

## NAILSEA TOWN COUNCIL

### COMMUNITY ENGAGEMENT COMMITTEE 3 AUGUST 2016

A meeting of the Community Engagement Committee will be held on Wednesday **3 August 2016 at 7.30pm at The Tithe Barn.**

#### **AGENDA**

**Please turn off mobile phones before the meeting**

1. Apologies
2. Declaration of Interests
3. Confirmation of the minutes of the meeting held on 15 June 2016 - **encl**
4. **Financial Matters**
  - a) Statement of Income and Expenditure to 27 July 2016 - **encl**
5. To consider a recommendation from Town Council of 22 June regarding the wording of the Community Engagement Policy - **encl**
6. To consider an update from the working party on improvements to the Town Council's web-site
7. Consideration of the content and format of the public consultation - **encl**
8. To consider a report on the 'Bridging the Gap' Conference by Cllr Hunt – **encl**
9. To consider an update on the proposed acquisition of Nailsea Youth House
10. Consideration of an update on North Somerset Council's Community Access Review
11. Consideration of the requirements of the Quality Award Scheme, see Clerk's Report
12. To consider the CCTV Log Book for May 2016 - **encl**
13. Any Other Business

  
**Ian Morrell – Town Clerk**  
**Tithe Barn, Church Lane, Nailsea BS48 4NG**

**27 July 2016**



**NAILSEA TOWN COUNCIL – COMMUNITY ENGAGEMENT COMMITTEE  
MEETING – 3 AUGUST 2016**

Minutes of the meeting of the Community Engagement Committee held on Wednesday 3 August at 7.30pm in the Tithe Barn, Church Lane, Nailsea.

**PRESENT:** Cllr Packham in the Chair, Cllr Barclay, Cllr Bird, Cllr Frappell, Cllr Hamblin, Cllr Hunt, Cllr J Tonkin, Cllr Wilson (from 7.48pm), the Clerk and the Senior Administrator.



**CE48/16 APOLOGIES** for absence were received and accepted from Cllr Jameel and Cllr Petford and from Cllr Wilson for late arrival.

**CE49/16 DECLARATIONS OF INTERESTS**  
None.

**CE50/16 MINUTES** of the Committee meeting held on 15 June 2016 were signed by the Chairman as a correct record.

**CE51/16 FINANCIAL MATTERS**

**a) Statement of Income and Expenditure to 27 July 2016**  
Noted.

**CE52/16 TO CONSIDER A RECOMMENDATION FROM TOWN COUNCIL OF 22 JUNE REGARDING THE WORDING OF THE COMMUNITY ENGAGEMENT POLICY**

Cllr Packham introduced the recommendation from Town Council of minute 80/16 from its meeting of 22 June 2016

**RESOLVED:** to adopt the following changes to the Community Engagement Policy:

**3. The purpose of the Hub was defined as:**

- c) To ~~create~~ facilitate opportunities for organisations to combine resources and strengthen networks.**
- d) To promote as far as is practicable, the activities of organisations within the town.**
- e) To ~~create~~ facilitate opportunities for volunteering, both within the Hub and elsewhere.**

The vote was unanimous.

Cllr Barclay asked how the demographic data was collected, which is referred to in 2.d) of the Policy.

The Clerk advised that this information mainly comes from Census and other sources such as school admissions data.

**CE53/16 TO CONSIDER AN UPDATE FROM THE WORKING PARTY ON IMPROVEMENTS TO THE TOWN COUNCIL'S WEBSITE**

Cllr Bird reported that no further progress had been made on this item yet but he and Cllr Petford hoped to meet soon and would report back to the the committee at the next meeting.

**CE54/16 CONSIDERATION OF THE CONTENT AND FORMAT OF THE PUBLIC CONSULTATION**

The working party had met earlier in the day to discuss the content of the public consultation. The design of the questionnaire should encourage responses from a broad range of individuals, rather than a response per household and it was agreed the language used should be neutral.

At this stage the format of the consultation, how it will be circulated and responses made have not been agreed.

A draft version of questions will be put together by the Clerk and circulated for comment before being forwarded to Avril Baker as soon as possible.

