Community Skatepark Festival

The letter was noted by the Council.

d) Letter from Mrs Cynthia Dobson regarding the Community Award

Members noted the letter.

e) Letter from Backwell and Nailsea Support Group (Carers Support Alliance)

The letter was noted.

81/17 QUESTIONS ASKED UNDER STANDING ORDER 25

None.

82/17 INVITATIONS TO ATTEND

None.

83/17 ANY OTHER BUSINESS

a) Cllr Frappell explained that Fran Newton has been working for nearly 10 years to put some artwork on the wall behind the Village Green. She has come across Mosaic Madness and had discussions with the company and the Head of Art at Nailsea School about a project working with the local schools to install a mosaic in this space. Cllr Frappell distributed some information and it was agreed to consider this at the next Community Engagement Committee meeting.

b) Cllr Wilson said he had been told Nettcott Meadow had recently been sold and trespass notices had been erected. He was concerned about the future of the site and the plants and flowers currently in the meadow.

The Clerk explained that at present there was no transaction of sale recorded with Land Registry and the access to footpaths was being looked into by North Somerset Council. The land is currently allocated as Open Green Space in the Core Strategy making it more difficult to get planning permission approved for development, which seems to be the concern of those who have contacted the Town Council. He said the situation would be monitored and the office would keep in touch with the Rights of Way department at North Somerset.

The meeting closed at 8.43pm.

Chairman's signature: _____ Date: _____

SUMMARY SHEET

Councillor	Town Council		Planning		Finance & Policy		Environment & Leisure		Community Engagement		Total no. of meetings attended	Meetings of which the cllr is a member	Attendance at meetings of which the cllr is a member	% attendance at meetings of which the cllr is a member	Committees of which the cllr is a member
	Meetings attended	Meetings held	Meetings attended	Meetings held	Meetings attended	Meetings held	Meetings attended	Meetings held	Meetings attended	Meetings held					
Mrs A Barber	10	13	13	17	0	8	6	7	2	7	31	37	29	78.4%	TC, P, EL
Mr P B Barclay	13	13	17	17	0	8	7	7	7	7	44	44	44	100.0%	TC, P, EL, CE
Mr M Bird	11	13	13	17	0	8	1	7	7	7	32	37	31	83.8%	TC, P, CE
Mr J Blatchford	9	13	8	17	8	8	6	7	0	7	31	28	23	82.1%	TC, FP, EL
Mrs M Blatchford	8	13	2	17	4	8	0	7	0	7	14	21	12	57.1%	TC, FP
Mrs E Frappell	11	13	16	17	8	8	7	7	6	7	48	52	48	92.3%	TC, P, FP, EL, CE
Mrs H Hamblin	10	13	1	17	0	8	5	7	4	7	20	27	19	70.4%	TC, EL, CE
Mrs A J Heappey	10	13	1	17	5	8	0	7	3	7	19	28	18	64.3%	TC, FP, CE
Mrs J L Holt	12	13	5	17	6	8	5	7	1	7	29	28	23	82.1%	TC, FP, EL
Mrs C Hunt	13	13	14	17	5	8	6	7	7	7	45	52	45	86.5%	TC, P, FP, EL, CE
Mr R J R Lees	11	13	15	17	7	8	1	7	4	7	38	45	37	82.2%	TC, P, FP, CE
Mr N D Middleton	12	13	15	17	7	8	6	7	1	7	41	45	40	88.9%	TC, P, FP, EL
Mr D A C Packham	12	13	13	17	6	8	6	7	7	7	44	52	44	84.6%	TC, P, EL, FP, CE
Mrs J Petford	12	13	1	17	0	8	5	7	5	7	23	27	22	81.5%	TC, EL, CE
Mr J Phillips	9	13	14	17	6	8	1	7	0	7	30	36	29	80.6%	TC, P, FP
Mrs A J Tonkin	12	13	4	17	8	8	7	7	0	7	31	28	27	96.4%	TC, FP, EL
Mr J Tonkin	12	13	14	17	0	8	6	7	6	7	38	44	38	86.4%	TC, P, EL, CE
Mr J Wilson	13	13	12	17	5	8	5	7	7	7	42	52	42	80.8%	TC, P, FP, EL, CE

Committee Membership

Please tick the boxes below to indicate your wish to serve on each committee.
Current members are listed for information.

Please return this form to the office BEFORE Wednesday 17 May.

NAME: _____

COMMITTEES

COMMUNITY ENGAGEMENT

☐

Currently Cllrs: Barclay, Bird, Frappell,
Hamblin, Heappey, Hunt, Lees, Packham,
Petford, J Tonkin and Wilson.

ENVIRONMENT AND LEISURE

☐

Currently Cllrs: Barber, Barclay, J Blatchford,
Frappell, Hamblin, Holt, Hunt, Middleton,
Packham, Petford, A Tonkin, J Tonkin and Wilson.

PLANNING

☐

Currently Cllrs: Barber, Barclay, Bird, Frappell,
Hunt, Lees, Middleton, Packham, Phillips,
J Tonkin and Wilson.

FINANCE AND POLICY

☐

Currently Cllrs: J Blatchford, M Blatchford,
Frappell, Heappey, Holt, Hunt, Lees, Middleton,
Packham, Phillips, A Tonkin and Wilson.

WORKING GROUPS AND SUB- COMMITTEES

PREMISES

☐

Currently Cllrs: Frappell, Hunt, Lees,
Packham, Petford and J Tonkin.

QUALITY COUNCIL

☐

Currently Cllrs: Frappell, Hunt, Middleton
and Packham.

COMMUNITY SAFETY

☐

Currently Cllrs: Barber, Barclay, Heappey,
Holt and Hunt.

NAILSEA PLACE INCORPORATING YOUTH SERVICES

☐

Currently Cllrs: J Blatchford, Frappell,
Hamblin, Heappey, Holt, Hunt, Lees,
Petford, J Tonkin and Wilson.

OTHER BODIES

ALCA

☐

Currently Cllrs: J Blatchford and Lees.

NAILSEA AND BACKWELL CHILDREN'S PARTNERSHIP

☐

Currently Cllr: Hamblin.

NAILSEA IN BLOOM

☐

Currently Cllrs: Frappell and A Tonkin.

COMMITTEES

WORKING GROUPS

TOWN COUNCIL

COMMUNITY ENGAGEMENT

Cllrs Barclay, Bird, Frappell, Hamblin, Heappey, Hunt, Lees, Packham, Petford, J.Tonkin and Wilson

ACCESSIBILITY

Cllrs Hamblin, Hunt, Packham & Wilson

COMMUNITY SAFETY

Cllrs Barber, Barclay, Heappey, Holt & Hunt.

NAILSEA PLACE SUB-CITE

Cllrs Frappell, Hamblin, Heappey, Hunt, Packham, Petford, A.Tonkin & Wilson

YOUTH SERVICES

Cllrs J.Blatchford, Hamblin, Heappey, Holt, Hunt, Lees, Petford, J.Tonkin & Wilson

OTHER BODIES

- **ALCA:** Cllrs J.Blatchford and Lees
- **Children's Partnership:** Cllr Hamblin
- **COIN:** Cllrs J.Blatchford, Hamblin, Heappey, Hunt

ENVIRONMENT AND LEISURE

Cllrs Barber, Barclay, J.Blatchford, Frappell, Hamblin, Holt, Hunt, Middleton, Packham, Petford, A.Tonkin, J.Tonkin and Wilson

ALLOTMENTS

Cllrs Frappell, Holt, Hunt, Petford, A.Tonkin and Wilson. **Bees:** J.Blatchford, Frappell, Petford and A.Tonkin

BIODIVERSITY

Cllrs Middleton, Packham and A.Tonkin

CHRISTMAS LIGHTS

Cllrs Frappell, Hunt and Wilson

RIGHTS OF WAY/OPEN SPACES

Cllrs Barclay, J.Tonkin and Wilson

OTHER BODIES

- **Nailsea in Bloom:** Cllr Frappell and A.Tonkin
- **Trendlewood Park Mgement Cttee:** Cllr Lees

PLANNING

Cllrs Barber, Barclay, Bird, Frappell, Hunt, Lees, Middleton, Packham, Phillips, J.Tonkin and Wilson

PLANNING SUB-CITE

Cllrs Barber, Barclay, Hunt, Lees, Middleton, Packham, Phillips, J.Tonkin and Wilson

TOWN CENTRE

Cllrs Barber, Barclay, Frappell, Hunt, Packham, Petford, Phillips and A.Tonkin.

OTHER BODIES

Airport: Cllrs Barclay, Middleton & Packham

FINANCE AND POLICY

Cllrs J.Blatchford, M.Blatchford, Frappell, Heappey, Holt, Hunt, Lees, Middleton, Packham, Phillips, A.Tonkin and Wilson

RISK ASSESSMENT AND ASSET MANAGEMENT

Cllrs J.Blatchford, Hunt, Middleton and Packham

TITHE BARN MANAGEMENT

Cllrs Packham and Middleton (deputising)

PEOPLE & ADMINISTRATION

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
100	ADMINISTRATION					
4000	COURSES - STAFF	779	250	-529		-529
4005	COURSES - CLLRS	710	250	-460		-460
4010	EXPENSES - STAFF	398	250	-148		-148
4015	EXPENSES - CLLRS	293	500	207		207
4020	RECRUITMENT	941	500	-441		-441
4025	SUNDRIES	2	220	219		219
4030	CHAIRMAN'S EXPENSES	349	200	-149		-149
4035	HR SUPPORT CONTRACT	1,304	1,250	-54		-54
	ADMINISTRATION :- Expenditure	4,775	3,420	-1,355	0	-1,355
4006	COURSE FEE REFUND	15	0	15		0
	ADMINISTRATION :- Income	15	0	15		
	Net Expenditure over Income	4,760	3,420	-1,340		
110	STAFF COSTS					
4080	STAFF SALARIES	69,019	75,000	5,981		5,981
4090	CARETAKERS - OTHER	0	500	500		500
4095	TAX & NATIONAL INSURANCE	24,594	22,500	-2,094		-2,094
4100	SUPERANNUATION	34,681	34,000	-681		-681
	STAFF COSTS :- Expenditure	128,295	132,000	3,705	0	3,705
	Net Expenditure over Income	128,295	132,000	3,705		
120	OTHER PEOPLE & ADMIN					
130	CONTINGENCY	23,649	2,000	-21,649		-21,649
	OTHER PEOPLE & ADMIN :- Expenditure	23,649	2,000	-21,649	0	-21,649
	Net Expenditure over Income	23,649	2,000	-21,649		
PEOPLE & ADMINISTRATION :- Expenditure		156,718	137,420	-19,298	0	-19,298
Income		15	0	15		
Net Expenditure over Income		156,703	137,420	-19,283		

COMMUNITY ENGAGEMENT

200	AWARDS					
4180	ALLOTMENT COMPETITION	52	100	48		48

Month No : 12

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4185	COMMUNITY AWARD	280	300	20		20
	AWARDS :- Expenditure	<u>332</u>	<u>400</u>	<u>68</u>	<u>0</u>	<u>68</u>
	Net Expenditure over Income	<u>332</u>	<u>400</u>	<u>68</u>		
<u>210</u>	<u>CCTV</u>					
4210	ELECTRICITY	2,007	1,000	-1,007		-1,007
4215	LINE RENTAL	13,454	16,000	2,546		2,546
4220	MAINTENANCE	3,739	2,700	-1,039		-1,039
4225	MONITORING	0	400	400		400
	CCTV :- Expenditure	<u>19,200</u>	<u>20,100</u>	<u>900</u>	<u>0</u>	<u>900</u>
	Net Expenditure over Income	<u>19,200</u>	<u>20,100</u>	<u>900</u>		
<u>220</u>	<u>COMMUNICATION</u>					
4260	TOWN TALK	515	2,000	1,485		1,485
4261	PUBLIC INFORMATION	17,919	0	-17,919		-17,919
4265	ELECTION EXPENSES	0	500	500		500
4270	ADVERTISING	409	1,000	592		592
	COMMUNICATION :- Expenditure	<u>18,842</u>	<u>3,500</u>	<u>-15,342</u>	<u>0</u>	<u>-15,342</u>
	Net Expenditure over Income	<u>18,842</u>	<u>3,500</u>	<u>-15,342</u>		
<u>230</u>	<u>NAILSEA PLACE</u>					
4025	SUNDRIES	0	3,000	3,000		3,000
4300	PROFESSIONAL FEES	0	10,000	10,000		10,000
4310	RESEARCH COSTS	0	2,000	2,000		2,000
	NAILSEA PLACE :- Expenditure	<u>0</u>	<u>15,000</u>	<u>15,000</u>	<u>0</u>	<u>15,000</u>
	Net Expenditure over Income	<u>0</u>	<u>15,000</u>	<u>15,000</u>		
<u>240</u>	<u>YOUTH SERVICES</u>					
4360	CONTRACT	20,387	23,000	2,613		2,613
4365	ANNUAL INSURANCE	410	1,000	590		590
4370	PURCHASES	0	1,000	1,000		1,000
	YOUTH SERVICES :- Expenditure	<u>20,797</u>	<u>25,000</u>	<u>4,203</u>	<u>0</u>	<u>4,203</u>
1210	OTHER	886	0	886		0
	YOUTH SERVICES :- Income	<u>886</u>	<u>0</u>	<u>886</u>		
	Net Expenditure over Income	<u>19,911</u>	<u>25,000</u>	<u>5,089</u>		

