



NAILSEA TOWN COUNCIL
COMMUNITY ENGAGEMENT COMMITTEE

Minutes of the Community Engagement Committee held on
Wednesday 1 June 2022 at 7.30pm at the Tithe Barn, Church Lane, Nailsea

PRESENT: Cllr Argles, Cllr Bird, Cllr J Blatchford, Cllr M Blatchford, Cllr Frappell, Cllr Hopkinson, Cllr Houlbrook (in the Chair), Cllr Hunt, Cllr Lees, Cllr Tonkin, the Town Clerk and 65 High Street Manager.

CE38/22 ELECT A CHAIR FOR THE COMMUNITY ENGAGEMENT COMMITTEE

Cllr Hunt nominated and Cllr Frappell seconded that Cllr Houlbrook is elected Chair of Community Engagement. There were no further nominations and Cllr Houlbrook was duly elected Chair of the Community Engagement Committee.

CE39/22 APOLOGIES

Apologies were received and accepted from Cllr Miller and Cllr Steel.

CE40/22 DECLARATIONS OF INTEREST

Cllr Hopkinson declared an interest as a user of No. 65 and a member of the Community Group.

Cllr M Blatchford declared an interest as a user of No. 65.

Cllr J Blatchford declared an interest as Chair of Nailsea Neighbourhood Watch.

Cllr Tonkin declared an interest as he is the Vice-Chair of North Somerset Council's Rights of Way Committee.

CE41/22 PUBLIC PARTICIPATION

There were no members of the public wishing to speak.

CE42/22 CONFIRMATION OF MINUTES OF THE MEETING HELD ON 20 April 2022

The minutes of the meeting held on 20 April 2022 were confirmed as an accurate record of the meeting and were signed by the Chair.

CE43/22 COMMUNITY REPORTS

a) Nailsea Community Group Update

Apologies were received for the representative for the Community Group.

b) North Somerset Together Meeting Update

The report was noted by the meeting.

CE44/22 NAILSEA PLACE

a) No. 65 Update Report from 25 May 2022

The update report was noted by the meeting.

CE45/22 TO REVIEW THE TERMS OF REFERENCE OF THE COMMUNITY ENGAGEMENT COMMITTEE

Community Engagement

1. 'Community' is defined as 'all the residents of Nailsea'. Those groups which work with members of the community are highlighted as needing to be part of the Community Engagement Strategy.

2. The aims of the Community Engagement Strategy were defined as the Town Council:
- a) Engaging positively with the community and communicating what it does.
 - b) Aiming to get more members of the community engaged as volunteers, assisting in specific projects (such as Christmas lights and Nailsea in Bloom) and community organisations (including standing for election to Town Council). The success of 65 High Street depends upon volunteers.
 - c) Identifying target groups, understanding their needs and developing methods of communication appropriate to each group e.g. social media, Facebook, Twitter, Instagram, web-site, local media, printed newsletter, internet newsletter, questionnaires and surveys (printed and electronic), face to face with individuals and groups.
 - d) Identifying accurate demographic data regarding the community.
 - e) Facilitating the activities of community organisations through practical assistance, coordination and, if necessary, financial support.
 - f) To continue to provide a physical space based on the Nailsea Place concept of a Community Hub. The aim came into fruition with the purchase of 65 High Street in 2017. Opportunities to build on this success will be sought at No. 65 and/or other locations.

Mission statement below.

- g) Developing a greater community pride in Nailsea as a place to live and work.
- h) Supporting the Police their agencies and their initiatives.

3. No. 65 High Street Mission Statement

65 High Street is a community venue with multiple uses. It has a particular, but not exclusive, focus on health and wellbeing. As a 'place connecting people' it aims to be informing, welcoming and accessible, offering activities, information and support. The ethos includes developing relationships with and between the widest possible range of relevant organisations and groups within the town and beyond, supporting them to achieve their aims. No. 65 will fulfil relevant objectives identified in the Town Council's 5 Year Strategy and takes a lead role in the Council's investment in creating greater social value for residents.