**CE55/16 TO CONSIDER A REPORT ON THE 'BRIDGING THE GAP' CONFERENCE BY CLLR HUNT**

Cllr Hunt reported that the conference had made clear to her that the 'Nailsea Place' concept is needed as many real benefits including economic advantages, have been identified by schemes focussed on improving health and well-being.

Similar ventures are successfully operating in other communities and some have been listed in Cllr Hunt's report. These examples are all quite different and whilst Cllr Hunt feels it would be worth visiting some, it was important that Nailsea's Hub is designed for and works for Nailsea.

Somerset Council ran the conference and have helped communities to set up hubs, demonstrating their understanding of the benefits they can bring. It was also suggested at the conference that government funding to develop the concept may be available.

Cllr Packham felt that perhaps North Somerset Council are too small to share the vision and understanding of Somerset County Council and Nailsea Town Council may well have to embark on a hub on its own.

**CE56/16 TO CONSIDER AN UPDATE ON THE PROPOSED ACQUISITION OF NAILSEA YOUTH HOUSE**

Cllr Packham said that a meeting with Cllr Hunt, Cllr J Blatchford and the Clerk was taking place tomorrow to consider options for concluding the acquisition of Youth House.

The Clerk advised that there was a danger of creating an impasse and although it was frustrating that the Town Council may need to pay more than it feels it should for the building, in the long-term the cost may seem insignificant.

It was agreed that there was a need to progress this acquisition without delay. It was also agreed that Cllr Packham would accompany Cllr J Tonkin to meet with Cllr Nigel Ashton if a meeting was arranged, in order to try and negotiate a better deal.

Cllr Wilson arrived at 7.48pm.

Cllr Wilson said he understood Cllr Barber was also going to try and arrange a meeting with Cllr Ashton about Youth House. He wondered if it was worth considering a lease option on the building from North Somerset Council.

Cllr Packham said that to make the building work for its intended purpose, investment would be required and so purchase is the best option.

**CE57/16 CONSIDERATION OF AN UPDATE ON NORTH SOMERSET COUNCIL'S COMMUNITY ACCESS REVIEW**

The Clerk reported that whilst he understood there may be some information on district wide plans available at Scotch Horn, the Town Council were not currently being officially consulted and wouldn't be until possibly the end of September. Nailsea's specific needs are complicated and hinge on Scotch Horn and the Library which has seen reduced use.

Cllr Tonkin said that he and Cllr Andy Cole had recently met with Mandy Bishop at North Somerset Council in relation to the development of Scotch Horn and she had advised that due to staff illness it was unlikely any progress would be made for at least another year.

**CE58/16 CONSIDERATION OF THE REQUIREMENTS OF THE QUALITY AWARD SCHEME**

The Clerk reported that he had only received 11 Councillor Profiles and 9 Training Records so far. This was now urgent as the information needed to be sent off.

There was discussion around the level of formality of training which could be included on the form. The Clerk advised that anything Councillors had learnt which broadened their knowledge and understanding of issues which would be of interest to the Council could be included.

**CE59/16 TO CONSIDER THE CCTV LOG BOOK FOR MAY 2016**

Cllr Tonkin commented that there had been a couple of incidents at the Skatepark.

The other information on the log book was noted by the committee.

**CE60/16 ANY OTHER BUSINESS**

None.

The meeting closed at 8.04pm.

Chairman's signature:



Date: 28.09.16

Month No : 4

## Committee Report

**COMMUNITY ENGAGEMENT****200 AWARDS**

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4180 ALLOTMENT COMPETITION	12	12	100	88		88
4185 COMMUNITY AWARD	0	0	300	300		300
<b>AWARDS :- Expenditure</b>	<b>12</b>	<b>12</b>	<b>400</b>	<b>388</b>	<b>0</b>	<b>388</b>
<b>Net Expenditure over Income</b>	<b>12</b>	<b>12</b>	<b>400</b>	<b>388</b>		