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Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
250	GRANTS					
4400	1ST NAILSEA SCOUTS -	750	750	0		0
4410	2467 (NAILSEA) SQUADRON ATC	900	900	0		0
4415	2ND NAILSEA SCOUTS-MAY FAIR	0	550	550		550
4420	2ND NAILSEA SCOUTS	1,000	450	-550		-550
4435	COMM. ALCOHOL & DRUG	500	500	0		0
4440	COMMUNITY TRANSPORT	11,000	11,000	0		0
4445	CROSSROADS (CARING FOR	200	200	0		0
4450	CRUSE BEREAVEMENT	780	780	0		0
4455	FRIENDS OF STOCKWAY	275	275	0		0
4460	FRIENDS OF TRENDLEWOOD	452	2,000	1,548		1,548
4465	GOLDEN OLDIES CHARITY	482	482	0		0
4475	MENCAP - COOL SUMMER CLUB	250	250	0		0
4480	N & D PROSTATE SUPPORT	150	150	0		0
4485	NAILSEA BOWLS CLUB	500	500	0		0
4490	NAILSEA CONCERT ORCHESTRA	300	300	0		0
4491	NAILSEA CRICKET CLUB	2,000	0	-2,000		-2,000
4495	NAILSEA DISABILITY INITIATIVE	8,000	8,000	0		0
4500	NAILSEA FESTIVAL OF MUSIC	1,000	1,000	0		0
4505	NAILSEA SHEDDERS	1,380	1,380	0		0
4510	NAILSEA SUMMER PLAYScheme	3,500	3,500	0		0
4515	NAILSEA THEATRE CLUB	750	750	0		0
4530	NAILSEA METHODIST LUNCH	750	750	0		0
4540	NAILSEA SKATEBOARDING	1,000	1,000	0		0
4545	NEAT	80	80	0		0
4555	NORTH SOMERSET C.A.	8,876	8,876	0		0
4560	PARKINSON'S UK NW SOMERSET	1,000	1,000	0		0
4565	PHOENIX FRIENDSHIP CLUB	300	300	0		0
4570	SOMERSET STORYFEST	950	950	0		0
4575	ST PETER'S HOSPICE	600	600	0		0
4580	TRANSITION TOWN NAILSEA	250	250	0		0
4590	VISION NORTH SOMERSET	349	349	0		0
4605	WELLSPRING COUNSELLING	1,500	1,500	0		0
4610	WEST OF ENG M S THERAPY	350	350	0		0
4615	WRVS NAILSEA DAYCARE	1,000	1,000	0		0
GRANTS :- Expenditure		51,174	50,722	-452	0	-452
Net Expenditure over Income		51,174	50,722	-452		

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
260 OTHER COMMUNITY ENG.					
4700 NAILSEA COMMUNITY TRUST	3,000	3,000	0		0
4705 PATRONAGE/ LOCAL SOCIETIES	500	500	0		0
4710 POPPY WREATH/DONATION	0	100	100		100
4715 RIDE/SWIM SCHEME	1,229	1,500	271		271
4720 ROYAL BRITISH LEGION	100	70	-30		-30
OTHER COMMUNITY ENG. :- Expenditure	4,829	5,170	341	0	341
Net Expenditure over Income	4,829	5,170	341		
COMMUNITY ENGAGEMENT :- Expenditure	115,175	119,892	4,717	0	4,717
Income	886	0	886		
Net Expenditure over Income	114,289	119,892	5,603		

ENVIRONMENT & LEISURE

300 ALLOTMENT - ENGINE LANE					
4025 SUNDRIES	12	375	363		363
4780 MEMBERSHIP AND INSURANCE	28	0	-28		-28
4790 MAINTENANCE AND REPAIRS	241	250	9		9
4795 TREE AND HEDGE WORK	0	500	500		500
4800 WATER	95	200	105		105
ALLOTMENT - ENGINE LANE :- Expenditure	376	1,325	949	0	949
1305 ASSOCIATION - MEMBERSHIP	-304	0	-304		0
1310 RENT RECEIVED	719	0	719		0
ALLOTMENT - ENGINE LANE :- Income	415	0	415		
Net Expenditure over Income	-39	1,325	1,364		
310 ALLOTMENT - WHITESFIELD ROAD					
4025 SUNDRIES	56	0	-56		-56
4780 MEMBERSHIP AND INSURANCE	104	0	-104		-104
4785 CAPITAL EXPENDITURE	243	0	-243		-243
4790 MAINTENANCE AND REPAIRS	79	400	322		322
4795 TREE AND HEDGE WORK	0	500	500		500
4800 WATER	256	275	19		19
ALLOTMENT - WHITESFIELD ROAD :- Expenditure	737	1,175	438	0	438
1305 ASSOCIATION - MEMBERSHIP	451	0	451		0
1310 RENT RECEIVED	2,546	0	2,546		0
1315 SHED RENT NAILSEA HORT	100	0	100		0

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1320	NAILSEA GARDENERS ASSN	50	0	50		0
	ALLOTMENT - WHITESFIELD ROAD :- Income	<u>3,147</u>	<u>0</u>	<u>3,147</u>		
	Net Expenditure over Income	<u>-2,410</u>	<u>1,175</u>	<u>3,585</u>		
<u>330</u>	<u>ALLOTMENTS - OTHER</u>					
4820	BRUSHCUTTER MAINTENANCE	0	100	100		100
	ALLOTMENTS - OTHER :- Expenditure	<u>0</u>	<u>100</u>	<u>100</u>	<u>0</u>	<u>100</u>
	Net Expenditure over Income	<u>0</u>	<u>100</u>	<u>100</u>		
<u>340</u>	<u>BIODIVERSITY</u>					
4840	PROJECTS	600	2,000	1,400		1,400
4845	TREE WARDENS EXPENSES	0	100	100		100
4850	TREE & FLORAL PLANTING	0	500	500		500
	BIODIVERSITY :- Expenditure	<u>600</u>	<u>2,600</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>
	Net Expenditure over Income	<u>600</u>	<u>2,600</u>	<u>2,000</u>		
<u>350</u>	<u>CHRISTMAS</u>					
4870	CHRISTMAS LIGHTS -PURCHASE	1,650	14,000	12,350		12,350
4875	CHRISTMAS LIGHTS - INSTALL	4,304	3,500	-804		-804
4880	CHRISTMAS LIGHTS -	70	1,000	930		930
	CHRISTMAS :- Expenditure	<u>6,024</u>	<u>18,500</u>	<u>12,476</u>	<u>0</u>	<u>12,476</u>
	Net Expenditure over Income	<u>6,024</u>	<u>18,500</u>	<u>12,476</u>		
<u>360</u>	<u>COMMUNITY PAYBACK</u>					
4825	SUNDRIES	0	1,300	1,300		1,300
4890	CLEARANCE WORK	200	200	0		0
	COMMUNITY PAYBACK :- Expenditure	<u>200</u>	<u>1,500</u>	<u>1,300</u>	<u>0</u>	<u>1,300</u>
	Net Expenditure over Income	<u>200</u>	<u>1,500</u>	<u>1,300</u>		
<u>370</u>	<u>DOG BINS</u>					
4900	DOG BIN EMPTYING	5,850	6,000	150		150
	DOG BINS :- Expenditure	<u>5,850</u>	<u>6,000</u>	<u>150</u>	<u>0</u>	<u>150</u>
	Net Expenditure over Income	<u>5,850</u>	<u>6,000</u>	<u>150</u>		

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
380	GLASSWORKS					
4220	MAINTENANCE	0	1,500	1,500		1,500
4915	IMPROVEMENTS	650	0	-650		-650
	GLASSWORKS :- Expenditure	650	1,500	850	0	850
	Net Expenditure over Income	650	1,500	850		
390	GROUNDS MAINTENANCE					
4925	GARDEN OF REST	1,420	1,120	-300		-300
4930	GOLDEN VALLEY BRIDLEWAY	640	650	10		10
4935	GROVE PLAYING FIELD	3,800	0	-3,800		-3,800
4940	OTHER	200	4,970	4,770		4,770
4945	VILLAGE GREEN	539	550	11		11
4950	HANNAH MORE PARK	1,450	1,900	450		450
4955	GLASSWORKS	1,320	1,760	440		440
	GROUNDS MAINTENANCE :- Expenditure	9,369	10,950	1,581	0	1,581
	Net Expenditure over Income	9,369	10,950	1,581		
410	NAILSEA IN BLOOM					
4365	ANNUAL INSURANCE	70	0	-70		-70
4370	PURCHASES	5,143	3,000	-2,143		-2,143
4960	HANGING BASKETS	800	500	-300		-300
4965	PLANTING	0	500	500		500
4970	WATERING	4,310	6,000	1,690		1,690
4971	SPONSORSHIP RETURNED	600	0	-600		-600
	NAILSEA IN BLOOM :- Expenditure	10,923	10,000	-923	0	-923
210	OTHER	887	0	887		0
1220	SPONSORSHIP	2,926	0	2,926		0
	NAILSEA IN BLOOM :- Income	3,813	0	3,813		
	Net Expenditure over Income	7,111	10,000	2,889		
420	NAILSEA PLAYING FIELDS ASSOC					
4220	MAINTENANCE	995	1,000	5		5
4990	GROUNDS MAINTENANCE	4,390	8,250	3,860		3,860
4995	GROUNDSMAN	1,200	1,200	0		0
5000	REPAIRS	0	500	500		500
	NAILSEA PLAYING FIELDS ASSOC :- Expenditure	6,585	10,950	4,365	0	4,365

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
5005	NPFA RENT/INCOME	350	0	350		0
	NAILSEA PLAYING FIELDS ASSOC :- Income	<u>350</u>	<u>0</u>	<u>350</u>		
	Net Expenditure over Income	<u>6,235</u>	<u>10,950</u>	<u>4,715</u>		
430	<u>OPEN SPACES</u>					
4220	MAINTENANCE	4,318	2,000	-2,318		-2,318
5025	NSC CONTRACT	29,900	28,000	-1,900		-1,900
	OPEN SPACES :- Expenditure	<u>34,218</u>	<u>30,000</u>	<u>-4,218</u>	<u>0</u>	<u>-4,218</u>
1330	GAULACRE INCOME	726	750	-24		0
	OPEN SPACES :- Income	<u>726</u>	<u>750</u>	<u>-24</u>		
	Net Expenditure over Income	<u>33,492</u>	<u>29,250</u>	<u>-4,242</u>		
440	<u>PLAY EQUIPMENT</u>					
4220	MAINTENANCE	1,331	2,000	669		669
5050	NEW EQUIPMENT	0	17,500	17,500		17,500
	PLAY EQUIPMENT :- Expenditure	<u>1,331</u>	<u>19,500</u>	<u>18,169</u>	<u>0</u>	<u>18,169</u>
	Net Expenditure over Income	<u>1,331</u>	<u>19,500</u>	<u>18,169</u>		
450	<u>PUBLIC RIGHTS OF WAY</u>					
4220	MAINTENANCE	0	5,000	5,000		5,000
4230	UPGRADE	0	5,000	5,000		5,000
	PUBLIC RIGHTS OF WAY :- Expenditure	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>
	Net Expenditure over Income	<u>0</u>	<u>10,000</u>	<u>10,000</u>		
460	<u>SKATEPARK</u>					
4230	UPGRADE	41,959	0	-41,959		-41,959
	SKATEPARK :- Expenditure	<u>41,959</u>	<u>0</u>	<u>-41,959</u>	<u>0</u>	<u>-41,959</u>
1361	SKATEPARK DONATIONS	19,654	0	19,654		0
	SKATEPARK :- Income	<u>19,654</u>	<u>0</u>	<u>19,654</u>		
	Net Expenditure over Income	<u>22,305</u>	<u>0</u>	<u>-22,305</u>		
470	<u>STAFF COSTS</u>					
5070	TOWN ORDERLY EXPENDITURE	30	0	-30		-30
	STAFF COSTS :- Expenditure	<u>30</u>	<u>0</u>	<u>-30</u>	<u>0</u>	<u>-30</u>
	Net Expenditure over Income	<u>30</u>	<u>0</u>	<u>-30</u>		

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		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
480	SUBSCRIPTIONS					
5080	AVON WILDLIFE TRUST SUBS	0	48	48		48
5085	CPRE	0	36	36		36
5090	WOODLAND TRUST	0	42	42		42
	SUBSCRIPTIONS :- Expenditure	0	126	126	0	126
	Net Expenditure over Income	0	126	126		
490	TOWN ORDERLY					
4025	SUNDRIES	24	0	-24		-24
5110	EQUIPMENT	2,400	1,000	-1,400		-1,400
5115	TOWN ORDERLY WAGES	15,889	14,000	-1,889		-1,889
5120	WORKWEAR	110	500	390		390
	TOWN ORDERLY :- Expenditure	18,423	15,500	-2,923	0	-2,923
	Net Expenditure over Income	18,423	15,500	-2,923		
500	TREES AND WOODLANDS					
5140	TREE MAINTENANCE	175	1,400	1,225		1,225
5145	TREE WARDENS EXPENSES	0	100	100		100
5150	SPILSBURY WOOD	800	0	-800		-800
	TREES AND WOODLANDS :- Expenditure	975	1,500	525	0	525
	Net Expenditure over Income	975	1,500	525		
510	OTHER ENVIRONMENT					
5160	PEST CONTROL	0	300	300		300
	OTHER ENVIRONMENT :- Expenditure	0	300	300	0	300
	Net Expenditure over Income	0	300	300		
ENVIRONMENT & LEISURE :- Expenditure		138,249	141,526	3,277	0	3,277
Income		28,104	750	27,354		
Net Expenditure over Income		110,145	140,776	30,631		

PLANNING

600	BUS SHELTERS					
5000	REPAIRS	0	800	800		800
5180	CLEANING	1,324	200	-1,124		-1,124
	BUS SHELTERS :- Expenditure	1,324	1,000	-324	0	-324
	Net Expenditure over Income	1,324	1,000	-324		

