

NAILSEA TOWN COUNCIL

COMMUNITY ENGAGEMENT COMMITTEE

A meeting of the Community Engagement Committee will be held
on **Wednesday 16 August 2017 at 7.30pm at the Tithe Barn**



AGENDA

Please turn off mobile phones before the meeting

1. Apologies
2. Declaration of Interests
3. Confirmation of the minutes of the meeting held on 21 June 2017 – **encl**
4. **Financial Matters**
 - a) Statement of Income and Expenditure to 9 August 2017 – **encl**
 - b) Consideration of a request from Nailsea and Backwell Rotary Club for financial assistance with the production of leaflets for the Whittlestone Walk 'N' Wheel - **encl**
5. To consider an update on the NailseaTown.com project
6. **Consideration of the Nailsea Place initiative**
 - a) To consider an update from the Nailsea Place working party
 - b) Consideration of the NHS Digital Pathfinder project
 - c) Update on the Nailsea Place workshop on 13 July
7. To note communication from Phil Williams concerning the Nailsea Skatepark Festival 2017 - **encl**
8. CCTV log book for May 2017 - **encl**
9. Any Other Business


Ian Morrell – Town Clerk
The Tithe Barn, Church Lane, Nailsea BS48 4NG

9 August 2017

NAILSEA TOWN COUNCIL
COMMUNITY ENGAGEMENT COMMITTEE



Minutes of the meeting of the Community Engagement Committee held on Wednesday 16 August 2017 at 7.30pm in the Tithe Barn, Church Lane, Nailsea.

PRESENT: Cllr A Tonkin (in the Chair), Cllr Bird, Cllr J Blatchford, Cllr Frappell, Cllr Hamblin, Cllr Heappey, Cllr Hunt, Cllr Lees, Cllr Packham and the Assistant Clerk. Also in attendance were Cllr Argles and Cllr Ellis.

CE49/17 APOLOGIES were received and accepted from Cllr Petford and Cllr Wilson and the Clerk.

CE50/17 DECLARATIONS OF INTERESTS: None.

CE51/17 MINUTES of the meeting held on 21 June 2017 were approved as a correct record and signed by the Chair.

CE52/17 FINANCIAL MATTERS

a) Statement of Income and Expenditure to 9 August 2017

Noted.

b) Consideration of a request from Nailsea and Backwell Rotary Club for financial assistance with the production of leaflets for the Whittlestone Walk 'N' Wheel

Cllr Tonkin said that she had compared the new leaflet to the old one and could see no changes other than the name of the walk.

Cllr Lees asked if it was known how many leaflets had been printed initially and how many of those had been used. He wondered if 1000 leaflets were needed.

Cllr Tonkin pointed out that new signage had also been produced.

It was proposed by Cllr Lees and seconded by Cllr Heappey

RESOLVED: to support the production of new signage and leaflets to guide people wishing to follow the Whitestone Walk 'N' Wheel with £500 towards the cost.

The vote was unanimous.

CE53/17 TO CONSIDER AN UPDATE ON THE NAILSEATOWN.COM PROJECT

Cllr Bird reported that the development of the website was well underway. 120 businesses have signed up so far.

As the current Town Council logo is not on file as a high definition image Cllr Bird has been working with Squarebird to produce a new logo and letterhead for the Town Council. It uses a photograph of the glassblower statue from behind, contained in a circle, as suggested by Squarebird.

Squarebird will be giving a full presentation at next week's Town Council meeting.

Cllr Packham asked if the 120 organisations that had so far signed up for listing on the new website were all businesses or if it included other groups.

Cllr Bird said he had been told it was businesses but some other organisations were known to have made contact so this may well include other types of group.

Cllr Argles asked who would maintain the website.

Cllr Bird said that a maintenance contract had already been agreed with Squarebird.

Cllr Lees asked if a Facebook page had been setup yet and if this would be launched at the same time as the website. This was not known.

Cllr Argles asked how the Facebook page would be moderated.

Cllr Bird said it would be fully moderated and all posts would need to be approved.

CE54/17 CONSIDERATION OF THE NAILSEA PLACE INITIATIVE

a) To consider an update from the Nailsea Place Working Party

Cllr Tonkin said that at the previous meeting the group had discussed changes to the fabric of the building, both internally and externally. The leased line is now in and the interior painting was to take place the following day. The Pathfinder team were coming to run a workshop next week.