**210 CCTV**

4210 ELECTRICITY	0	668	1,000	332		332
4215 LINE RENTAL	0	13,454	16,000	2,546		2,546
4220 MAINTENANCE	0	0	2,700	2,700		2,700
4225 MONITORING	0	0	400	400		400
<b>CCTV :- Expenditure</b>	<b>0</b>	<b>14,123</b>	<b>20,100</b>	<b>5,977</b>	<b>0</b>	<b>5,977</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>14,123</b>	<b>20,100</b>	<b>5,977</b>		

**220 COMMUNICATION**

4260 TOWN TALK	0	15	2,000	1,985		1,985
4261 PUBLIC INFORMATION	0	1,150	0	-1,150		-1,150
4265 ELECTION EXPENSES	0	0	500	500		500
4270 ADVERTISING	0	115	1,000	885		885
<b>COMMUNICATION :- Expenditure</b>	<b>0</b>	<b>1,280</b>	<b>3,500</b>	<b>2,220</b>	<b>0</b>	<b>2,220</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>1,280</b>	<b>3,500</b>	<b>2,220</b>		

**230 NAILSEA PLACE**

4305 SUNDRIES	0	0	3,000	3,000		3,000
4300 PROFESSIONAL FEES	0	0	10,000	10,000		10,000
4310 RESEARCH COSTS	0	0	2,000	2,000		2,000
<b>NAILSEA PLACE :- Expenditure</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>		

**240 YOUTH SERVICES**

4360 CONTRACT	0	5,146	23,000	17,854		17,854
4365 ACTIVITIES	0	410	1,000	590		590
4370 PURCHASES	0	0	1,000	1,000		1,000
<b>YOUTH SERVICES :- Expenditure</b>	<b>0</b>	<b>5,556</b>	<b>25,000</b>	<b>19,444</b>	<b>0</b>	<b>19,444</b>

## Summary Income &amp; Expenditure by Budget Heading 01/07/2016

Month No : 4

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<b><u>COMMUNITY ENGAGEMENT</u></b>						
Expenditure	137	73,918	119,892	45,974	0	45,974
Income	0	499	0	499		
Net Expenditure over Income	137	73,419	119,892	46,473		
<b><u>INCOME - EXPENDITURE TOTALS</u></b>						
Expenditure	137	73,918	119,892	45,974	0	45,974
Income	0	499	0	499		
Net Expenditure over Income	137	73,419	119,892	46,473		

# NAILSEA TOWN COUNCIL: COMMUNITY ENGAGEMENT POLICY

1. **It was agreed to define 'Community' as 'all the residents of Nailsea'.** Those groups which work with members of the community were also highlighted as needing to be part of the Community Engagement Strategy.
2. **The aims of the Community Engagement Strategy were defined as the Town Council:**
  - a) Engaging positively with the community and communicating what it does.
  - b) Aiming to get more members of the community engaged as volunteers, assisting in specific projects (such as Christmas lights and Nailsea in Bloom) and community organisations (including standing for election to Town Council).
  - c) Identifying target groups, understanding their needs and developing methods of communication appropriate to each group e.g. social media, Facebook, Twitter, Instagram, web-site, local media, printed newsletter, internet newsletter, questionnaires and surveys (printed and electronic), face to face with individuals and groups.
  - d) Identifying accurate demographic data regarding the community.
  - e) Facilitating the activities of community organisations through practical assistance, coordination and, if necessary, financial support.
  - f) Creating a physical space based on the Nailsea Place concept of a Community Hub. This could be a shop or a larger building.
  - g) Supporting projects and campaigns, where practicable.
  - h) Developing a greater community pride in Nailsea as a place to live and work.
3. **The purpose of the Hub was defined as:**
  - a) To create a community facility with multiple uses e.g. cafe, meeting/activity spaces, internet access (e.g. young people teaching older residents' digital skills), youth facility, information on community activities and local organisations.
  - b) To create an identity (brand) that would make the Hub a place attractive to all the community. The Tithe Barn is a model for this, as is Barcode for young people. This may include a logo. It was agreed that a 'council' brand would not be appropriate.
  - c) To ~~create~~ facilitate opportunities for organisations to combine resources and strengthen networks.
  - d) To promote, as far as is practicable, the activities of organisations within the town.
  - e) To ~~create~~ facilitate opportunities for volunteering, both within the Hub and elsewhere.