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>610</u>	<u>CAR PARKS</u>					
4220	MAINTENANCE	0	5,500	5,500		5,500
	CAR PARKS :- Expenditure	<u>0</u>	<u>5,500</u>	<u>5,500</u>	<u>0</u>	<u>5,500</u>
	Net Expenditure over Income	<u>0</u>	<u>5,500</u>	<u>5,500</u>		
<u>620</u>	<u>MARKETS</u>					
5210	CANOPY CONTRACTOR	6,051	2,500	-3,551		-3,551
5215	COMMUNITY MARKET	0	100	100		100
5220	CRAFT MARKET	0	100	100		100
5225	FARMERS MARKET	822	1,900	1,078		1,078
30	MARKETS ORGANISER	8,416	7,000	-1,416		-1,416
	MARKETS :- Expenditure	<u>15,288</u>	<u>11,600</u>	<u>-3,688</u>	<u>0</u>	<u>-3,688</u>
1400	BAGS	42	150	-109		0
1401	FARMERS MARKET INCOME	7,185	0	7,185		0
1402	COMMUNITY MARKET INCOME	242	0	242		0
1410	CANOPY HIRE (OTHER	180	10,000	-9,820		0
1420	RAFFI F COLLECTION	0	100	-100		0
	MARKETS :- Income	<u>7,648</u>	<u>10,250</u>	<u>-2,602</u>		
	Net Expenditure over Income	<u>7,640</u>	<u>1,350</u>	<u>-6,290</u>		
<u>630</u>	<u>PLANNING SERVICES</u>					
4300	PROFESSIONAL FEES	5,840	10,000	4,160		4,160
	PLANNING SERVICES :- Expenditure	<u>5,840</u>	<u>10,000</u>	<u>4,160</u>	<u>0</u>	<u>4,160</u>
	Net Expenditure over Income	<u>5,840</u>	<u>10,000</u>	<u>4,160</u>		
<u>640</u>	<u>STREET LIGHTING</u>					
4210	ELECTRICITY	1,040	1,500	460		460
4220	MAINTENANCE	1,137	200	-937		-937
	STREET LIGHTING :- Expenditure	<u>2,176</u>	<u>1,700</u>	<u>-476</u>	<u>0</u>	<u>-476</u>
	Net Expenditure over Income	<u>2,176</u>	<u>1,700</u>	<u>-476</u>		
<u>650</u>	<u>TOWN CENTRE IMPROVEMENTS</u>					
4220	MAINTENANCE	605	500	-105		-105
5280	NOTICE BOARD ELECTRICITY	166	500	334		334
5285	SIGNAGE	0	2,000	2,000		2,000
5290	STREET FURNITURE	3,279	2,000	-1,279		-1,279
	TOWN CENTRE IMPROVEMENTS :- Expenditure	<u>4,050</u>	<u>5,000</u>	<u>950</u>	<u>0</u>	<u>950</u>

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
5300 BETTER NAILSEA	-206	0	-206		0
TOWN CENTRE IMPROVEMENTS :- Income	-206	0	-206		
Net Expenditure over Income	4,255	5,000	745		
PLANNING :- Expenditure	28,678	34,800	6,122	0	6,122
Income	7,443	10,250	-2,807		
Net Expenditure over Income	21,235	24,550	3,315		
FINANCE & POLICY					
<u>700 ADMINISTRATION</u>					
305 POSTAGE	681	1,300	619		619
5310 STATIONERY	981	1,200	219		219
5315 TELEPHONE	1,362	1,200	-162		-162
ADMINISTRATION :- Expenditure	3,024	3,700	676	0	676
1076 PRECEPT	457,606	457,606	0		0
1077 RATE SUPPORT GRANT	21,588	0	21,588		0
1085 SUNDRY INCOME	138	0	138		0
1090 INTEREST RECEIVED	1,500	750	750		0
1095 PHOTOCOPYING INCOME	64	0	64		0
5300 BETTER NAILSEA	787	1,450	-663		0
ADMINISTRATION :- Income	481,682	459,806	21,876		
Net Expenditure over Income	-478,658	-456,106	22,552		
<u>710 INFRASTRUCTURE</u>					
380 HEALTH & SAFETY	1,293	1,000	-293		-293
5385 EMAIL ADDRESS LICENCE	0	150	150		150
5390 MS365 LICENCE	655	500	-155		-155
5400 RBS/OMEGA SOFTWARE	350	1,000	650		650
5405 WEBSITE - HOSTING	660	150	-510		-510
5410 WEBSITE - MAINTENANCE	98	250	152		152
5415 WEBSITE - UPGRADES	20	1,600	1,580		1,580
5420 IT PURCHASES	2,384	0	-2,384		-2,384
INFRASTRUCTURE :- Expenditure	5,461	4,650	-811	0	-811
5430 INFRASTRUCTURE CREDIT	231	0	231		0
INFRASTRUCTURE :- Income	231	0	231		
Net Expenditure over Income	5,230	4,650	-580		

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
720	LEGAL AND FINANCIAL					
5440	AUDIT FEE: INTERNAL	1,170	900	-270		-270
5445	AUDIT FEE: EXTERNAL	1,300	1,600	300		300
5450	BANK CHARGES	494	600	106		106
5455	INSURANCE	4,508	5,500	992		992
5460	LEGAL COSTS	2,960	2,000	-960		-960
	LEGAL AND FINANCIAL :- Expenditure	10,432	10,600	168	0	168
	Net Expenditure over Income	10,432	10,600	168		
730	MEMBERSHIPS AND LICENCES					
5485	CPRE	36	0	-36		-36
5500	ALCA	1,465	1,000	-465		-465
5505	AVON WILDLIFE TRUST	48	0	-48		-48
5510	DATA PROTECTION	35	250	215		215
5515	FOREST OF AVON	120	0	-120		-120
5520	NALC	50	500	450		450
5530	SLCC	284	150	-134		-134
5535	SW COUNCILS	362	370	8		8
5540	WOODLAND TRUST	42	0	-42		-42
	MEMBERSHIPS AND LICENCES :- Expenditure	2,442	2,270	-172	0	-172
	Net Expenditure over Income	2,442	2,270	-172		
740	PUBLIC WORKS LOANS BOARD					
5600	PWLB - GAULACRE CAPITAL	2,758	7,415	4,657		4,657
5605	PWLB - GAULACRE INTEREST	4,657	0	-4,657		-4,657
5610	PWLB - GLASSWORKS CAPITAL	1,641	6,574	4,933		4,933
5615	PWLB - GLASSWORKS INTEREST	6,974	0	-6,974		-6,974
5620	PWLB - TITHE BARN CAPITAL	1,650	7,359	5,709		5,709
5625	PWLB - TITHE BARN INTEREST	6,965	0	-6,965		-6,965
	PUBLIC WORKS LOANS BOARD :- Expenditure	24,645	21,348	-3,297	0	-3,297
	Net Expenditure over Income	24,645	21,348	-3,297		
750	TITHE BARN					
4025	SUNDRIES	606	2,000	1,394		1,394
4085	CARETAKERS - TITHE BARN	12,786	12,500	-286		-286
4210	ELECTRICITY	2,527	3,000	473		473
4220	MAINTENANCE	50	0	-50		-50
4800	WATER	706	3,000	2,294		2,294

Month No : 12

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
5000	REPAIRS	3,454	3,000	-454		-454
5020	NTB HIRE REFUND	852	0	-852		-852
5021	REFUND OF DAMAGE WAIVER	250	0	-250		-250
5680	EVENTS COORDINATOR	11,586	10,000	-1,586		-1,586
5690	CLEANING - CONTRACT	3,908	7,000	3,092		3,092
5695	CLEANING - SUPPLIES	679	500	-179		-179
5700	DOOR SAFE STAFF	1,144	1,200	56		56
5705	FIRE AND SECURITY	859	1,500	641		641
5710	GAS	1,343	3,000	1,657		1,657
5715	LAUNDRY	269	300	32		32
5720	MAINTENANCE - AD HOC	2,616	1,500	-1,116		-1,116
5725	MAINTENANCE COSTS -	465	2,500	2,035		2,035
5730	PREMISES LICENCE	180	1,000	820		820
5731	WEDDING LICENCE	1,275	0	-1,275		-1,275
5735	PPL LICENCE	0	1	1		1
5740	PRS LICENCE	679	1	-678		-678
5745	REFUSE DISPOSAL	333	500	167		167
	TITHE BARN :- Expenditure	46,566	52,502	5,936	0	5,936
1500	DAMAGE WAIVER	250	1	249		0
1510	OTHER HIRERS	3,562	1	3,561		0
1520	REGULAR HIRERS	21,531	1	21,530		0
1530	TITHE BARN TRUST	0	1	-1		0
1540	WEDDING HIRE	55,450	1	55,449		0
1545	BAR PAYMENTS	700	0	700		0
	TITHE BARN :- Income	81,493	5	81,488		
	Net Expenditure over Income	34,926	52,497	87,423		
	FINANCE & POLICY :- Expenditure	92,571	95,070	2,499	0	2,499
	Income	563,406	459,811	103,595		
	Net Expenditure over Income	-470,835	-364,741	106,094		

SPECIFIED RESERVES

900	MAJOR SPECIFIED ITEMS					
9000	CANOPY REPLACEMENT FUND	0	2,500	2,500		2,500
9005	CAR PARKS	0	50,000	50,000		50,000
9010	CCTV REPLACEMENT	0	5,000	5,000		5,000
9015	GLASSWORKS INFILLING	16,879	12,447	-4,432		-4,432
9020	HIDDEN HISTORY	0	10,000	10,000		10,000
9025	PLAY EQUIPMENT	0	30,500	30,500		30,500

Month No : 12

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
9030	SKATEPARK PROJECT	630	0	-630		-630
9035	TITHE BARN CAPITAL FUND	0	14,825	14,825		14,825
MAJOR SPECIFIED ITEMS :- Expenditure		<u>17,509</u>	<u>125,272</u>	<u>107,763</u>	<u>0</u>	<u>107,763</u>
Net Expenditure over Income		<u>17,509</u>	<u>125,272</u>	<u>107,763</u>		
910	MAJOR CONTINGENCY ITEMS					
9100	CAPITAL SPENDING PROJECTS	0	160,000	160,000		160,000
9110	LEISURE FACILITIES	0	10,000	10,000		10,000
9115	MIDDLE ENGINE PIT	0	30,000	30,000		30,000
9120	PRECEPT BALANCING RESERVE	0	82,467	82,467		82,467
9125	CROSSING: QUEENS ROAD	0	10,000	10,000		10,000
9135	PREMISES PURCHASE	0	100,000	100,000		100,000
9140	YOUTH HOUSE	1,748	50,000	48,252		48,252
9145	STREET FURNITURE AND	0	10,000	10,000		10,000
MAJOR CONTINGENCY ITEMS :- Expenditure		<u>1,748</u>	<u>452,467</u>	<u>450,719</u>	<u>0</u>	<u>450,719</u>
Net Expenditure over Income		<u>1,748</u>	<u>452,467</u>	<u>450,719</u>		
920	MINOR ITEMS					
9200	BACKWELL LAKE - PATH	0	2,017	2,017		2,017
9210	NAILSEA AGAINST PYLONS	4,000	0	-4,000		-4,000
9215	TREE WARDENS	0	185	185		185
9220	WINTER MEASURES	0	2,000	2,000		2,000
9225	YOUTH HOUSE	0	4,650	4,650		4,650
MINOR ITEMS :- Expenditure		<u>4,000</u>	<u>8,852</u>	<u>4,852</u>	<u>0</u>	<u>4,852</u>
9230	TOUGH AS NAILSEA INCOME	2,800	0	2,800		0
MINOR ITEMS :- Income		<u>2,800</u>	<u>0</u>	<u>2,800</u>		
Net Expenditure over Income		<u>1,200</u>	<u>8,852</u>	<u>7,652</u>		
930	RESTRICTED FUNDS					
9300	RECEIPTS IN ADVANCE 17/18	0	750	750		750
9310	YOUNG PERSONS GRANT	0	8,355	8,355		8,355
RESTRICTED FUNDS :- Expenditure		<u>0</u>	<u>9,105</u>	<u>9,105</u>	<u>0</u>	<u>9,105</u>
Net Expenditure over Income		<u>0</u>	<u>9,105</u>	<u>9,105</u>		
SPECIFIED RESERVES :- Expenditure		<u>23,256</u>	<u>595,696</u>	<u>572,440</u>	<u>0</u>	<u>572,440</u>
Income		<u>2,800</u>	<u>0</u>	<u>2,800</u>		
Net Expenditure over Income		<u>20,456</u>	<u>595,696</u>	<u>575,240</u>		

NAILSEA TOWN COUNCIL : SUMMARY OF BUDGET, CASH AND RESERVES 2016-17

MAJOR SPECIFIED ITEMS		2016-17	2017-18	2018-19	2019-20	
9000	CANOPY REPLACEMENT FUND	2,500.00	0.00	0.00	0.00	
9005	CAR PARKS	50,000.00	0.00	0.00	0.00	
9010	CCTV REPLACEMENT	5,000.00	0.00	0.00	0.00	
9015	GLASSWORKS INFILLING	0.00	0.00	0.00	0.00	
9020	HIDDEN HISTORY	10,000.00	0.00	0.00	0.00	
9025	PLAY EQUIPMENT	30,500.00	48,000.00	65,500.00	83,000.00	
9030	SKATEPARK PROJECT	0.00	10,000.00	20,000.00	30,000.00	
9035	TITHE BARN CAPITAL FUND	14,824.60	19,824.60	24,824.60	29,824.60	
MAJOR CONTINGENCY ITEMS						
9100	CAPITAL SPENDING PROJECTS	147,000.00				Balancing figure keeping General Reserves at 4 months.
	GROVE SPORTS & SC BUILDING	0.00	0.00			Assume major spend required: loan or capital receipt.
9110	LEISURE FACILITIES CONSULTANCY	10,000.00	0.00			Develop Leisure Strategy?
9115	MIDDLE ENGINE PIT	30,000.00	0.00			Including £10k granted in 2015-16
9120	COUNCIL TAX REBASING RESERVE	82,466.85				NSC council tax rebasing: rec'd for 2013-14 & 2014-15.
9125	PEDESTRIAN CROSSING: QUEENS ROAD	50,000.00	0.00			
	PEDESTRIAN CROSSING: CLEVEDON ROA	0.00	0.00			
9135	PREMISES PURCHASE	0.00	0.00			Nailsea Place
9140	NO 65 REFURBISHMENT	100,000.00	0.00			
9145	STREET FURNITURE AND SIGNAGE	10,000.00	0.00			
MINOR ITEMS						
9200	BACKWELL LAKE - PATH	2,017.00				
	FRIENDS OF TRENDLEWOOD PARK	0.00				
9210	NAILSEA AGAINST PYLONS	-4,000.00				
9215	TREE WARDENS	185.00				c/f from 2013-14
9220	WINTER MEASURES	2,000.00				
9225	YOUTH HOUSE	4,650.00				NSC Enabling Fund grant 2012-13
RESTRICTED FUNDS						
	TOUGH AS NAILSEA	2,800.00				
9300	RECEIPTS IN ADVANCE 17/18	750.00				
	RECEIPTS IN ADVANCE 18/19	0.00				
9310	YOUNG PERSONS GRANT	8,355.24				Funds held on behalf of Youth House £8355.24 c/f April 2014
	RESERVES	559,048.69	77,824.60	110,324.60	142,824.60	