Cllr Hunt was unsure as to whether the team would be looking just at the technology or at how the building would be used as well. She added that at a working party meeting the previous day, the group had tested the coffee machine and also painted some testers on the external walls. She asked for any feedback on preferred colour to be directed to the office.

Cllr Hunt said she was disappointed that the Council had not been given more notice by the Good Things Foundation so that the event the following week could have been more widely publicised in the press.

Cllr Blatchford said Cllr Frappell had some interesting pictures of old Nailsea that would be reproduced for display on the walls inside the building.

Cllr Packham said that it was hoped to have no. 65 on a vinyl for the front window.

Cllr Lees asked if information on what the building was for would also be displayed so that people know what is happening there.

Cllr Packham said that it was difficult to try and define what no.65 was or to label it.

Cllr Blatchford said it would be lethal to identify it as a place for people to go who had problems.

Cllr Tonkin said the building and its use was developing and what it was used for initially could be different in a few years.

b) Consideration of the NHS Digital Pathfinder project

Cllr Hunt asked for any Councillors who were available 2-5pm on Wednesday 23rd or all day from 10am on Thursday 24th August to pop along to 65 High Street for the open sessions.

Cllr Blatchford said there were heavy discounts to be had from Apple for ipads and equipment. It was suggested that Cllr Blatchford should follow up on any contacts he has.

Cllr Hunt said she had been advised that Apple were not necessarily the best option for equipment. There was some agreement that by using Apple products it can limit the range of software available.

Cllr Packham said that the Council should work on guidance it receives from the NHS Digital team.

c) Update on the Nailsea Place workshop on 13 July

Cllr Hunt reported that the outcome of this workshop was the suggestion to have an initial study group focussing on carers, particularly those of dementia sufferers. Mary Backhouse (of CCG) identified this group as most in need of support. Cllr Hunt has herself spoken with some carers since this meeting who were very interested in the ideas for no.65.

Cllr Packham said the digital project would remain broad and address a range of individuals who had no IT skills.

Cllr Hamblin thought that a focus on carers was a good idea, even for them to socialise and talk to each other would be beneficial.

Suggestions were made on how the forthcoming event could be publicised to attract people into the building including contacting the local medical centres, community transport and the press.

CE55/17 TO NOTE COMMUNICATION FROM PHIL WILLIAMS CONCERNING THE NAILSEA SKATEPARK FESTIVAL 2017

Cllr Tonkin said it was a nice letter to receive.

Cllr Hunt said the event itself was excellent.

CE56/17 CCTV LOG BOOK FOR MAY 2017

There was discussion around the number of missing people searches and the possible cause of this. Cllr Blatchford suggested tracking armbands should be given to all dementia sufferers.

CE57/17 ANY OTHER BUSINESS

Cllr Heappey observed that there was no item for the new councillors to be put forward for committee membership on the following week's agenda. This would be addressed and a new agenda reissued in the morning.

Cllr Blatchford said that he had some information on support for veterans that he had received through ALCA and information from the People and Communities Board that he would forward on to members.

The meeting closed at 7.59pm.

Chairman's signature: _____ Date: _____

Month No : 5

Committee Report

COMMUNITY ENGAGEMENT**200 AWARDS**

4180	ALLOTMENT COMPETITION	14	100	86		86	13.7 %
4185	COMMUNITY AWARD	0	300	300		300	0.0 %
4190	YOUNG PERSONS AWARD	0	100	100		100	0.0 %

AWARDS :- Expenditure

14	500	486	0	486	2.7 %
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Net Expenditure over Income

14	500	486
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210 CCTV

4210	ELECTRICITY	-1	2,000	2,001		2,001	0.0 %
4215	LINE RENTAL	13,454	13,500	46		46	99.7 %
4220	MAINTENANCE	0	2,700	2,700		2,700	0.0 %
4225	MONITORING	0	400	400		400	0.0 %

CCTV :- Expenditure

13,454	18,600	5,146	0	5,146	72.3 %
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Net Expenditure over Income

13,454	18,600	5,146
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220 COMMUNICATION

4260	TOWN TALK	0	2,000	2,000		2,000	0.0 %
4261	PUBLIC INFORMATION	482	2,500	2,018		2,018	19.3 %
4265	ELECTION EXPENSES	0	500	500		500	0.0 %
4270	ADVERTISING	0	500	500		500	0.0 %

COMMUNICATION :- Expenditure

482	5,500	5,018	0	5,018	8.8 %
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Net Expenditure over Income

482	5,500	5,018
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230 NAILSEA PLACE