Policy initiated at the Community Engagement working party, 29 September 2015. Revised at the Community Engagement Committee, 11 November 2015.  
Changes recommended by Town Council on 22 June 2016.

## **Nailsea Town Council – Consultation notes/questions**

### **General:**

- The questionnaire needs to include some context regarding policy NSomerset and NTC
- NTC agreed priorities for development as set - Introduction should cover how strategic priorities have been set/context – ie from previous consultation, and where this consultation figures in the process regarding future plans/expected timescales
- All questions include an overview paragraph (unambiguous) to help steer people towards a sensible response.
- Need to set realistic expectations.

### **Priorities:**

- Housing
- Leisure provision – formal/informal, arts as well as sports
- 'Nailsea Place' Do we need to consider Health or is that running as a separate project? This wasn't included in our discussion points at the meeting

### **Housing/Development:**

Requirement for housing from N Somerset - Nailsea to provide c900 homes over 10 years. Town Policy is for 'limited growth'.

Q. Agree with principle to provide more homes?

Q. Potential to use greenbelt land – would this be acceptable particularly re possible re-assessment of boundaries. (need to include background re N Somerset policies and potential sites)

Q. Do you have any suggestions for revisions to the greenbelt boundary? ONLY IF THIS IS SOMETHING NTC BELIEVE THEY CAN INFLUENCE

Q. Our Plan must consider the appropriate type, size, density and affordability of homes that are needed to meet demand.

### **Housing mix and tenure – ranking table**

*NB. Barratts application will be rolling along in the background but will not be part of this consultation although it might need to be referenced in background info/exhibition as will likely to be queries about it.*

### **Leisure provision:**

Priorities identified following last consultation, costs of facilities and maintenance, therefore inviting individuals to rank in terms of importance.

Q. Network of footpaths and open spaces in Nailsea which offer informal recreation and leisure opportunities, contributing to the health and well-being and quality of life for residents.

- Your current use
- improvements and maintenance – willing to volunteer to carry out maintenance?

Q. What would you like to see within the redeveloped Scotch Horn?

### **Future leisure provision/options– ranking table**

Q. Provision of a new 300 seater/flexible use arts centre for cinema, music, performance



Q. Nailsea's heritage interests and sites of historical interest (ref wider heritage map)  
 Q. Multi-use games area  
 Q. etc  
 Q. etc as per page 12 of Strategic Review & Action Plan 2016.

Q. How do you **usually** travel to leisure facilities from home? Please cross [X] one box only

On foot / Bicycle / Motorbike / Car / Bus /other

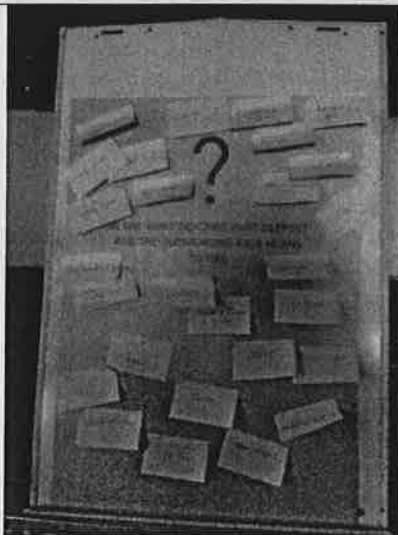
THIS AND LATER QUESTION IN PERSONAL DATA RE WORKING/COMMUTE AS YOU MENTIONED HIGHWAYS COULD BE AN ISSUE AND ALSO POSSIBLE INHIBITORS TO USING FACILITIES??