FINANCIAL SUMMARY						
% OF TOTAL		Revenue Budget	Spend to date	Income to date	Balance avail from budget	Comment
28.7%	PEOPLE AND ADMINISTRATION	149,920.00	156,718.00	15.00	-6,798.00	
23.0%	COMMUNITY ENGAGEMENT (INC GRANTS)	119,892.00	115,175.00	886.00	4,717.00	
27.0%	ENVIRONMENT & LEISURE	140,776.00	138,249.00	28,104.00	2,527.00	
5.2%	PLANNING	27,050.00	28,678.00	7,443.00	-1,628.00	
16.1%	FINANCE & POLICY	84,020.00	92,571.00	563,406.00	-8,551.00	
	TOTAL EXPENDITURE	521,658.00	531,391.00	599,854.00	0.00	
	OPERATIONAL INCOME	75,000.00		120,660.00	-45,660.00	
	PRECEPT	457,606.00		457,606.00	0.00	
	NORTH SOMERSET RATE GRANT	21,588.00		21,588.00	0.00	
	TOTAL INCOME	554,194.00		599,854.00	-45,660.00	
	BUDGET SURPLUS	32,536.00				
			At Jan 2017			
	PUBLIC WORKS					
	LOANS BOARD	Sum Borrowed	Balance Outstanding	Term	Interest Rate	Annual Repayment
	Gaulacre (494249)	£120,000	£100,561	30 years (2008-38)	4.60%	£7,415
	Tithe Barn (495943)	£150,000	£143,021	50 years (2009-59)	4.33%	£7,359
	Glassworks (503326)	£195,000	£190,891	40 years (2014-54)	4.04%	£9,871
					Total	£24,645

CASH AND RESERVES SUMMARY

CURRENT CASH

Investment account to end March 2017 160,177.72

current account 23,902.18

deposit account 539,563.72

Total 723,643.62

RECEIPTS IN ADVANCE

Tithe Barn receipts in advance 2017-18 1,175.00

Tithe Barn receipts in advance 2018-19 0.00

1,175.00

REMAINING BUDGETED EXPENDITURE FOR THE YEAR

Remaining Budget Expenditure 0.00

Specified Reserves 559,048.69

Total 559,048.69

PREDICTED CASH BALANCE AT 31.03.17

Projected cash at year end 164,594.93 i.e. Current Cash - Remaining Budget Expenditure to Year End and Specified Reserves

Predicted income to 31.03.17 2,000.00

VAT to be reclaimed 7,818.91

Damage Waiver Fees 0.00 Assumption that these will be returned to hirer

Total 174,413.84

GENERAL RESERVE

General Reserve as proportion of annual spend

4.0 MONTH/S

174,413.84

NAILSEA TOWN COUNCIL



PLANNING COMMITTEE

Minutes of the Planning Committee meeting held on Wednesday
05 April 2017 at 7.30pm in the Tithe Barn, Church Lane, Nailsea.

PRESENT: Cllr Packham in the Chair, Cllr Barber, Cllr Barclay, Cllr Bird, Cllr Frappell, Cllr Hunt, Cllr Lees, Cllr Middleton, Cllr J Tonkin, Cllr Wilson, the Clerk and the Senior Administrator. Also in attendance Cllr J Blatchford, Cllr Hamblin, Cllr Holt, Cllr Petford, Cllr Ponsonby, Cllr A Tonkin.

For the benefit of the members of public present Cllr Packham pointed out that councillors who were not members of the committee but in attendance for a later meeting, could not vote on the planning applications.

P31/17 APOLOGIES were received from Cllr Phillips.

P32/17 DECLARATIONS OF INTERESTS

Cllr Barber did not make a declaration of interest but made a statement that she would not be voting on any of the planning applications as she did not wish to prejudge them prior to their consideration at North Somerset Council.

Cllr Frappell declared a personal interest in application 0610/17 as the applicant is known to her.

Cllr Lees declared a personal interest in application 0590/17 as the applicant is known to him.

Cllr Tonkin declared that whilst he would vote on the applications submitted to the committee, as a District Councillor he reserved the right to change his mind at District level, should any application subsequently change.

He also declared a personal interest in application 0712/17 as he knows the applicant.

P33/17 PLANNING

a) Consideration of plans received from North Somerset Council

Planning Application 0362/17 and 0363/17 – Little Manor, Nailsea Wall Lane.

Cllr Tonkin explained that this application had been deferred at the last meeting in the hope that the target date would not have passed before the current meeting date, which unfortunately it had. The application had now been determined by North Somerset Council and it has been approved, although as a revised application, not including the carport.

Concern was expressed that the officer's report stated no objections had been received despite a letter of objection having been sent by a neighbour. The officer had explained the letter was received after the consultation period and she was not able to see it prior to writing the report as it had not been scanned into North Somerset Council's online planning system.

The Clerk said that there was uncertainty about the deadlines set for the consultation and the receipt of comments and Cllr Tonkin said that the situation was now being investigated by North Somerset Council.

The Committee agreed to consider the application in its original format, including the carport.

Following discussion, Cllr Frappell said the proposed wall was very high and proposed, seconded by Cllr Hunt, a recommendation to **OBJECT** to the wall as it was too high and inappropriate in the grounds of this listed property; and to object to the carport if this was still part of the application. Also, to make known the concern of the committee that the letter of objection, which contained legitimate concerns, had not been taken into account by the planning officer prior to their decision.

The vote was six in favour, and four abstentions. Cllr Tonkin wished for his abstention to be recorded.

Planning application 0553/17 – 1 Friendship Road

The motion to recommend **ACCEPT** was proposed by Cllr Middleton and seconded by Cllr Lees. The vote was nine in favour and one abstention.

Planning application 0577/17 – Red Brick Stables, Netherton Wood Lane

The motion to recommend **ACCEPT** was proposed by Cllr Middleton and seconded by Cllr Lees. The vote was nine in favour and one abstention.

Planning application 0590/17 – 5 Trendlewood Way

Cllr Packham said he had no objection to the extension but the height of the roofline was out of keeping with that particular area of Trendlewood Way and Cllr Middleton agreed that it was out of character.

The motion to recommend **REFUSAL** on the grounds of the proposed height not being in keeping with the character and street scene was proposed by Cllr Wilson and seconded by Cllr Packham.

The vote was five in favour, one against and four abstentions.

Planning application 0609/17 – 8 Charterhouse Close

Cllr Middleton commented that the location of the proposed extension was adjacent to the substation and so unlikely to affect neighbouring properties and on those grounds motioned to recommend **ACCEPT**, seconded by Cllr Lees.

The vote was nine in favour and one abstention.

Planning application 0610/17 – Land adjacent to Heathfield Lodge

A letter of objection had been submitted to North Somerset Council relating to the height of the proposed development obstructing the view of the opposite dwelling.

Discussion took place around previous planning consent that had been granted for development at this site and it was felt by some that the current proposal for one home was preferred to previous applications.

Cllr Tonkin proposed the motion to recommend **ACCEPT**, seconded by Cllr Packham.

The vote was four in favour, one against and 5 abstentions.

Planning application 0635/17 – 16 Earlsfield

Cllr Hamblin who was in attendance left the meeting as the property belongs to a relative.

The motion to recommend **ACCEPT** was proposed by Cllr Lees and seconded by Cllr Wilson. The vote was nine in favour and one abstention.

Planning application 0667/17 – 70 North Street

The application for a non-material amendment to application 1983/16 was noted.

Planning application 0712/17 – Sweet Briar, West End Lane

Cllr Tonkin said that the last time a proposal was brought before the Town Council for this site, the applicant was planning maisonettes and this has now changed to ten three-bed houses. Cllrs Lees and Hunt felt that the houses proposed were still fairly small, starter sized homes.

Cllr Barclay was concerned about the relatively small size of this development and its location on the edge of the town. He felt that strategically it was not appropriate.

Cllr Middleton said that the Town Council did not object to this area being in North Somerset Council's Site Allocations Plan and if it had an issue with the location being used for development it should have made an objection at that time.

Cllr Lees proposed the motion to **ACCEPT** development on the site in principle, providing the full application was for low cost starter units. This was seconded by Cllr Middleton.

The vote was five in favour, four against and one abstention.

P34/17 Any Other Business

None.

The meeting closed at 8.02 pm

Chairman's signature: _____ Date: _____

NAILSEA TOWN COUNCIL - PLANNING COMMITTEE MEETING 5TH APRIL 2017

A list of planning applications received from North Somerset Council for your consideration.

TC REF NO	APPL NO	CAT	LOCATION ROAD	LOCATION NO	APPLICANT	PROPOSAL	COMMENTS
4789	0362/17	F	Nailsea Wall Lane	Little Manor	Mr & Mrs R Wood	Application for planning permission to replace an existing conservatory; erection of a car port structure; construction of stone planters and alterations to existing boundary wall to increase height to 3 m and relocate gateway; and removal of 'blown' render to north elevation.	Recommend OBJECT to the wall as it is too high and inappropriate in the grounds of this listed property; and to object to the carport if this was still part of the application. Also, to make known the concern of the committee that the letter of objection, which contained legitimate concerns, had not been taken into account by the planning officer prior to their decision.
4790	0363/17	LB	Nailsea Wall Lane	Little Manor	Mr & Mrs R Wood	As above.	As above.
4806	0553/17	F	Friendship Road	1	Mr & Mrs Carlo Lopresti	Two storey side extension and a single storey front extension.	Recommend ACCEPT .
4807	0577/17	F	Netherton Wood Lane	Red Brick Stables	Ms Melissa Ford	Extension to garage.	Recommend ACCEPT .
4808	0590/17	F	Trendlewood Way	5	Mr & Mrs D Mazur	Erection of a two-storey side extension, a pitched roof over garage and car port to replace existing flat roof. Install 1.5m high vehicular access gate and a 1.5m high pedestrian gate.	Recommend REFUSAL on the grounds of the proposed height not being in keeping with the character and street scene of the immediate area.
4809	0609/17	F	Charterhouse Close	8	Mr & Mrs C Hayden	Single storey rear/side extension and two storey rear extension.	Recommend ACCEPT .

4810	0610/17	F	The Hamlet	Land adjacent to Heathfield Lodge	Mr C Wyatt	Construction of single dwelling, detached garage and associated car parking.	Recommend ACCEPT .
4811	0635/17	F	Earlsfield	16	Mr L Cross	First floor extension over existing garage/breakfast room.	Recommend ACCEPT .
4812	0667/17	NMA	North Street	70	Mr & Mrs Terry Dyer	Non-material amendment to application 16/P/1983/F (Erection of a two-storey side extension following removal of the existing side single storey garage structure) to install glazed doors and Juliet balcony to north elevation in lieu of approved window to bedroom 4.	Noted.
4813	0712/17	O	West End Lane	Sweet Briar	Mr & Mrs Ken Peacock	Outline application for the erection of 10no. 3 bed houses with appearance, layout and scale to be determined, with matters of access and landscaping only reserved for subsequent approval.	Recommend ACCEPT , providing the full application is for low cost starter units.

NAILSEA TOWN COUNCIL



PLANNING COMMITTEE 26TH APRIL 2017

Minutes of the Planning Committee meeting held on Wednesday 26th April 2017 at 7.30pm in the Tithe Barn, Church Lane, Nailsea.

PRESENT: Cllr Phillips in the Chair, Cllr Barber, Cllr Barclay, Cllr Bird, Cllr Hunt, Cllr Frappell, Cllr Lees, Cllr Packham, Cllr J Tonkin, Cllr Wilson, the Clerk and the Assistant Clerk.

P35/17 **APOLOGIES** were received from Cllr Middleton.

P36/17 **DECLARATIONS OF INTERESTS**

Cllr Tonkin declared that whilst he would vote on the applications submitted to the committee, as a District Councillor he reserved the right to change his mind at District level, should any application subsequently change.

Cllr Barber did not make a declaration of interest but made a statement that she would not be voting on any of the planning applications as she did not wish to prejudge them prior to their consideration at North Somerset Council.

P37/17 **Confirmation of the minutes of the meetings held on 15th March and 5th April 2017**

The minutes were signed by the Chairman as a correct record.

P38/17 **Planning**

a) Consideration of plans received from North Somerset Council
Planning application 1741/17 – 4 High Street

Cllr Phillips pointed out that the remainder of this building has approval for use as flats.

Cllr Packham felt the proposal and the loss of this building to residential use was wholly inappropriate due to the lack of office space in Nailsea. He did not think it was the right location for housing. Cllr Frappell agreed.

Cllr Lees said that if the building already has approval for change of use to C3 residential, which the Town Council Planning Committee had recommended, it was difficult to see why it would recommend refusal to this application. The Town Council has a policy to encourage housing and although he accepted that allowing residential development in an area previously used for employment was not a simple decision, this building had been empty for a long time.

Cllr Tonkin was concerned about where car parking would be provided and thought this proposal was a step too far.

A vote was taken on the recommendation to REFUSE the application; the result of which was four in favour and four against. The Chairman had the casting vote and voted against the refusal.