4025	SUNDRIES	0	1,000	1,000		1,000	0.0 %
4300	PROFESSIONAL FEES	5,862	15,000	9,138		9,138	39.1 %
4310	RESEARCH COSTS	450	2,000	1,550		1,550	22.5 %

NAILSEA PLACE :- Expenditure

6,313	18,000	11,687	0	11,687	35.1 %
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Net Expenditure over Income

6,313	18,000	11,687
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240 YOUTH SERVICES

4360	CONTRACT	7,202	24,000	16,798		16,798	30.0 %
4365	ANNUAL INSURANCE	0	1,000	1,000		1,000	0.0 %
4370	PURCHASES	300	0	-300		-300	0.0 %

YOUTH SERVICES :- Expenditure

7,502	25,000	17,498	0	17,498	30.0 %
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Net Expenditure over Income

7,502	25,000	17,498
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Month No : 5

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
250	GRANTS						
4400	1ST NAILSEA SCOUTS -	750	750	0		0	100.0 %
4410	2467 (NAILSEA) SQUADRON ATC	800	800	0		0	100.0 %
4415	2ND NAILSEA SCOUTS-MAY FAIR	1,000	550	-450		-450	181.8 %
4420	2ND NAILSEA SCOUTS	0	450	450		450	0.0 %
4422	ALIVE	550	0	-550		-550	0.0 %
4435	COMM. ALCOHOL & DRUG	600	600	0		0	100.0 %
4440	COMMUNITY TRANSPORT	11,000	11,000	0		0	100.0 %
4445	CROSSROADS (CARING FOR	200	200	0		0	100.0 %
4455	FRIENDS OF STOCKWAY	200	200	0		0	100.0 %
4460	FRIENDS OF TRENDLEWOOD	880	2,000	1,120		1,120	44.0 %
4465	GOLDEN OLDIES CHARITY	491	491	0		0	100.0 %
4475	MENCAP - COOL SUMMER CLUB	200	200	0		0	100.0 %
4480	N & D PROSTATE SUPPORT	150	150	0		0	100.0 %
4486	NAILSEA CHRISTMAS FAIR	2,000	2,000	0		0	100.0 %
4490	NAILSEA CONCERT ORCHESTRA	300	300	0		0	100.0 %
4491	NAILSEA CRICKET CLUB	0	2,000	2,000		2,000	0.0 %
4495	NAILSEA DISABILITY INITIATIVE	8,000	8,000	0		0	100.0 %
4500	NAILSEA FESTIVAL OF MUSIC	1,000	1,000	0		0	100.0 %
4501	NAILSEA MEMORY CAFE	0	792	792		792	0.0 %
4505	NAILSEA SHEDDERS	1,000	1,000	0		0	100.0 %
4515	NAILSEA THEATRE CLUB	600	600	0		0	100.0 %
4530	NAILSEA METHODIST LUNCH	750	750	0		0	100.0 %
4540	NAILSEA SKATEBOARDING	1,000	1,000	0		0	100.0 %
4550	NORTH SOMERSET ARTS	2,000	2,000	0		0	100.0 %
4555	NORTH SOMERSET C.A.	9,339	9,339	0		0	100.0 %
4556	NPFA CAR PARK MARKING	1,745	4,000	2,255		2,255	43.6 %
4557	NPFA CCTV	0	2,000	2,000		2,000	0.0 %
4560	PARKINSON'S UK NW SOMERSET	1,000	1,000	0		0	100.0 %
4570	SOMERSET STORYFEST	550	550	0		0	100.0 %
4581	TRENDLEWOOD COMMUNITY	500	500	0		0	100.0 %
4595	VITALISE	354	354	0		0	100.0 %
4605	WELLSPRING COUNSELLING	2,000	2,000	0		0	100.0 %
4615	WRVS NAILSEA DAYCARE	1,000	1,000	0		0	100.0 %
4620	YOUNG CARERS OF NAILSEA	0	350	350		350	0.0 %
GRANTS :- Expenditure		49,959	57,926	7,967	0	7,967	86.2 %
Net Expenditure over Income		49,959	57,926	7,967			