*NB Clarify Sport England involvement with Rugby Club?*

*NB Clarify re N Somerset provision of swimming pool (stated in N Somerset manifesto)*

*NB Clarify Middle Engine Pit – N Somerset/English Heritage plans?*

### Supporting materials required/Exhibition to guide consultation:

Item	Comments
Map of greenbelt/possible identified sites	
Agreed priorities list and justification. What can be achieved using existing funding but others which would depend upon major additional capital, which could not be generated from precept, loans or other income.	
Town map showing leisure/community/heritage assets and facilities	
FAQs	
5 year strategy summary to support - summary para to explain how arrived at this point and establish clear way forward	
REPEAT Hotspots&Grotspots at events/What Nailsea means to me?	
Social media for younger age group	EG
Materials:	

need to include if individuals need support to complete forms/help at events	
--	--

**Misc:**

Businesses/retailers – involved via Chamber of Commerce

**PERSONAL DATA**

Explain why we want to know – to ensure all members of the community have their say

- AGE GROUP
- CONSIDER THEY HAVE A DISABILITY
- CARING RESPONSIBILITIES
- WORK IN THE TOWN/COMMUTE TO WORK ELSEWHERE (DOES DISTANCE MATTER??? Ref highways?)/NOT WORKING OUTSIDE THE HOME OR RETIRED
- OTHERS...

**How to comment:**

This consultation runs for ? weeks from ? 2016 to ? 2016

You can respond online at: address (hosted and mechanism by ABC but link provided on NTC website?) We are encouraging individuals to provide their feedback online - online surveys are less costly, and take less time, to process compared to paper ones and are also more environmentally friendly.

You may request a hard copy of the questionnaire from [info@abc-pr.co.uk](mailto:info@abc-pr.co.uk) or 0117 977 2002. Please do let us know if you would prefer this document in your language or in another format (large print, Braille, audiotape or easy read).

Responses may be sent via email to [info@abc-pr.co.uk](mailto:info@abc-pr.co.uk) or by post to: ABC

**OUTCOME:** *When will report be published/recommendations made by NTC???*

## **'Bridging the Gap' Conference**

**28/06/2016**

This conference was called by **Somerset Towns Forum** because of the growing gap between the needs of residents and access to services. The subject addressed was 'Health and Wellbeing'.

John Connell, from the Department of Communities and Local Government, spoke first explaining that the philosophy behind devolving local services was to put communities at the heart of service provision, producing better outcomes and encouraging all tiers of local government to work together. See the web-site - [Mycommunity.org.uk](http://Mycommunity.org.uk)

Of particular interest to Nailsea he mentioned the '**Our Place Programme**', and explained the problems of social isolation that can be addressed, saving money on adult social care etc.

Much work has been done to show the cost benefit of Our Place areas and there are cost benefit analysis spread sheets available to substantiate this.

Patrick Flaherty, the Chief Executive of Somerset County Council, spoke of the demographic changes that put a strain on the budget, as well as children remaining in care for longer and the economic downturn affecting people's well-being. There will also be unprecedented changes in statute as a result of the referendum with a reminder there had been a reduction of £100 million already as a result of austerity.

Early intervention to social and health problems could save taxes later and supporting the 'self-help agenda' was essential, noting the Town Councils could identify what was needed. Also a crossover of service provision bringing greater integration of care was much better than 2 or more organizations dealing with the same problem.

There was a presentation from Trudi Grant, director of Public Health, regarding the health and wellbeing trends in Somerset and some will match those here in Nailsea. Concerns of problems caused by less people working and more elderly residents living in the locality place greater demands on services because of longer life expectancy need to be addressed.

Good health in later life can be helped by intervention at a local level offering healthy life-style opportunities and methods of reducing isolation etc.

David Slack, Managing Director of NHS Somerset Clinical Commissioning Group, spoke of the role local communities can play. There is a vision to reduce the strain on health care

services through concentrating on staying healthy and self-care. He talked about a more 'joined-up' approach and focusing more on prevention than treatment.

He listed many ways a community can help itself...transport, forming social groups, encouraging healthy life-style choices by offering cooking lessons and promoting health walks etc.

He stated there needs to be a provision of facilities for groups to come together and they need to be sustainable.

During the afternoon session, 5 organizations gave presentations of the work they had done to improve the well being of their own community, all worth exploring further. They were:-

- **Frome Town Council** - made improvements to the town by consulting the community for ideas and using skills and expertise to bring them to fruition
- **Somerset Village Agents**
- **Our Place Martock** -new service to support and connect people
- **One Ilfracombe** -our future, our choice
- **Somerset Micro-Enterprise Project and Health Connections Mendip**

All were inspirational and showed what can be achieved through effort , determination and collaboration.