Cllr Hunt said that if the site has been empty for a number of years and housing is needed in the town perhaps the application should be supported.

Cllr Packham said that North Somerset Council are keen to encourage buildings like 'The Hive' for business and he thought this building would provide an ideal opportunity for small start-up businesses.

Cllr Bird said that although the first floor of the building had been empty for ten years, the ground floor was only vacated last year.

Cllr Lees said he thought it was an excellent location for homes and proposed the committee recommend **ACCEPT**. This was seconded by Cllr Frappell.

The vote was five in favour, two against and three abstentions.

Planning application 0787/17 – Land to the west of Causeway View

The Chairman made clear that this was not a planning application but a screening opinion as to whether an Environmental Impact Assessment is required.

Cllr Tonkin proposed that the Committee should recommend an Environmental Impact Assessment is carried out. This was seconded by Cllr Wilson.

The vote was 9 in favour and 1 abstention.

Planning application 0810/17 – 65 High Street

The Clerk reported that the application form had the address of 65 High Street, but the other documents stated the application address as 67 - 69 High Street, which relates to the location as in the plans. This had been pointed out to North Somerset Council and the application was currently listed on North Somerset Council's website as 'Invalid'.

Cllr Packham proposed the motion to recommend **ACCEPT** on the understanding the application was for 67 High Street. This was seconded by Cllr Frappell.

The vote was eight in favour and two abstentions.

Planning application 0816/17 – First Floor Flat, The Courtyard, 120 High Street

Cllr Phillips reported that the building was not currently occupied and work towards the previous approved planning application had been carried out.

Cllr Lees said he had liked the previous plan for a hotel or bed and breakfast and felt the current application should be refused.

Cllr Tonkin said that he understood the works which had started was creating flats not a bed and breakfast and so the new owners were looking to finish this. He was concerned about the potential impact on the street scene and where occupants would park.

Cllr Phillips reported the Highways Officer had raised no concerns, despite the local car parks having a 3-hour parking limit.

Cllr Bird said there were no three storey buildings on this part of High Street.

Cllr Frappell said that the three-storey Hobbs Court was very close to this.

Cllr Packham proposed the motion to recommend **REFUSAL** on the grounds of the proposal creating an adverse affect on the street scene due to the scale and bulk of the building. This was seconded by Cllr Wilson.

The vote was eight in favour and two abstentions.

Planning application 0825/17 – Tower House Farm, West End Lane

The motion to recommend **ACCEPT** was proposed by Cllr Frappell and seconded by Cllr Lees.

The vote was nine in favour and one abstention.

Planning application 0851/17 – 36 Spindleberry Grove

The application was noted.

Planning application 0862/17 – 1 Oaksey Grove

Councillor Tonkin said there was plenty of space on the plot for the proposal and recommended **ACCEPT**. This was seconded by Cllr Lees.

The vote was nine in favour and one abstention.

Planning application 0865/17 – 21 Strawberry Close

After discussion Cllr Lees proposed the motion to recommend **ACCEPT** on the proviso that the property is not subdivided in the future. This was seconded by Cllr Frappell.

The vote was seven in favour and three abstentions.

Planning application 0899/17 – 67 – 69 High Street

Concern was expressed over the lack of car parking provided although it was acknowledged Station Road car park was close by which currently has long stay parking spaces.

Cllr Phillips observed that the mansard roof appeared to be higher than a single storey. Cllr Frappell said the plans showed the height of the building to be the same as the neighbouring property.

Cllr Lees said he thought the rear elevation and entrance were dreadful and could be much better. Although at the back of the property it overlooked Station Road car park.

Cllr Hunt felt there were a lot of flats proposed for a small space and Cllr Packham agreed the density was too high.

Cllr Tonkin said that the plans appeared to show the site boundary up to the edge of the service road, however it was his understanding that the area between the rear of the shops and the service road was owned by North Somerset Council.

Cllr Frappell motioned the proposal to recommend ACCEPT, with the provision of a redesign of the rear entrance and elevation, reduction in the density of flats, inclusion of parking and review of site boundary to check ownership of land to the rear of the building up to the highway. This was seconded by Cllr Packham.

The vote was two in favour, seven against and one abstention.

Cllr Packham proposed recommendation of **REFUSAL** on the grounds of the unattractive design of the rear elevation and entrance and concern over the lack of car parking. This was seconded by Cllr Hunt.

The vote was nine in favour and one abstention.

Planning application 0910/17 – 25 Milton Close

It was agreed that the committee would not offer a comment on this application.

b) Planning Decisions

The information was noted.

Cllr Tonkin reported that an appeal had been lodged relating to the application for 14 The Maples.

c) Enforcement case: to note that the Royal Oak is the subject of an enforcement case, summarised as 'Unauthorised works to roof of a listed property'

The Clerk reported that work on site had stopped on instruction from North Somerset Council. The applicant's Design and Access Statement had indicated there was asbestos in the roof and a scope of works had been requested by the Planning Authority prior to the commencement of works, including the safe disposal of the asbestos. The office had been notified by members of the public as well as a Councillor, that work to remove asbestos seemed to be underway. There was concern as it did not appear that the asbestos roof panels were being removed with due care or stored appropriately on site and debris was blowing around in the wind.

The Health and Safety Executive were notified using their online reporting form and an automatic response had been received. Enforcement at North Somerset Council had also been informed as the works were not in accordance with the conditions of the planning permission granted.

As there had been no update from North Somerset Council it was suggested by Cllr Lees that a letter should be written to the Director of Planning highlighting the level of the Town Council's concern and seriousness of this issue. This was agreed by the committee.

P39/17 Financial Matters

a) Statement of Income and Expenditure for the Committee to 31st March 2017.

Noted.

P40/17 To note the comments submitted by the Planning sub-committee in relation to the Government White Paper 'Fixing our Broken Housing Market'

The Clerk reported that the comments, as agreed by the Sub Committee, had been submitted and therefore could not be changed.

Cllr Lees said that he didn't like the first paragraph of comment 6, referring to 'intransigent landowners' as he didn't agree that someone should be forced to sell their land. He also said that Brownfield sites cost more to develop than the land is worth and often takes away employment opportunities.

P41/17 Reports of working parties

a) Town Centre working party 17 March 2017

Noted.

P42/17 Trees and Tree Preservation orders

Noted.

P43/17 Publications

a) Streetscene, the newsletter of the North Somerset Council Streets and Open Spaces Department, February 2017

Cllr Barclay took this publication and will pass it to Cllr Wilson afterwards.

b) Streetscene, the newsletter of the North Somerset Council Streets and Open Spaces Department, March 2017

Cllr Barclay took this publication and will pass it to Cllr Wilson afterwards.

c) Open Space, the newsletter of the Open Spaces Society, Spring 2017

Cllr Barclay took this publication and will pass it to Cllr Wilson afterwards.

P44/17 Any Other Business

a) The Clerk reported that North Somerset Council have confirmed they have funding for 50% of the cost of a crossing on Queens Road in their budget for this year. The Town Council will need to consider the best location for this and some work will need to be undertaken in the form of physical surveys and questionnaires to schools. John Hunter has already been contacted and Cllr Barclay has already submitted some ideas but a working group would need to be set up to undertake further tasks.

Councillors on the working group were confirmed as Cllr Barber, Cllr Hunt, Cllr Packham, Cllr Phillips and Cllr Wilson.

b) Cllr Lees said he wanted to understand the procedure that would be adopted at the Town Council meeting on 10 May in relation to consideration of the proposal by Barratts for development at Engine Lane.

The Clerk advised that as the Landowner the Town Council had already agreed to a conditional contract. A condition of that contact was that the Town Council would need to see the plans to ensure they conformed to what had been agreed in the contract.

The Clerk had posted a link on the Town Council website to all the relevant documents and circulated this page to all councillors. The key plans had been printed and would be displayed in the Tithe Barn but any particular drawings that Councillors wished to see in greater detail would be obtained from Barratts on A1 size on request as there were over seventy documents.

Cllr Lees asked if there was to be a private meeting to take advice from the solicitor prior to the public meeting on 10 May. He was concerned that some councillors may be reluctant to speak in front of a large group and was keen to ensure the process was undertaken thoroughly and methodically due to the importance of the subject.

Cllr Frappell suggested the agenda could separate the contractual obligations from any other concerns with the plans. The Clerk agreed that this could be done if it would be helpful.

The meeting closed at 9.03pm

Chairman's signature: _____ Date: _____

NAILSEA TOWN COUNCIL - PLANNING COMMITTEE MEETING 26TH APRIL 2017

A list of planning applications received from North Somerset Council for your consideration.

TC REF NO	APPL NO	CAT	LOCATION ROAD	LOCATION NO	APPLICANT	PROPOSAL	COMMENTS
4814	0741/17	F	High Street	4	Lunar Office Sarl	Demolition of existing rear extension and erection of two storey extension for 6no. flats (4no. one bedroom and 2no. two bedroom)	Recommend ACCEPT .
4815	0787/17	EIA1	Causeway View	Land to west of Barton Willmore		Screening opinion as to whether an Environmental Impact Assessment is required to be submitted with planning application for the proposed development of the site to include up to 195no. Dwellings and associated public open space and infrastructure. THIS IS NOT A PLANNING APPLICATION.	Recommend an Environmental Impact Assessment is carried out.
4816	0810/17	ADV	High Street	65	Watkins & Tasker	Advertising consent for 3no. Non-illuminated fascia signs and 12 no. vinyl window signs.	Recommend ACCEPT noting that the application address should be 67 High Street.
4817	0816/17	F	High Street	First Floor Flat, The Courtyard, 120	Sunstone South Ltd	Erection of second floor extension over existing to comprise three apartment dwellings.	Recommend REFUSAL on the grounds that the street scene will be adversely affected due to the scale and bulk of the building.

4818	0825/17	F	West End Lane	Tower House Farm	Mr & Mrs Thatcher	Change of use of agricultural building to equine use and change of use of land to mixed agricultural/equine use.	Recommend ACCEPT .
4819	0851/17	NMA	Spindleberry Grove	36	Mr R Bedwell	Non-Material amendment to 16/P/1653/F (Erection of a single storey rear extension) to allow the change of a door to a window to a door on the rear elevation.	Noted.
4820	0862/17	F	Oaksey Grove	1	Mr D Jenkins	Demolition of existing garage and erection of new double garage. Extension of paved driveway and new entrance gates.	Recommend ACCEPT .
4821	0865/17	F	Strawberry Close	21	Mr & Mrs Searle	Proposed two storey side extension and front porch.	Recommend ACCEPT on the proviso a condition is imposed that it is not divided into separate dwellings in the future.
4822	0874/17	F	Eastway	36	Mr & Mrs Shortman	Ground floor extensions to side and rear to include a garage following demolition of existing garage.	Recommend REFUSAL on the grounds of overdevelopment.

4823	0899/17	F	High Street	67-69	Mr Chris Jones	Change of use from nightclub (sui generis) and veterinary practice (D1) to 9no. self-contained Flats (C3). A1/A2 retail unit on the ground floor. Raise roof height to create a second floor level with a mansard roof and dormer windows on the rear and front elevation.	Recommend REFUSAL due to unattractive design of the rear entrance and elevation as well as concerns over the lack of car parking provided for the development. There is also concern that the applicant's plans indicate a site boundary for the site not within their ownership.
4824	0910/17	F	Milton Close	25	Mr M Regan	Erection of two storey side extension to create a new 2 bed dwelling following demolition of existing side extension.	No comment.

NAILSEA TOWN COUNCIL – ENVIRONMENT AND LEISURE COMMITTEE

Minutes of the Environment and Leisure Committee held on Wednesday 05 April 2017 at 8.06pm in the Tithe Barn, Church Lane, Nailsea.



PRESENT: Cllr Petford in the Chair, Cllr Barber, Cllr Barclay, Cllr J Blatchford, Cllr Frappell, Cllr Hamblin, Cllr Holt, Cllr Hunt, Cllr Lees, Cllr Middleton, Cllr Packham, Cllr Ponsonby, Cllr A Tonkin, Cllr J Tonkin, Cllr Wilson, the Clerk, and Assistant Clerk, Maureen Brady and Simon Brierley.

EL20/17 APOLOGIES: None.

EL21/17 DECLARATIONS OF INTERESTS

Cllr Hunt declared an interest as she lives close to the Grove Playing Field.

EL22/17 MINUTES of the meeting of the committee held on 22 February 2017 were signed by the Chairman as a correct record.

EL23/17 PLAYING FIELDS AND PLAY/RECREATION AREAS

a) A report by representative of Nailsea Playing Fields Association and Grove Sports and Social Club.

Mrs Brady reported that the last NPFA meeting was on 16 March with the next on 27 April 2017.

Ground preparation for the cricket season is progressing well and the changeover from football to cricket is scheduled for 14 April. Because of the good weather there are no outstanding football fixtures to be accommodated this year. Nailsea United FC have planned a match with Nailsea and Tickenham FC during the Easter weekend, to be held on the 1st team pitch.

John Fox and the groundsman Tony McLaughlin have put in a lot of work this winter, to reinstate the ground used to access the NUFC development. This is beginning to blend in now. Tony has also helped with the external painting of the Grove building and as a result, the cost of his hours was higher this year. NPFA has claimed the £1,200 grant from NTC towards the overall cost of £2,564.86.

The general waste bins around the ground had not been emptied for several weeks by Glendale and it was discovered during North Somerset Council's annual review that the site was not part of the agreed contract and consequently the service stopped without notice. John Fox has been disposing of some waste in the Grove SSC general waste bin but there is not spare capacity and it is not felt appropriate due to dog waste being disposed in the general waste bins, as per the advice that 'any bin will do'. The Grove SSC Waste Transfer Notice does not cover such waste and much of the waste is produced because of the public use of the land. Mrs Brady said she had received an update earlier that day from John Carson of NSC and a new 1100 litre bin will be delivered to Grove with a contract in place for fortnightly emptying of the bin. The Town Orderly will empty the Grove bins into the larger bin on a weekly basis. It is now necessary to find a suitable and safe location for the 1100 litre bin to avoid vandalism.