Month No : 5

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
260	<u>OTHER COMMUNITY ENG.</u>						
4700	NAILSEA COMMUNITY TRUST	4,000	4,000	0		0	100.0 %
4705	PATRONAGE/ LOCAL SOCIETIES	500	300	-200		-200	166.7 %
4710	POPPY WREATH/DONATION	0	50	50		50	0.0 %
4715	RIDE/SWIM SCHEME	425	1,400	975		975	30.4 %
4720	ROYAL BRITISH LEGION	0	100	100		100	0.0 %
4725	HELP FOR HEROES	0	50	50		50	0.0 %
	OTHER COMMUNITY ENG. :- Expenditure	4,925	5,900	975	0	975	83.5 %
	Net Expenditure over Income	4,925	5,900	975			
	COMMUNITY ENGAGEMENT :- Expenditure	82,648	131,426	48,778	0	48,778	62.9 %
	Income	0	0	0			0.0 %
	Net Expenditure over Income	82,648	131,426	48,778			

Rotary

Nailsea and Backwell



Whittlestone Walk 'N' Wheel

Dear Members of Nailsea Town Council,

As you may know, I have been talking to Ian Morrell re the above and it now gives me great pleasure to enclose the new pamphlet with all the details of the walk.

The new signs have also been produced and are ready to be placed at there respective locations.

The cost for the signs and a 1000 leaflets came to just under £500.00, which was significantly lower than was first envisaged, but if it is at all possible, we like to ask the Town Council, for a donation towards the costs.

Thank you for all your support.

Chris Broughton (Past President)



Thursday, July 20, 2017

Dear

Ian,

Nailsea Skatepark Festival 2017 – A challenging but great community day

On behalf of the organising team of the 15th Nailsea Community Skatepark Festival and Showcase, we wanted to thank you so much for the part you played in the event which was held on Saturday 15th July 2017.

For the first time in the event's history the rain disrupted the event once it had got underway, so it was a challenging day as we wanted to ensure safety on the skatepark as a priority. Having said that, the event was still a great success with hundreds of spectators and a record number of entrants.

We were still able to run all but one of the heats of round one and were therefore able to announce all the winners apart from the skateboard 16+ category; those entrants will be given another opportunity to compete, hopefully in the next few weeks.

There were still lots of activities taking place on the showcase area of the festival, with over 20 stall holders and attractions as well as live music and a dance performance.

Attached is a photo montage of some of the day's highlights, as well as the festival programme. For those who were present on the day I hope it brings back some good memories, and for those unable to get there I hope it gives a flavour of the success of the day.

We will keep you updated with details of next year's event.

Thanks once again for your involvement, it is really appreciated and we could not run the event without the support of organisations like yours.

God bless



Phil Williams
Contest Director
Nailsea Community Skatepark Festival

15th Nailsea Community Skateboard Festival

and Showcase



North Somerset CCTV Log Book

Nailsea

Date	Time	Day	Instigator	Incident Type	Action	Result	Venue	Street	Area
02/05/2017	12:46	Tuesday	Police	Missing Person	Monitored	Found			Nailsea
Comments									
Observations for a described motorbike being ridden by a described suicidal male missing person, later reported found									
02/05/2017	14:17	Tuesday	Police	Theft	Monitored	Situation Monitored			North Somerset
Comments									
Observations for a described vehicle wanted in connection with theft									
03/05/2017	13:10	Wednesday	Police	Missing Person	Monitored	Found			Nailsea
Comments									
Observations for a described female missing person, police attend to locate the female									
03/05/2017	18:01	Wednesday	Police	Traffic Other	Monitored	Situation Monitored			Nailsea
Comments									
Observations for a described vehicle following reports of dangerous driving									
06/05/2017	22:31	Saturday	Police	Drink/Drugs Related	Monitored	Situation Monitored			Nailsea
Comments									
Observations for a described vehicle, driver believed to be intoxicated									
08/05/2017	01:29	Monday	Police	Theft	Monitored	Situation Monitored			North Somerset
Comments									
Observations for a described vehicle following reports of theft									
08/05/2017	02:34	Monday	Police	Theft	Monitored	Police Attend			North Somerset
Comments									
Observations for a described stolen vehicle									
11/05/2017	12:48	Thursday	Police	Drink/Drugs Related	Monitored	Situation Monitored			North Somerset
Comments									
Observations for a described vehicle, driver believed to be intoxicated									
11/05/2017	15:08	Thursday	Police	Theft	Monitored	Situation Monitored			North Somerset
Comments									
Observations for a described vehicle following reports of theft									
11/05/2017	20:22	Thursday	Police	Public Disorder	Monitored	Situation Monitored	Royal Oak	High Street	Nailsea
Comments									
Observations for a described male following reports of disorder									