Certainly the Nailsea Place concept seems to fit into what would be considered good practice by the key-note speakers.

NTC were offered an opportunity to visit such a place in Wincanton  
-[www.balsamcentre.org.uk](http://www.balsamcentre.org.uk) who are used to visitors and asked us to 'pick up the phone' to make arrangements or ask questions.

*Clare Hunt*

# North Somerset CCTV Log Book

Trains

Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
01/05/2016	01:14	Sunday	Police	Theft	Monitored	Situation Monitored			North Somerset
Observations for a described stolen vehicle									
01/05/2016	16:13	Sunday	Police	Traffic Other	Monitored	Situation Monitored			North Somerset
Observations for a described vehicle after it was seen to have 2 children and 1 baby unsecured in it									
02/05/2016	18:00	Monday	Police	Missing Person	Monitored	Found			North Somerset
Observations for a described vehicle being driven by a suicidal male missing person, male located safe at 20:00									
02/05/2016	18:26	Monday	Police	Assault	Monitored	Situation Monitored			North Somerset
Observations for a described vehicle, driver wanted in connection with assault									
02/05/2016	21:25	Monday	Police	Missing Person	Monitored	Found			North Somerset
Observations for a described vehicle being driven by a female missing person, vehicle seen with directions passed to police who attend to speak to the female at 21:58									
03/05/2016	19:33	Tuesday	Police	Missing Person	Monitored	Not Found			North Somerset
Observations for a described 14 year old male missing person									
05/05/2016	01:48	Thursday	Police	Missing Person	Monitored	Not Found			North Somerset
Observations for a described 51 year old female missing person									
07/05/2016	08:20	Saturday	Police	Missing Person	Monitored	Found			North Somerset
Observations for a described 28 year old male missing person, reported to have returned home at 09:30									
08/05/2016	15:30	Sunday	Police	Drink/Drugs Related	Monitored	Situation Monitored			North Somerset
Observations for a described vehicle, driver believed to be intoxicated									
09/05/2016	10:22	Monday	ANPR	Theft	Police Informed	Police Attend			North Somerset
Observations for a described vehicle following reports of theft, vehicle seen with directions passed to police who attend to stop the vehicle and arrest 2 males									