Some tree pruning will need to be arranged within the forthcoming financial year.

Grove SSC last met on Monday 20 March 2017.

Following the replacement of the driveway lights on Friday 17 March, youths kicked one of the pedestals until it fell over and a replacement base is awaited from the manufacturer.

The Grove parking line-marking is still on target for 10 April.

The boiler replacement was completed by 18 March and Grove will be able to cover the cost of £5840.47 incl. VAT from current income. Sources of grant aid towards the rest of the project - a new insulated water tank and replacement shower heads in the changing rooms, are being explored.

Sufficient funds have been raised and a defibrillator has been purchased. The necessary brackets and the production of a suitable plaque are now awaited.

Income and bookings remain encouraging and despite recent expenditure there is still an excess of £10K in reserve.

Mrs Brady asked the committee to consider who would take on the cost of emptying the 1100 litre bin.

It was proposed by Cllr Frappell, and seconded by Cllr J Tonkin

RESOLVED **that the Town Council will pay North Somerset Council for the fortnightly emptying of the 1100 litre bin sited at the Grove Sports and Social Club at a cost of £17 once a fortnight.**

The vote was unanimous.

b) Update on the activities of the Grove Sports and Social Club Working Party

Mrs Brady updated the Committee on the recent Grove SSC Working Party meeting. Simon Brierley, Maureen Brady and John Fox met with on 9 March. Simon explained that because of the age and state of the building the GSSC are spending time and money dealing with the urgent essential repairs and replacements, and have not been able to formulate a longer-term strategy. Efforts have been concentrated on increasing income by making the club more attractive to members, advertising events and carrying out low cost cosmetic improvements. Expenditure continues to be reduced by constantly reviewing contracts and working practices. After a site inspection, it was agreed that a comprehensive survey of the building was required to determine if it is cost effective to continue to repair and develop the current premises, or to consider replacing the building.

Ian Morrell subsequently arranged a site visit by representatives from NPS on 29 March and they were asked to produce a fee proposal for a dilapidations survey of the building. The Working Party also discussed the need to look at a sports strategy across the town, including Nailsea School and Scotch Horn, and Ian has asked them to develop a proposal to look at the potential redevelopment of the Grove in the

wider context of the town. On Thursday 30 March, Ian met with representatives of Nailsea Table Tennis club to determine their requirements and long term aspirations.

The Clerk explained that the fee proposal for producing a Condition and Defects Survey and a Site Development Plan had been received that day from NPS Group, which he had circulated to members of the Working Party. He explained that it is difficult to find a company who can carry out a survey and then strategically relate this to a development plan. He also said he was aware Sport England had previously worked with the company who seemed reputable.

Cllr Barber asked if Sport England could come to look at the site and advise.

The Clerk explained that Sport England do not have the resource to offer such a service.

It was clarified that visits and any pictures needed to compile the report would be timed around the playgroup and other children's sessions at the Grove.

It was proposed by Cllr Ponsonby and seconded by Cllr Packham

RESOLVED to instruct NPS Group to carry out the Condition and Defects Survey as detailed in their proposal report at a cost of £1100.00.

The vote was unanimous.

Mrs Brady and Mr Brierley left the meeting at 8.20pm.

It was agreed to bring forward agenda item 7 as a member of the public was in attendance to speak about item 7a).

EL24/17 REPORTS OF WORKING PARTIES AND OTHER BODIES

a) Allotment Working Party

Cllr Ponsonby introduced the minutes of the meeting. Minute 09.17 proposed allowing residents of the Elms who had worked on a plan for an allotment site at Lodge Lane, which will not now be going ahead, to join the waiting list for Nailsea.

The meeting closed at 8.22pm.

Simon Beck introduced himself and explained that he had worked for 3 years to try and get an allotment site set up on land at Lodge Lane for use by residents of Wraxall and Nailsea. Unfortunately, the Parish Council has not been able to financially support the venture and the allotments will not be going ahead. He said there had been discussion with the Whitesfield Road site representative about the possibility of those individuals from Wraxall who were interested in having an allotment on Lodge Lane, being allowed to join the waiting list for Nailsea. Mr Beck had contacted the 10 individuals on their list but of those only 2, including himself, were interested in having an allotment in Nailsea. He was in attendance to ask if the committee would allow these 2 people to join the waiting list for an allotment in Nailsea.

The meeting reopened at 8.26pm.

Cllr Hunt said that as the group had worked so hard on their plans and had been willing to share the site with Nailsea she was happy to allow a small number of plots in Nailsea allotted to Wraxall residents.

Cllr Ponsonby clarified that the proposal from the Working Party was simply to allow the individuals from the Wraxall group at this time to join the Nailsea list, rather than designate a number of plots for use by any new applicants. On this understanding it was

RESOLVED now Wraxall and Failand Parish Council has decided not to proceed with establishing a Wraxall allotment site at Lodge Lane, the 2 interested residents of the Elm Lodge estate, Wraxall, currently on the Wraxall Allotment Association waiting list, to be added to the Nailsea Allotments waiting list.

The vote was unanimous.

The recommendation of minute 07.17 was introduced and it was clarified that the role of the site representatives would be to mark the boundary of each plot and ensure its number can be identified.

The Clerk reported that an outline plan of Engine Lane had already been produced for the purpose of renewing the Hannah More Road Lease.

It was

RESOLVED to proceed to instruct a professional surveyor to remeasure each individual allotment plot on the Whitesfield Road and Engine Lane sites, together with Ian Stone, Ann Collins and Helen Devey.

The vote was unanimous.

b) Biodiversity Working Party

The minutes of the meeting were noted.

c) Trendlewood Park Management Committee

The Clerk reported that North Somerset Council had sought quotes for a survey of Kenn Hedge, which they are going to pay for. The companies who have provided quotes will be meeting with the team from North Somerset Council at the site on Thursday 13 April and the ideal time to carry out initial work will be May/June. The quotes including a management plan are circa £1200.

EL25/17 FINANCIAL MATTERS

a) Statement of Income and Expenditure

Members noted the information.

b) Update on the acquisition of land from Churchill Retirement Living

Cllr Petford reported that Nailsea Lions have offered to fund a bench for this area and have asked for a plaque to be displayed to show it was donated by them.

The Clerk explained that the suggestion was to have a couple of benches, a pathway and some bulbs planted here which fits well with the criteria specified by the Lions.

It was proposed by Cllr J Tonkin and seconded by Cllr Frappell

RESOLVED to accept the donation from Nailsea Lions towards landscaping the area of land acquired from Churchill Retirement Living and use it towards installing 2 benches, creating a path and planting some bulbs. To allow a plaque to be placed marking the donation by Nailsea Lions.

The vote was unanimous.

c) To note the hanging basket pole near Waitrose which was removed due to being damaged has been relocated to the land opposite Iceland.

Noted.

EL26/17 ANY OTHER BUSINESS

None.

The meeting closed at 8.43pm.

Chairman's signature: _____ Date: _____

NAILSEA TOWN COUNCIL – FINANCE AND POLICY COMMITTEE

29 MARCH 2017

Minutes of the Finance and Policy Committee meeting held on Wednesday 25 January 2017 at 8.42pm in the Tithe Barn, Church Lane, Nailsea.



PRESENT: Cllr J Blatchford in the Chair, Cllr Frappell, Cllr Heappey, Cllr Holt, Cllr Hunt, Cllr Lees, Cllr Middleton, Cllr Ponsonby, Cllr A.Tonkin, Cllr Wilson and the Clerk. In attendance, Cllr Barclay.

FP17/17 APOLOGIES. Cllr M.Blatchford, Cllr Packham and Cllr Phillips.

FP18/17 DECLARATIONS OF INTERESTS

None.

FP19/17 MINUTES of the meeting of the Committee held on 1 March 2017 were signed by the Chairman as a correct record.

FP20/17 FINANCIAL MATTERS

a) Statement of Income and Expenditure as at 17 March 2017

The report was noted.

b) Summary of cash and reserves

In response to a question from Cllr Ponsonby, the Clerk confirmed that the future years' sums for Play Equipment, Skatepark Project and Tithe Barn Capital Fund are cumulative.

c) Payments made and income received from 20 February – 17 March 2017

The Clerk confirmed that the sum paid out for replacement of the stolen lead from the Tithe barn is the subject of an insurance claim.

d) Consideration of the costs of early repayment for the loan on Gaulacre

Cllr Middleton said that although the cost of early repayment is a large sum, the principle of paying back the loan when the asset is disposed of remains the correct approach, so he favoured adhering to the previous decision made by the Town Council which was to pay off the loan when the contract for the sale of the land is completed. Cllr Wilson concurred.

Members agreed that it is impossible to accurately predict what impact interest rates would have on the calculation over the next few years. Cllr Ponsonby said that the cost of paying back the loan early does not change the principle that the loan should be paid back when the asset is sold.

Cllr Hunt asked whether the loan for Gaulacre could effectively be transferred to the new loan for 65 High Street. The Clerk said he would look into this.

It was proposed by Cllr Middleton and seconded by Cllr Ponsonby

RESOLVED to confirm the previous decision that the Public Loans Works Board facility for Gaulacre should be paid off when the contract for the sale is concluded.

The vote was eight in favour and two abstentions.

FP21/17 CONSIDERATION OF THE NORTH SOMERSET COUNCIL ECONOMIC PLAN 2017- 2036

Cllr Tonkin said that the report highlighted the focus on Weston super Mare to the exclusion of the other towns. Cllr Wilson suggested this might mean that Nailsea would be better off linked to Bristol, rather than to North Somerset.

Cllr Middleton said that out-commuting is a fact that will not materially change over the plan period to 2036. The Economic Plan therefore needs to recognise the importance of leisure. Investment in facilities for residents makes the provision of these same facilities for tourists more economical.

Cllr Heappey said she thought the Plan is inward-looking and does not take account of inevitable changes resulting from the introduction of the Metro Mayor and the collaboration and potential merging of local authorities.

Cllr Ponsonby said that Nailsea is not really considered in the report. Members agreed that the one facility highlighted in the Town is the Tithe Barn, which was a Town Council, not a North Somerset Council initiative. It was also highlighted that the population figures given for Nailsea and Backwell are incorrect.

It was proposed by Cllr Ponsonby and seconded by Cllr Lees

RESOLVED to ask Cllr Blatchford to respond to the report highlighting that there are factual inaccuracies relating to Nailsea and to stress that there should be a clear focus on proposals for economic development in Nailsea, including its role as a hub for villages in North Somerset.

The vote was unanimous.

FP22/17 TO CONSIDER THE ANNUAL REVIEW OF POLICIES

The Clerk said he had no recommendations for changes to the following policies:

- a) Standing Orders
- b) Financial Regulations
- c) Complaints
- d) Deputising
- e) Disciplinary Procedure
- f) Health and Safety
- g) Pension Scheme
- h) Publication Scheme (Freedom of Information Act 2000)
- i) Other

- | | |
|--|---|
| <ul style="list-style-type: none">• Advertising Casual Vacancies• Disability Equality• Equal Opportunities | <ul style="list-style-type: none">• Neighbourhood Policing – Resident Protection Policy• Prosecution Policy• Race Relations |
|--|---|

It was proposed by Cllr Heappey and seconded by Cllr Middleton

RESOLVED to RECOMMEND to Town Council to readopt these policies unamended.

The vote was unanimous.

FP23/17 CONSIDERATION OF A BUDGET FOR FURNITURE AND FITTINGS AND IMPROVEMENT WORKS TO 65 HIGH STREET

Cllr Ponsonby said that the restoration of the Tithe Barn set a high standard and the same approach should apply to improvements to 65 High Street. It should be a facility that everyone is proud of, and the budget should be set to achieve the best job that the Council can achieve. Cllr Frappell agreed and said that unlike the Tithe Barn, no 65 is an adaptable building and changes should be made on a step by step basis as the uses of the building become clearer. Cllr Wilson said it is vital that there are good kitchen facilities.

Cllr Lees said that the building must have a new identity, and it is vital that the front elevation displays the right image. Cllr Blatchford agreed and said that the appearance is important in encouraging people into the building.

It was proposed by Cllr Middleton and seconded by Cllr Ponsonby

RESOLVED to redesignate the Nailsea Place working party as a sub-committee and to delegate a sum of £30,000 to it from the £100,000 budget for 65 High Street In Reserves, subject to the normal implementation of Financial Regulations in relation to any expenditure.

The vote was unanimous.

FP24/17 REPORTS OF OTHER BODIES

a) Tithe Barn Management Group, 10 March 2017

Cllr Ponsonby thanked Cllr Middleton for standing in for her at the meeting at short notice. Cllr Middleton said that activities at the Barn are developing well, and highlighted income from weddings as well as general usage. The Leg Club is flourishing and the Trust are focussing on events for younger people. The Social Inclusion budget has been increased to £7,500, fulfilling the objective of making the Barn financially self-supporting and also generating a surplus to promote initiatives under the Nailsea Place umbrella.

FP25/17 ANY OTHER BUSINESS

Cllr Blatchford said that a recent Joint Strategic Needs Assessment report has highlighted high levels of depression in Nailsea. This partially reflects the quality of the GPs in the town in terms of diagnosis and treatment. Cllr Hunt said that this underscores the part that Nailsea Place can play in supporting people within the community.

The meeting closed at 8.27pm.

Chairman's signature: _____ Date: _____

NAILSEA TOWN COUNCIL
COMMUNITY ENGAGEMENT COMMITTEE



Minutes of the meeting of the Community Engagement Committee held on Wednesday 3 May 2017 at 7.30pm in the Tithe Barn, Church Lane, Nailsea.

PRESENT: Cllr Packham in the Chair, Cllr Barclay, Cllr Bird, Cllr Hamblin, Cllr Heappey, Cllr Lees, Cllr Petford, Cllr Wilson and the Clerk. Also in attendance Cllr A Tonkin.

CE25/17 APOLOGIES were received and accepted from Cllrs Frappell, Hunt and J Tonkin.