Noted and agreed.

There are issues across the Country with empty shop units but hopefully the Two Town's project will develop a strategy to improve the town.

CE46/22 FINANCIAL MATTERS

a) Summary of Income and Expenditure to 24 May 2022

The report was noted by the meeting.

b) Community Engagement Specified Reserves

- **Nailsea Community Group £9,944.31**

£10,000 has already been allocated in grants. It was noted that these amounts are funds the council currently hold but the committee can make changes. It was noted that the nature of this reserve is quite restrictive in case of emergencies and it was suggested that it could be re-named as Nailsea Community Emergency Fund.

It was proposed by Cllr Bird and seconded by Cllr Tonkin that

RECOMMENDATION:

Nailsea Town Council consider re-naming the specified reserves from

'Nailsea Community Group' to a more generic term.

The vote was unanimous.

- **No. 65 Improvements £19,936.02**
- **CCTV Upgrade £31,000**
North Somerset Council has not yet invoiced for the works therefore the money has been left in specified reserves.

The reserves were noted by the meeting.

CE47/22 CCTV UPDATES

a) CCTV Log March

The CCTV log was noted by the meeting.

It was noted that the log is more detailed than it used to be. Anti-social behaviour issues were discussed and a meeting has been scheduled with the Avon and Somerset Police and Crime Commissioner on Monday to discuss further.

b) To discuss next steps with redundant CCTV Camera

There is currently a redundant camera in Station Road Car Park and it was suggested by North Somerset Council to leave the camera in the location as a deterrent. In addition, all fixtures have been left and a camera could be re-instated at a later date. It was asked if it is worth investing in a second camera in the car park following a few incidents that have occurred there recently. It was raised that there are issues with tree overgrowth which will impact on the camera's view and North Somerset Council would not cut them back. The camera logs aren't picking up much criminality in the area therefore it was suggested to approach North Somerset Council to enquire if they recognise there is a lack of coverage in the car park and then investigate further.

It was suggested that the police could be contacted to run an activity report for the area as using the mobile camera could be a possibility.

It was proposed by Cllr Frappell and seconded by Cllr Lees to

RESOLVED

keep the redundant camera in Station Road Car Park and make further enquiries to establish if it should be re-installed.

The vote was unanimous.

CE48/22 SUB-COMMITTEES AND WORKING PARTIES

a) Minutes of the Website and Social Media Working Party 21 April 2022

Noted.

It was agreed that once a new Comms and Media Officer is recruited the Communications Strategy will be reviewed.

CE49/22 COMMUNICATION AND SOCIAL MEDIA

a) Update from Lauren Moke on the Council's Social Media accounts

The meeting noted the update.

CE50/22 RAVENSWOOD SCHOOL AND THE PUBLIC RIGHT OF WAY THROUGH THE GROUNDS

The Council have been asked to support closing the footpath during school hours. The public right of way was there before the school itself and the school has expanded to the site on the other side of the path. The school can shut the gates when pupils are moving between buildings therefore there isn't a justification for closing it from 9am to 3.30pm every day. It is an historic right of way with a route to Tickenham Church therefore the path should be managed not closed. It was agreed that the Special Diversion Order does not apply as the path runs between both the sites and not through the school.

It was proposed by Cllr Tonkin and seconded by Cllr Lees for

RESOLVED

the Chairman to write to Ravenswood School asking, whilst the security risks are understood regarding the public right of way, could the school review their security policy so that the path is not closed.

The vote was 7 in favour and 3 abstentions

CE51/22 MATTERS FOR INFORMATION

Notification has been received that the planning application for floodlighting for the skatepark has been approved and Select will be installing the lighting columns. The Skatepark Fest is later this month therefore it is best to delay works until after the school holidays.

The meeting closed at 8:25pm

Chairman's signature: _____ Date: _____