<b>Date</b> 10/05/2016	<b>Time</b> 23:17	<b>Day</b> Tuesday	<b>Instigator</b> Police	<b>Incident Type</b> Other Community Disorder	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b>	<b>Street</b>	<b>Area</b> North Somerset
<b>Comments</b> Observations for a described vehicle being driven by a described male who is wanted by police									
<b>Date</b> 11/05/2016	<b>Time</b> 16:47	<b>Day</b> Wednesday	<b>Instigator</b> Storenet	<b>Incident Type</b> Fighting	<b>Action</b> Police Informed	<b>Result</b> Situation Monitored	<b>Venue</b> Costa Coffee	<b>Street</b> Somerset Square	<b>Area</b> Nailsea
<b>Comments</b> Observations following reports of a group of males fighting, security attend, group of males move on									
<b>Date</b> 12/05/2016	<b>Time</b> 00:17	<b>Day</b> Thursday	<b>Instigator</b> ANPR	<b>Incident Type</b> Theft	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b>	<b>Street</b>	<b>Area</b> North Somerset
<b>Comments</b> Observations for a described stolen vehicle									
<b>Date</b> 12/05/2016	<b>Time</b> 15:23	<b>Day</b> Thursday	<b>Instigator</b> Storenet	<b>Incident Type</b> Theft	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b> SuperDrug	<b>Street</b> Somerset Square	<b>Area</b> Nailsea
<b>Comments</b> Observations following reports of theft									
<b>Date</b> 12/05/2016	<b>Time</b> 23:34	<b>Day</b> Thursday	<b>Instigator</b> Police	<b>Incident Type</b> Burglary	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b>	<b>Street</b>	<b>Area</b> North Somerset
<b>Comments</b> Observations for a described vehicle following reports it is used in burglaries									
<b>Date</b> 13/05/2016	<b>Time</b> 12:57	<b>Day</b> Friday	<b>Instigator</b> Police	<b>Incident Type</b> Theft	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b>	<b>Street</b> Clevedon Road	<b>Area</b> Nailsea
<b>Comments</b> Observations for a described vehicle known to be used in theft									
<b>Date</b> 13/05/2016	<b>Time</b> 14:50	<b>Day</b> Friday	<b>Instigator</b> Storenet	<b>Incident Type</b> Theft	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b> Factory Shop	<b>Street</b> High Street	<b>Area</b> Nailsea
<b>Comments</b> Observations for 2 described females following reports of theft									
<b>Date</b> 13/05/2016	<b>Time</b> 23:55	<b>Day</b> Friday	<b>Instigator</b> Police	<b>Incident Type</b> Drink/Drugs Related	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b>	<b>Street</b>	<b>Area</b> North Somerset
<b>Comments</b> Observations for a described vehicle, driver believed to be intoxicated									
<b>Date</b> 14/05/2016	<b>Time</b> 18:55	<b>Day</b> Saturday	<b>Instigator</b> Police	<b>Incident Type</b> Anti-Social Behaviour	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b> Scotch Horn Leisure Centre	<b>Street</b> Scotch Horn	<b>Area</b> Nailsea
<b>Comments</b> Observations following reports of anti-social behaviour amongst a group of youths, police attend to speak to all									
<b>Date</b> 15/05/2016	<b>Time</b> 01:55	<b>Day</b> Sunday	<b>Instigator</b> Police	<b>Incident Type</b> Public Disorder	<b>Action</b> Monitored	<b>Result</b> Police Attend	<b>Venue</b> Royal Oak	<b>Street</b> High Street	<b>Area</b> Nailsea
<b>Comments</b> Observations on a large group following reports of disorder, police attend, group start to leave									

<b>Date</b> 16/05/2016	<b>Time</b> 03:12	<b>Day</b> Monday	<b>Instigator</b> Police	<b>Incident Type</b> Theft	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b>	<b>Street</b>	<b>Area</b> North Somerset
<b>Comments</b>	Observations for a described stolen vehicle								
<b>Date</b> 17/05/2016	<b>Time</b> 00:10	<b>Day</b> Tuesday	<b>Instigator</b> Police	<b>Incident Type</b> Missing Person	<b>Action</b> Monitored	<b>Result</b> Not Found	<b>Venue</b>	<b>Street</b>	<b>Area</b> North Somerset
<b>Comments</b>	Observations for a described 16 year old female missing person								
<b>Date</b> 18/05/2016	<b>Time</b> 00:17	<b>Day</b> Wednesday	<b>Instigator</b> Police	<b>Incident Type</b> Robbery	<b>Action</b> Monitored	<b>Result</b> Police Attend	<b>Venue</b>	<b>Street</b> Gilbeck Road	<b>Area</b> Nailsea
<b>Comments</b>	Observations for a described vehicle following reports of robbery								
<b>Date</b> 18/05/2016	<b>Time</b> 16:16	<b>Day</b> Wednesday	<b>Instigator</b> Police	<b>Incident Type</b> Traffic Other	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b>	<b>Street</b>	<b>Area</b> North Somerset
<b>Comments</b>	Observations for a described vehicle, driver believed to be intoxicated								
<b>Date</b> 21/05/2016	<b>Time</b> 14:07	<b>Day</b> Saturday	<b>Instigator</b> Police	<b>Incident Type</b> Traffic Collision	<b>Action</b> Monitored	<b>Result</b> Ambulance Attends	<b>Venue</b>	<b>Street</b> High Street	<b>Area</b> Nailsea
<b>Comments</b>	Observations following reports of a road traffic accident, ambulance attends								
<b>Date</b> 22/05/2016	<b>Time</b> 18:20	<b>Day</b> Sunday	<b>Instigator</b> Police	<b>Incident Type</b> Assault	<b>Action</b> Monitored	<b>Result</b> Police Attend	<b>Venue</b> Skate Park	<b>Street</b> Brockway	<b>Area</b> Nailsea
<b>Comments</b>	Observations for a described male following reports of an assault on a female, police attend								
<b>Date</b> 22/05/2016	<b>Time</b> 21:00	<b>Day</b> Sunday	<b>Instigator</b> Police	<b>Incident Type</b> Missing Person	<b>Action</b> Monitored	<b>Result</b> Not Found	<b>Venue</b>	<b>Street</b>	<b>Area</b> North Somerset
<b>Comments</b>	Observations for a described vehicle being driven by a described 35 year old male missing person								
<b>Date</b> 23/05/2016	<b>Time</b> 16:49	<b>Day</b> Monday	<b>Instigator</b> Police	<b>Incident Type</b> Drink/Drugs Related	<b>Action</b> Monitored	<b>Result</b> Police Attend	<b>Venue</b> Skate Park	<b>Street</b> Scotch Horn	<b>Area</b> Nailsea
<b>Comments</b>	Observations following reports several youths are taking drugs in the area, police attend to speak to several youths								
<b>Date</b> 24/05/2016	<b>Time</b> 14:26	<b>Day</b> Tuesday	<b>Instigator</b> Police	<b>Incident Type</b> Missing Person	<b>Action</b> Monitored	<b>Result</b> Not Found	<b>Venue</b>	<b>Street</b>	<b>Area</b> North Somerset
<b>Comments</b>	Observations for a described 16 year old female missing person								
<b>Date</b> 24/05/2016	<b>Time</b> 14:28	<b>Day</b> Tuesday	<b>Instigator</b> Police	<b>Incident Type</b> Theft	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b> Tesco	<b>Street</b> High Street	<b>Area</b> Nailsea
<b>Comments</b>	Observations for a described vehicle following reports of theft								