CE26/17 DECLARATIONS OF INTERESTS: None.

CE27/17 MINUTES of the meeting held on 8 March were approved as a correct record and signed by the Chair.

CE28/17 FINANCIAL MATTERS
Noted.

CE29/17 TO CONSIDER AN UPDATE ON THE NAILSEATOWN.COM PROJECT

Cllr Bird reported that following the meeting with the Town Council on 12 April, Squarebird went back and worked on the logo, taking on the feedback given. Squarebird have now come back with an updated design which he circulated to the committee. He explained that this design was a concept, not simply a logo, and will be used to brand the whole project. He said the design fits into a square which is important for web use and social media.

The Clerk added that this design was a development of the one chosen by the Council. The colour is more vivid on the screen than in print and this is where it will be primarily used.

Cllr Heappey was concerned that the logo looked similar to that of another company but it was pointed out that there will always be similarities with any logo.

Cllr Packham explained that the next stage was to start developing the website.

CE30/17 CONSIDERATION OF THE NAILSEA PLACE INITIATIVE

a) To consider the minutes of the Nailsea Place working party, 14 March 2017

Cllr Lees referred to an earlier meeting with FoReal where they had explained that often there would be a greater number of users within a particular age range for a year or two and then this would change. He asked if there as a particular age or year group attending Youth Club currently.

The Clerk advised that now the top floor was specifically for the Youth Club and they have been able to make the space work better for them this may appeal to a broader range of young people.

Sessions are generally aimed at young people aged eleven and up and it was suggested that perhaps an additional session could now be provided to be aimed at a younger age group.

There was discussion around the need for improved publicity and promotion of the Youth Club within schools. The Clerk pointed out that until recently there was concern Youth House would be lost. Now that the building had been purchased by the Town Council and the Youth Club has made a home on the upper floor FoReal could be clear on what exactly they were offering and could promote the Youth Club more confidently.

b) Consideration of a draft proposal from 2BU Productions for an Arts and Health Initiative

Cllr Tonkin reported that the working group were currently looking at what is available in terms of workshops and events at no.65. Elspeth of 2BU has a lot of ideas that the group would be keen to use and it would be good if she could be used to set up an initial project.

The Clerk said that Elspeth has connections and works within arts network. It would be beneficial to get some momentum at this stage. Elspeth is in talks with the Leg Club about running a session there and has had discussions with Carole Brook about the potential for a Respiratory Club that would operate in a similar way to the Leg Club.

The Clerk reported he had been in contact with Tom French of the Good Things Foundation. They are currently working with NHS Digital and offering grants for the Pathfinder Project to improve people's digital skills, which will help individuals to manage their health better; from ordering repeat prescriptions, online to following up on advice given by the GP. The Good Things Foundation have funding for twenty projects over the next three years and Nailsea Place will be one of these. The funding is £50,000 over twelve months but Nailsea Place will need to be operational by October. This is a new concept with no template but there is an understanding in the NHS for the need for innovation.

Cllr Lees asked if there was a proven track record for 2BU that could be seen and the Clerk confirmed that Elspeth had successfully run workshops in various settings.

Cllr Tonkin said that £30,000 had been budgeted for establishing Nailsea Place. The physical works planned for the building at this stage were minimal and the priorities were setting up wi-fi, removing the suspended ceiling, getting the roof and electrics checked and some decoration. She suggested that a good use of the budget would be to invest in some initial workshops or projects.

It was agreed that getting things started would prove the concept works and help to attract further grant funding.

It was proposed by Cllr Lees and seconded by Cllr Wilson

RESOLVED: to **RECOMMEND** to Town Council that £10,000 of the £30,000 already allocated to establishing Nailsea Place should be budgeted for initial projects and workshops to be agreed by the working party.

The vote was unanimous.

CE31/17 65 HIGH STREET

a) Update on the purchase

The Clerk reported that the contract had been signed and it was hoped North Somerset Council would be signing in the next two weeks.

b) Update on the Youth Service

It was agreed this had already been covered under agenda item 6. a).

c) Update on the cost of installing wi-fi

The Clerk said it was going to be necessary to install a leased line in order to support the Pathfinder Project and any other digital workshops. This would incur a significant monthly charge but it was hoped this could be covered by the project funding.

CE32/17 CONSIDERATION OF A PROPOSAL BY NAILSEA AND BACKWELL ROTARY CLUB TO RENAME THE 'ROTARY ROUND' ACCESSIBLE ROUTE TO THE 'DAVID WHITTLESTONE ROTARY WALK'.

Cllr Lees said this walk was not to be confused with the 'Nailsea Round'; David Whittlestone had plotted a walk on pathways that was fully accessible to all including individuals using wheelchairs or pushchairs.

It was proposed by Cllr Wilson and seconded by Cllr Heappey

RESOLVED: to support Nailsea and Backwell Rotary Club in renaming the Rotary Round as the David Whittlestone Rotary Walk.

The vote was unanimous.

CE33/17 REPORTS OF OTHER BODIES

Nailsea Disability Initiative AGM, 8 April

The report was noted and it was observed by Cllr Lees that expenditure for rent and service charges was significant.

CE34/17 PUBLICATIONS

a) Police and Crime Commissioner newsletter, Spring 2017

This publication was taken by Cllr Barclay.

CE35/17 ANY OTHER BUSINESS

Cllr Petford shared ideas for furniture at 65 High Street. To ensure flexibility, tub chairs and two-seater sofas were favoured as well as other chairs of different heights and

design to co-ordinate. Ikea furniture was being considered as it is easy to create adaptable areas for different uses for a low cost.

Hot drinks machines are still being investigated but it was agreed that a £1 charge for drinks seemed reasonable. Consideration was given to not wishing to cause issues for local cafes whilst ensuring the drinks were affordable to all users of the building.

The meeting closed at 8.11pm.

Chairman's signature: _____ Date: _____

Running Free Consultation

What is in this for local councils?

This LAIS advises councils about *Running Free: Consultation on preserving the free use of public parks* which affects local councils providing parks or with an interest in the use of parks managed by others within their area. This consultation proposes to set a significant precedent of prohibiting local authorities, including local councils, from charging parkrun and junior parkrun, and potentially other organisations for use of their park.

It is important that Government is advised of any additional costs, such as repair and maintenance costs or loss of revenue, that might be incurred by local councils if the proposals are implemented. When Government introduces measures which create additional burdens, they should provide full and proper funding to ensure that additional cost is not placed on the council tax (under the New Burdens Doctrine).

Responses to the consultation should be made to: runconsultation@communities.gsi.gov.uk or Jim Jobe/Carol Whale Department for Communities and Local Government 2nd Floor, NE, Fry Building 2 Marsham Street London SW1P 4DF

Date: Consultation deadline - 5 July 2017

References to local councils: 10

Pages: 12

Details

The Department for Communities and Local Government is consulting on proposals to legislate to prohibit local authorities, including local councils, from charging parkrun or junior parkrun for the use of public parks. This follows the decision of Stoke Gifford Parish Council to introduce a charge for parkrun use of their park. The consultation is entitled *Running Free: Consultation on preserving the free use of public parks*.

Parkrun organise free, weekly five kilometre runs in local parks every Saturday morning. Junior parkrun is an associated event for children aged 4 to 14 taking place every Sunday morning in local parks. Parkrun is a not-for-profit company and relies on donations and sponsors. The local events are supported by volunteers and the parks remain open as usual to other users. On 12 April 2016 Stoke Gifford Parish Council voted to charge parkrun for the use of Little Stoke Park. The reasoning for this decision is not fully considered within the proposal. Councils wishing to see the full statement from the Parish Council can use the link below (see references).

Why should Parkrun UK contribute towards Little Stoke Park Maintenance?

- Parkrun are an organised group with paid directors and staff and attract over 300 runners using the park & facilities each week.
- There is no limit to the number of runners that use the park. • They are sponsored by national companies.
- They monopolise the park paths and car park between 0830 & 1030 each Saturday and Sunday.
- They use the parks toilets and washing facilities.
- They use Council storage space.
- A large number of runners are from outside the Parish of Stoke Gifford and come from all across South Gloucestershire, Bristol and further afield to use the facilities in this area (which are financed by Stoke Gifford Council tax payers).
- Little Stoke car park is too small for their parking use.
- Complaints have been received from local residents relating to pavement & grass verge parking, park users and hall hirers regarding a number of incidents involving runners over the last three years.

Parkrun are an organised group and like any other group using the facilities should contribute towards the maintenance.

The Parish Council has only recently paid out £55,000 from public funds for resurfacing the car park and with the additional 300+ runners per week, will shortly need to replace / repair the path at an estimated cost of £60,000, so as Parkrun are significant users of the path on a regular basis they should contribute towards the upkeep. www.stokegifford.org.uk.



It is important to note that, although this consultation ostensibly contains proposals designed to prevent charging for parkrun and junior parkrun, Government is also consulting on whether the proposals should be extended to events managed by other organisations. Should central Government intervene and implement proposals to take away the freedom of local councils to make decisions affecting use of the facilities funded by the local community, local councils will wish to see clear guidance on:

- The type of events for which a charge may be applied
- The extent to which the taxpayer will be expected to cover costs for events for which councils cannot charge and
- How to distinguish between the status of organisations to determine whether a charge may be applied, particularly where organisations have paid beneficiaries.

The proposal is not presented neutrally but reflects an emphasised Government policy position throughout. For example, the consultation states:

"5. On 12 April 2016 Stoke Gifford Parish Council voted to impose a charge on parkrun for the use of Little Stoke Park, a local park in the parish. Such a decision is entirely contrary to the objectives of this government both for health and for voluntary community action.

6. Local authorities quite legitimately charge for a variety of different events and specific activities that take place in local parks. The government considers that it is appropriate for the public to pay a reasonable sum for the exclusive use of a facility such as a tennis court or for the shared use of a facility such as a golf course. It is also considered appropriate for charges to be made for special events such as outdoor concerts or other ticketed events that generate a profit for the local authority or the event organiser.

7. However, the government does not consider it appropriate for a local authority to charge a volunteer community seeking to provide a free weekly event for the use of a public park, overturning our long standing convention of free access to parks for their everyday use.

8. The government considers it important that action be taken to prevent other local authorities following Stoke Gifford Parish Council's example."

The proposal clearly intends to ensure that parkruns and junior parkruns do not attract a charge but views are also sought on whether local authorities should be able to charge professional dog walkers, personal trainers and other individuals and organisations that use public parks in relation to business, particularly where that activity does not involve exclusive use of a public park or part of a public park. So, Government starts from the position that "Public parks must always be free for everyday use" but accepts that charges are acceptable for "exclusive use of a facility" and cites examples such as use of a tennis court and where there is a charge for a ticketed event such as a concert held in the grounds of a park.

Government states: *"Where an event is local in the sense it is unconnected with any national organisation, or where it is not a regular event, for instance an annual community event or annual organised sporting event, we would expect the event organisers and the relevant local authority to mutually agree the arrangements for the event on an individual basis, including any charge that the local authority would, or would not, make in relation to holding the event in a public park. We recognise that local authorities can legitimately charge for the use of*

parkrun reaction to Stoke Gifford Parish Council decision

Posted on April 12, 2016 by [glenturner](#)

Chief Operating Officer for parkrun Tom Williams said: "We are extremely disappointed that Stoke Gifford Parish Council has voted to impose a charge at Little Stoke parkrun.

"parkrun has had unprecedented success in engaging the least active and encouraging them to exercise regularly. Providing free weekly access has been fundamental to this and we are disappointed that this opportunity is to be removed for the residents of Little Stoke.

"Our aim is to break down barriers to participation in, and delivery of, physical activity and this is consistent across 850 parkruns worldwide, which are all delivered by volunteers and are free to take part in. Imposing a charge at one event is something that contradicts our founding principles and would set a precedent that threatens our future.

"As a nation we must make a decision about whether we want to be healthier or not. The costs to all of us of inactivity and poor health are immense. parkrun has had enormous success at bringing communities together and promoting physical activity in safe and welcoming social environments.

"The past six months have been an uncertain and difficult time for everyone involved with Little Stoke parkrun and our entire global community of more than two million parkrunners is behind them as we discuss our next steps." <http://www.parkrun.org.uk>

certain facilities. Local authorities are responsible for the stewardship and maintenance of public parks and, where appropriate, it is not unreasonable that park facilities be used to raise revenue."

It is less clear what stance Government takes on the following but the examples included do give an indication of some of the areas where there might be practical difficulties or legal disputes in relation to where the line is drawn, depending on the nature of any resultant legislation:

- *"more formal organised sporting events that happen less frequently, such as fun runs or races organised by local running clubs where, unlike parkrun or junior parkrun, an entrance fee may be charged"*
- *"Individuals and organisations may choose to make use of a public park in the course of their business...for instance, professional dog walkers who exercise their clients' dogs in a public park, or personal trainers who exercise with their clients in a public park. Organisations that run fitness classes for groups of paying clients...These activities do not require exclusive use of a public park"*
- *"community events, such as local fetes or community days, and these events may involve a commercial element"*
- *"traditional businesses such as cafes, either permanent or seasonal" and*
- *"a visiting funfair"*

Within the consultation, Government alludes to limitations on the ability of local councils and other local authorities to be able to charge for park use. It states that section 19(2) of the Local Government (Miscellaneous Provisions) Act 1976 provides that local authorities can provide, and charge for, recreational facilities. The list of facilities includes pitches for team games, tennis courts, golf courses and bowling greens, but does not specifically refer to parks. Government also notes that the legislation allows a local authority to provide, and charge for, facilities in connection with recreational facilities, listing parking spaces and places at which food and drink may be bought but parks are not specifically mentioned. However, they do note that the General Power of Competence enables councils to charge for the provision of services. Section 1(1) of the Localism Act 2011 provides that "a local authority has power to do anything that individuals generally may do" as long as they are eligible and are not prevented in some way from doing so e.g. through other legislation.

Government is using its powers under section 151 of the Local Government and Housing Act 1989 to make regulations to prohibit, limit or repeal powers for a local authority to make a charge.