Date 11/05/2017	Time 22:14	Day Thursday	Instigator Police	Incident Type Suspicious Circumstances	Action Monitored	Result Situation Monitored	Venue	Street	Area North Somerset
Comments Observations for a described vehicle with 2 males on board after they were seen in suspicious circumstances									
Date 12/05/2017	Time 23:41	Day Friday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area North Somerset
Comments Observations for a described 14 year old male missing person									
Date 13/05/2017	Time 12:55	Day Saturday	Instigator Storenet	Incident Type Theft	Action Police Informed	Result Police Attend	Venue New Look	Street Somerset Square	Area Nailsea
Comments Observations on 2 described females following reports of theft, females seen to get into and make off in a described vehicle, police informed and attend to stop the vehicle and arrest 2 females									
Date 13/05/2017	Time 15:12	Day Saturday	Instigator Police	Incident Type Traffic Other	Action Monitored	Result Situation Monitored	Venue	Street	Area North Somerset
Comments Observations for a described vehicle, driver believed to be intoxicated									
Date 14/05/2017	Time 16:53	Day Sunday	Instigator Police	Incident Type Possession Of Weapon	Action Monitored	Result Situation Monitored	Venue	Street	Area North Somerset
Comments Observations for a described vehicle following reports the described driver was seen with a rifle in his hands									
Date 16/05/2017	Time 02:18	Day Tuesday	Instigator ANPR	Incident Type Drink/Drugs Related	Action Monitored	Result Police Attend	Venue	Street	Area North Somerset
Comments Observations for a described vehicle known to be used in the supply of drugs, police attend and the vehicle makes off, police attend to stop the vehicle and arrest 4 males									
Date 18/05/2017	Time 15:08	Day Thursday	Instigator Police	Incident Type Fighting	Action Monitored	Result Police Attend	Venue Queens Head	Street High Street	Area Nailsea
Comments Observations following reports of fighting in the area, police attend									
Date 19/05/2017	Time 09:41	Day Friday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area North Somerset
Comments Observations for a described vehicle being driven by a described male missing person									
Date 19/05/2017	Time 13:03	Day Friday	Instigator Police	Incident Type Theft	Action Monitored	Result Situation Monitored	Venue	Street	Area North Somerset
Comments Observations for a described vehicle following reports of theft									
Date 19/05/2017	Time 14:55	Day Friday	Instigator Storenet	Incident Type Theft	Action Monitored	Result Situation Monitored	Venue Boots	Street Somerset Square	Area Nailsea
Comments Observations for a described male following reports of theft									

Date 19/05/2017	Time 22:15	Day Friday	Instigator Police	Incident Type Public Disorder	Action Monitored	Result Police Attend	Venue	Street Somerset Square	Area Nailsea
Observations following reports of disorder, police attend									
Date 20/05/2017	Time 15:46	Day Saturday	Instigator Storenet	Incident Type Theft	Action Police Informed	Result Situation Monitored	Venue Boots	Street Somerset Square	Area Nailsea
Observations a described male, a described female and a child following reports of theft									
Date 21/05/2017	Time 18:19	Day Sunday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area North Somerset
Observations for a described female missing person									
Date 23/05/2017	Time 00:20	Day Tuesday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area North Somerset
Observations for a described female missing person									
Date 25/05/2017	Time 16:10	Day Thursday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area North Somerset
Observations for a described vehicle being driven by a suicidal male missing person									
Date 26/05/2017	Time 12:46	Day Friday	Instigator Police	Incident Type Suspicious Circumstances	Action Monitored	Result Police Attend	Venue Millennium Park	Street Scotch Horn	Area Nailsea
Observations on 2 described males reported to be acting suspiciously in the area, police attend to speak to both									
Date 26/05/2017	Time 20:03	Day Friday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area Nailsea
Observations for a described 15 year old male missing person, reported found safe at 20:32									
Date 27/05/2017	Time 00:52	Day Saturday	Instigator Police	Incident Type Traffic Other	Action Monitored	Result Police Attend	Venue	Street High Street	Area Nailsea
Observations for a described vehicle reported to be driven at speed in the area									
Date 27/05/2017	Time 18:25	Day Saturday	Instigator Police	Incident Type Suspicious Circumstances	Action Monitored	Result Situation Monitored	Venue	Street	Area Nailsea
Observations for a described male after he was seen acting suspiciously in the area									
Date 30/05/2017	Time 19:00	Day Tuesday	Instigator Police	Incident Type Anti-Social Behaviour	Action Monitored	Result Police Attend	Venue Skate Park	Street Scotch Horn	Area Nailsea
Observations for a male reported to be banned from the area									