



**NAILSEA TOWN COUNCIL**  
**COMMUNITY ENGAGEMENT COMMITTEE**

Minutes of the Community Engagement Committee held on  
Wednesday 20 April 2022 at 7.30pm at the Tithe Barn, Church Lane, Nailsea

**PRESENT:** Cllr Argles, Cllr Bird, Cllr J Blatchford, Cllr M Blatchford, Cllr Frappell, Cllr Hopkinson, Cllr Houlbrook (in the Chair), Cllr Hunt, Cllr Miller, Cllr Steel, Cllr Tonkin, the Town Clerk, Assistant Clerk, Comms & Media Officer, and members of the public.

**CE27/22 APOLOGIES**

There were no apologies.

**CE28/22 DECLARATIONS OF INTEREST**

Cllr Hopkinson declared an interest as a user of No. 65 and a member of the Community Group.

Cllr M Blatchford declared an interest as a user of No. 65.

Cllr J Blatchford declared an interest as Chair of Nailsea Neighbourhood Watch.

**CE29/22 PUBLIC PARTICIPATION**

There were no members of the public wishing to speak.

**CE30/22 CONFIRMATION OF MINUTES OF THE MEETING HELD ON 9 MARCH 2022**

It was advised that Cllr J Blatchford and Cllr M Blatchford were at the meeting on 9 March, and their names will be added to the attendee list.

With the above changes, the minutes were confirmed as an accurate record of the meeting and were signed by the Chair.

**CE31/22 COMMUNITY REPORTS**

**a) Nailsea Community Group Update**

A representative from the Community Group advised the Council that they are seeing an uptake in people that are needing support in Nailsea. When the group held the 'free school meal' campaign the numbers were up 15% compared to when it was started in 2020.

Food club members have increased by 20% and the number of users of the food bank has gone up. The requests for Community Buddies is increasing.

The group thanked Nailsea Town Council for their support.

It was advised that the Community Group expect to see a drop in donations in general as an impact from the cost of living rises.

**Nailsea Youth Club verbal update from Karen Pike**

There was no update given this week.

**b) North Somerset Together Meeting Update**

The report was noted by the meeting.

A question was asked regarding the funding opportunities and grants that are available, and what can we do as a Council to alert local groups and organisations to them.

It was advised that around 90 people are invited to the meetings which represent around 20 groups, which would receive the same updates, and North Somerset Council have the minutes on their website for all to access. When the office team see something that may be applicable for a certain group it is forwarded on to them.

Cllr Hopkinson provided an update on the Anti-Social Behaviour Group that is being created, and advised that over 20 representatives have expressed an interest, with the first meeting to be held at No. 65 on 28th April at 6pm. It was advised that all Councillors are welcome to attend.

The Clerk confirmed that updates from the meetings will be added onto the Community Engagement agenda going forward.

**CE32/22 NAILSEA PLACE**

**a) Minutes from the meeting of the No.65 Sub-Committee meeting held on 4 April 2022**

It was advised that the solar panels are meant to be installed at No. 65 by a company which have been recommended by North Somerset Council, however that company will no longer be being used.

The Clerk advised that the information from the company recommended to us was lacking and missing many important aspects, with concerning reviews of them showing on TrustPilot. Quotes are now being sought from alternate local companies, and will be speaking with NSC about the company to make them aware of the problems and reviews.

The Clerk and Manager of No. 65 met with the architect today regarding the health and safety + fire regulations of the building. The architect advised that at the time the building was renovated it met the standards of that time, and works had been signed off by the building inspector. Fire regulation has since changed and our health + safety advisors are following the new guidance, and felt that aspects of it were no longer compliant. Plans are being produced for any changes needed, and the Manager of No. 65 will organise costs, and in the mean time anyone who is not able bodied is being advised of the fire issues of using the upstairs of the facility.

The minutes were noted by the meeting.

**b) No. 65 Update Report from 4 April 2022**

The minutes were noted by the meeting.

**CE33/22 FINANCIAL MATTERS**

**a) Summary of Income and Expenditure to 12 April 2022**

It was discussed that there is an income for the Arts Centre but no expenditure. The Assistant Clerk advised that the tutor invoice came through on 1st April, but the Finance Officer will have it as an accrual so it will be deducted from last year's income and expenditure figures.

The report was noted by the meeting.

**b) Community Engagement Specified Reserves**

- **Nailsea Community Group £19,944.31**
- **No. 65 Improvements £19,936.02**
- **CCTV Upgrade £3,028**

The reserves were noted by the meeting.

**CE34/22 CCTV UPDATES**

**a) CCTV Log February**

The CCTV log was noted by the meeting.

**b) Details of quotes for the supply of new columns to allow for the installation of a mobile camera in Somerset Square**

Following a site visit it was established that the sight lines from the original buildings suggested as possible locations for the mobile camera would not be suitable. The existing lamp columns within Somerset Square were deemed to be too low and it was suggested that new lighting columns should be quoted for.

North Somerset Council has now provided two quotes; one with a Modem and VPN gateway and one without. The two quotes are coming in at £5,138.16 and £3,149.14 both + VAT. This is far above the figure discussed at the site visit of around £900.

Cllr Tonkin recommended and Cllr Steel seconded;

**RESOLVED:** that Nailsea Town Council should not go ahead with the purchase of a new lighting column for the following reasons; the cost is too high for something which is only a temporary measure and also the column location is on private land. The camera is to go back to the three Councils to decide where it should be located.

The vote was unanimous.

**CE35/22 SUB-COMMITTEES AND WORKING PARTIES**

**a) Minutes of the Diversity and Inclusion Working Party 16 March 2022**

Cllr Miller proposed and Cllr Hopkinson seconded

**RESOLVED:** that Nailsea Town Council offers the Tithe Barn as a venue for a Diversity and Inclusion Event during Black History Month.

The vote passed with a majority in favour.

**CE36/22 COMMUNICATION AND SOCIAL MEDIA**

**a) Update from Sarah Lugg on the Council's Social Media accounts**

The Comms & Media Officer advised the Council that the websites had more visitors than previously, however people are spending less time on it and so the bounce rate has increased. It was advised that the content should be tailored and the website and social strategy should be looked at going forwards.

A question was asked if there is a way that both website costings are compared and reviewed separately, and what the Council want nailseatown.com to be for the residents and if it is a worthwhile investment.

The Clerk advised that legally there has to be a separate Town Council website and so this cannot be removed.

It was felt that the discussions should go to the next Website Working Party meeting.

The meeting noted the update.

**CE37/22 MATTERS FOR INFORMATION**

**a) Neighbourhood Policing Update from the Nailsea Beat Team April 2022**

It was discussed that the provided update was very helpful, friendly and informative, and should be praised.

Cllr Steel advised that he has spoken to the businesses on the High Street which have been tagged with graffiti, and is arranging a team to clean it off. The police would like to assist and potentially the cadets. It was advised that if anyone else would like to get involved then please contact Cllr Steel. A date will be set shortly.

The meeting closed at 8:55pm

Chairman's signature: \_\_\_\_\_ Date: \_\_\_\_\_