151 Power to amend provisions about charges

(1) *Subject to subsection (4) below, this section applies in the case of an existing provision to the extent that the provision allows (as opposed to requires) a charge to be imposed in respect of anything which is done by relevant authorities (or any of them) and which is not done in the course of exercising an excepted function.*

(2) *The Secretary of State may make regulations—*

(a)repealing the provision concerned to the extent that it so provides,

(b)amending the provision to that extent, or

(c)repealing the provision to that extent and replacing it with new provisions;

and subsection (6) of section 150 above applies in relation to regulations under this section as it applies in relation to regulations under that section.

Extending any such prohibition, limitation or repeal to local (parish) councils will require a further, negative resolution, instrument under section 152(4) of the Local Government and Housing Act 1989.

152 Interpretation, consultation and commencement of ss. 150 and 151.

(4) *The Secretary of State may by order made by statutory instrument provide for any other body to be, or for a body to cease to be, a relevant authority for the purposes of those sections; and a statutory instrument containing an order under this subsection shall be subject to annulment in pursuance of a resolution of either House of Parliament.*

Government states that this development will then also “inform any future proposals to exercise” “powers under section 5(3) of the Localism Act 2011 to prevent local authorities in England from using the General Power of Competence to charge parkrun or junior parkrun for the use of a public park.”

5 Powers to make supplemental provision

- (1) *If the Secretary of State thinks that a statutory provision (whenever passed or made) prevents or restricts local authorities from exercising the general power, the Secretary of State may by order amend, repeal, revoke or disapply that provision.*
- (2) *If the Secretary of State thinks that the general power is overlapped (to any extent) by another power then, for the purpose of removing or reducing that overlap, the Secretary of State may by order amend, repeal, revoke or disapply any statutory provision (whenever passed or made).*
- (3) *The Secretary of State may by order make provision preventing local authorities from doing, in exercise of the general power, anything which is specified, or is of a description specified, in the order.*
- (4) *The Secretary of State may provide for the exercise of the general power by local authorities to be subject to conditions, whether generally or in relation to doing anything specified, or of a description specified, in the order.*

The consultation questions are listed below and councils should feel free to make additional points outside of these areas. For example, it is important that Government is advised of the implications of these centrally-designed proposals on local circumstances in practice. Also, Government should be advised of any additional costs, such as repair and maintenance costs or loss of revenue, that might be incurred by local councils if the proposals are implemented. When Government introduces measures which create additional burdens, they should provide full and proper funding to ensure that additional cost is not placed on the council tax (under the New Burdens Doctrine).

Consultation questions

Question 1: Do you agree that local authorities should not be able to charge parkrun or parkrun junior for the use of public parks?

Question 2: Is there any specific activity, in addition to parkrun or junior parkrun, that takes place in a public park, that does not require exclusive use of the park or a part of the park, that should be considered for inclusion in provisions to prevent local authorities charging for that activity, and if so why?

Question 3: Are there any activities that involve a financial charge to a client or clients by a professional or business, but do not involve exclusive use of a public park or part of the park, that should be considered for inclusion in provisions to prevent local authorities charging for that activity, and if so why?

Responses to the consultation to: runconsultation@communities.gsi.gov.uk or Jim Jobe/Carol Whale Department for Communities and Local Government 2nd Floor, NE, Fry Building 2 Marsham Street London SW1P 4DF

References

Always check original information for the full facts.

The consultation *Running Free: Consultation on preserving the free use of public parks* can be found at https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/608372/Parkrun_ConDoc.pdf

Information about the New Burdens Doctrine can be found at https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/5960/1926282.pdf

Previous LAIS can be obtained through your Association

The Stoke Gifford Parish Council statement can be found at

<http://www.stokegifford.org.uk/attachments/article/468/Stoke%20Gifford%20Parish%20Council%20Statement%20Parkrun%20UK.pdf>

The parkrun statement can be found at <http://www.parkrun.org.uk/news/2016/04/12/parkrun-reaction-to-stoke-gifford-parish-council-decision/>

The Local Government and Housing Act 1989 and the Localism Act 2011 can be found at www.legislation.gov.uk

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First Customer Services - Enterprise House,
Easton Road,
Bristol,
BS5 0DZ

27th April 2017

To Whom It May Concern,

Re: Changes to X8 bus service between Nailsea & Bristol

My name is Helen Edwards, I am a resident of the Trendlewood area of Nailsea and a regular user of the X8 service from Bristol. I use the bus to commute and also in the evening and weekends to visit friends and return safely from late shifts at work. I was deeply concerned to see that there has been a dramatic revision to the X8 bus timetable, which comes into action on the 30th April 2017. You have chosen to discontinued evening bus services (the last X8 service departing Bristol Bus Station will be 20.10) on Monday – Saturdays and completely remove the X8 bus provision on Sundays and Bank Holidays. This seems to be a ridiculous decision for several reasons:

The withdrawal of evening and some weekend services will affect shift workers, like myself, whose working day finishes after the last bus service ends. I regularly finish work after 8pm and will now find it very difficult to access a safe and convenient method of public transport home.

First Bus state the reason for withdrawing the service is due to a lack of customer use. I find this an incredible statement because all the late evening and Sunday services I have used in the past two years have been well used with multiple people on board at any one time.

The withdrawal of the X8 service leaves large parts of Nailsea & Backwell, namely the Trendlewood area of Nailsea and the area of Backwell around the station, not serviced at key times in the day. I live on Bucklands View, off Trendlewood, which means that after 8pm and at anytime on a Sunday I am faced with either a 1.4 mile walk to Backwell Crossroads or a 1 mile walk to the end of The Perrings to access a bus. This is not acceptable and actually could be construed as unsafe for a young woman walking home late at night through quiet streets.

As far as I could tell there was a very limited consultation on the changes to the X8 bus service. All consultations seemed to take place in local libraries during the working day, which makes it very difficult for working people to participate in the consultation process. I do understand the need of holding consultation during these times, but some more publicity surrounding the changes and more opportunities to feed back would have been very useful.

I am sending a copy of this letter to Nailsea Town Council and my MP Liam Fox and would appreciate a response from you on this matter as soon as possible.

Yours Sincerely,

Helen Edwards



Tuesday, April 25, 2017

Dear Ian,

Nailsea Skatepark Project – Letter of Apology

I wanted to send a letter of apology to Nailsea Town Council on behalf of the Nailsea Skate Park Project. It was brought to my attention last night that there was nobody present to collect the cheque for this year's Nailsea Community Skate Park Festival and showcase and also to represent Nailsea Skate Park project at the recently held Annual Town Meeting.

As I had previously advised I was on holiday in the states but I had set up for one of the other team to represent the Festival and the Skate Park project at the annual meeting and therefore was very sorry that that person unfortunately did not attend on our behalf.

I can't thank you all enough for your involvement in completion of this fantastic community project and was really saddened that despite our best efforts, we were not represented. Please don't take that as a lack of appreciation on our behalf rather a lack of organisation on one of our teams part.

Very proud to have played a role with yourselves in getting this amazing facility built and also your involvement from day one in the Skate Park Festival, which as you are aware this year will be celebrating 15 years – quite an achievement.

So once again I want to tender my apologies, it certainly wasn't through lack of appreciation and I hope you understand, we can't turn the clock back but I was very disappointed that we had I believe failed you on this issue.

Thanks again and keep up all the great work in all you do.



Phil Williams
Contest Director
Nailsea Community Skatepark Festival



CLERK'S REPORT
Agenda Item

8. Financial/Legal/Staffing Matters

d) To consider re-appointing Fair Account as the internal auditor for the year 2017

The Town Council has used Fair Account for its Internal Audit service since 2005-2006. Paul Reynolds is the Principal and he is supported by an Associate. As Responsible Finance Officer I am satisfied that Fair Account carry out their work thoroughly and diligently and keep abreast of developments in local council finance. I recommend Fair Account are reappointed for the financial year 2017-18.

e) To consider a request by Nailsea School for financial assistance with the cost of the minibus service for picking up students

The following email has been received from the Business Manager at Nailsea School.

"I am writing again to you, following Nailsea Town Council's very kind gesture last year of supporting our mini-bus transportation for students in the Long Ashton area for a further year, into 2016/17.

I don't know whether you have heard the positive news, but our numbers for Year 7 have increased from around 120 in 2016/17 to 180 in 2017/18, which is fantastic. A larger proportion of students are coming from the Long Ashton area, and as a result we have had, to date, an expression of interest in the mini-bus service of around 27 additional pupils, taking the potential user numbers to 35(ish) next year. This is obviously only expressions of interest at this stage, and no offer has been made regarding cost etc. We are currently looking at how this might be accommodated, if possible.

In order to continue the service, and extend it to the new Y7's, we would need to run and staff 2 mini-busses, or hire a coach. Currently we own one mini-bus, and this year, we have a second mini-bus, which we have until September 2017, as this was a one year free contract arrangement through winning a competition. I have made enquires about the purchase of this, and it would be £22k to purchase outright, or £5k to lease per annum (4 year contract). Alternatively a coach would be around £150/day, which is nearly £30k/year.

We currently charge the students £5/week to cover some of the running costs, and undercut the First bus service, but this would not be enough to cover costs. To add additional pressures, our funding from the EFA is lagged by 1 year, so we are not funded for the additional 60 Y7 students (and forecast increased 6th form students), or the subsequent 3-4 additional teachers required to educate them until 2018/19.

I was therefore wondering if it would be possible to ask if the Town Council might consider a request for further support, possibly a recurrent grant in support of the School extending it's traditional catchment area into Long Ashton?

11. Consideration of concerns raised by Tickenham Parish Council regarding road safety

"Following yet another accident, Tickenham PC (Parish Council) received correspondence from the resident at the barn conversion at Jacklands Farm: she requested support for a reduction in the speed limit to 30 mph on that stretch of road. She also stressed the need for more signage on the Tickenham side. Tickenham PC was sympathetic, but on approaching NSC (North Somerset Council) Tickenham PC was told that more signage and road markings would cost £5,000, as would a lower speed limit (subject to Police support.) During discussions, it was noted that the accidents occur in Nailsea, albeit it could be said that the hazard/cause (apart from excessive speeds) lies in Tickenham where the speed limit on the approach road is the national speed limit and there is a definite lack of signage for the bends.

I have been asked to enquire what the reaction of Nailsea TC (Town Council) is to this situation and whether you would be willing to consider a joint approach, either in bringing pressure to bear on NSC or with joint funding. Note that Tickenham PC has not approved any funding as yet.

In the meantime the PC is urging NSC to reinstate signage on the Tickenham side which was damaged some time ago and has never been replaced."

12. Consideration of dispensations for councillors

The Code of Conduct allows for councillors to be granted dispensation from declaring a personal interest at every relevant meeting provided the Town Council has given permission.

In 2016-17 the following dispensations were granted: Cllr Frappell for the High Street and Retailing; Cllr Hamblin for allotments; Cllr Heappey in relation to 71 High Street and Cllr A Tonkin for allotments, Nailsea Community Trust and The Grove and Hannah More School.

15. Items to Note

a) Parking at the east end of the High Street

Outside McColls at the eastern end of the High Street (towards Tesco) there is an approx. 4 vehicle parking area marked as 'Loading only'. All the other bays, other than for disabled parking, are marked as Monday to Saturday, 8am-6pm, one-hour, with no return within one hour. Following parking tickets issued to drivers in the 'Loading only' spaces I have asked North Somerset Council to clarify their position on enforcement.

The following comments have been received from the Parking Services/Civil Enforcement Manager:



"I have looked into this loading bay and I can confirm the following. As with all loading bays throughout North Somerset they are provided for loading and unloading purposes. Loading bays are normally provided so that delivery vehicles, that tend to be large have areas to park legally. If there is nowhere for them to park they either leave without delivering, or park illegally themselves.

Items would be considered a "Burden" to have to be loaded or unloading, therefore personnel items such as a mobile phone would not be considered burden, but delivering 100 new phones to a shop would be. It is sometimes difficult to judge what is being loaded or unloaded therefore we normally stick to a time limit which is the same throughout the UK.

Vehicles would always be observed and there must be no gaps longer than 5 minutes for a non-commercial vehicle or 10 minutes for a commercial vehicle, where no loading is seen to take place. Loading bays normally have a maximum of 20 minutes stay time but this can vary.

On the CEO (Civil Enforcement Officers) handset the device is set from when they enter the registration number into it to not allow issue of a fine for at least 5 minutes. The CEO cannot override this. If the driver returns within the 5 minute time limit no fine would be issued.

I have spot checked three cases and in all the vehicle were there for over 5 minutes before the fine was issued. After issue the CEO takes photographs which takes a few more minutes and enters other details into their handset. In all three cases no person was observed and the total time was closer to 10 minutes.

I note that the lining is not as good as it could be, however there is signage in this area and I have asked out Highways team to address this."

In summary, if car drivers who are not loading or unloading whilst parking in the designated bays, they should assume they can stay a maximum of 5 minutes, before potential enforcement action is taken.

d) Letter from Mrs Cynthia Dobson regarding the Community Award

"My Community Award

I am still reeling from last night's event, especially all the very kind words that various people apparently contributed to my nomination for this award. I feel extremely honoured and humbled that my involvement in projects and organisations that inspire me should be acknowledged.

Please therefore express my grateful thanks to the councillors for not only considering my nomination but also endorsing it. I have been a Nailsea resident for over 40 years now, and it is occasions such as last night's meeting which remind me how fortunate we all are to live in such a vibrant town. I shall look forward to continued future involvement with just a few of the organisations which contribute much to make this so, and to be an ambassador for Nailsea in this way."

e) Letter from Backwell and Nailsea Support Group (Carers Support Alliance)

In an email thanking the Town Council for their grant, they have highlighted that a free cream tea event is being held in the Women's Institute Hall in Backwell from 2-3pm to raise awareness of the support available for carers, and also to raise funds. Anyone is welcome to attend.

Ian Morrell, Town Clerk
10 May 2017