<b>Date</b> 24/05/2016	<b>Time</b> 16:02	<b>Day</b> Tuesday	<b>Instigator</b> Police	<b>Incident Type</b> Public Disorder	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b> Waitrose	<b>Street</b> Stockway North	<b>Area</b> Nailsea
<b>Comments</b> Observations on a group of males and females following reports of disorder									
<b>Date</b> 25/05/2016	<b>Time</b> 07:35	<b>Day</b> Wednesday	<b>Instigator</b> ANPR	<b>Incident Type</b> Theft	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b>	<b>Street</b>	<b>Area</b> North Somerset
<b>Comments</b> Observations for a described stolen vehicle									
<b>Date</b> 26/05/2016	<b>Time</b> 22:39	<b>Day</b> Thursday	<b>Instigator</b> Police	<b>Incident Type</b> Alarm Activation	<b>Action</b> Monitored	<b>Result</b> Police Attend	<b>Venue</b> NatWest Bank	<b>Street</b> Somerset Square	<b>Area</b> Nailsea
<b>Comments</b>									
<b>Date</b> 27/05/2016	<b>Time</b> 16:23	<b>Day</b> Friday	<b>Instigator</b> Storenet	<b>Incident Type</b> Theft	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b> Boots	<b>Street</b> Somerset Square	<b>Area</b> Nailsea
<b>Comments</b> Observations for a described male following reports of theft									
<b>Date</b> 28/05/2016	<b>Time</b> 11:48	<b>Day</b> Saturday	<b>Instigator</b> Storenet	<b>Incident Type</b> Theft	<b>Action</b> Monitored	<b>Result</b> Situation Monitored	<b>Venue</b> Waitrose	<b>Street</b> High Street	<b>Area</b> Nailsea
<b>Comments</b> Observations on a described male following reports of attempted theft									



**COMMUNITY ENGAGEMENT COMMITTEE, 3 AUGUST 2016**

**CLERK'S REPORT**

**10. Consideration of the requirements of the Quality Award Scheme**

The councillor training record and the councillor profiles are the two remaining pieces of information required in order to submit the application for the Quality Award scheme. Both of these will be added to the web-site. There needs to be a high proportion (preferably 100%) of councillors providing the information in order for it to be credible.

As at 27 July I have received 8 councillor profiles and 8 training records.  
One councillor has refused to complete the training record.

**Ian Morrell, Town Clerk**  
**27 July 2016**

