

NAILSEA TOWN COUNCIL

COMMUNITY ENGAGEMENT COMMITTEE 27 APRIL 2016

A meeting of the Community Engagement Committee will be held on Wednesday **27 April 2016 at 7.30pm at The Tithe Barn.**

AGENDA

Please turn off mobile phones before the meeting



1. Apologies
2. Declaration of Interests
3. Confirmation of the minutes of the meeting held on 16 March 2016, previously circulated
4. **Financial Matters**
 - a) The Committee budget needs to be uploaded to our system by our supplier RBS so no transactions can be reported at this time. However, the new format is attached for information - **encl**
 - b) To note information from Community Trust on how the grant from the Town Council has been spent - **encl**
5. To consider an update on the proposed purchase of Nailsea Youth House
6. To consider an update from the working party on improvements to the Town Council's web-site
7. To consider how to implement the Town Council's decision to have "a town-wide consultation on the subject of housing development and a five-year strategy."
8. Consideration of an update on the proposal for a town map - **encl**
9. To consider an update on the school crossing patrol service
10. **Consideration of the requirements of the Quality Award Scheme**
 - a) Action Plan and budget for Community Engagement
 - b) Evidence of community engagement, council activities and the promotion of democratic processes
 - c) Councillor profiles published on the web-site
11. Consideration of the North Somerset CCTV Log Book, February 2016 - **encl**
12. **Reports of other bodies**
 - a) Community Safety meeting, 9 March 2016 - **encl**
 - b) Nailsea Chamber of Trade and Commerce, 31 March 2016 - **encl**
13. Any Other Business

NAILSEA TOWN COUNCIL - COMMUNITY ENGAGEMENT COMMITTEE MEETING
27TH APRIL 2016

MINUTES of the meeting of the Community Engagement Committee held on Wednesday 27th April 2016 at 7.55pm at The Tithe Barn, Church Lane, Nailsea.

PRESENT: Cllr Jameel in the Chair, Cllr Barclay, Cllr Frappell, Cllr Hamblin, Cllr Lees, Cllr Packham, Cllr Petford, Cllr J Tonkin, the Clerk and the Assistant Clerk.



CE21/16 **APOLOGIES** were received and accepted from Cllr Hunt and Cllr Wilson.

CE22/16 **DECLARATION OF INTEREST**

Cllr Tonkin declared a personal interest in agenda item 4. b) as his wife is a Director of Nailsea Community Trust.

CE23/16 **MINUTES** of the Committee held on 16th March 2016 were signed by the Chairman as a correct record.

It was agreed to bring forward agenda item 8.

CE24/16 **CONSIDERATION OF AN UPDATE ON THE PROPOSAL FOR A TOWN MAP**

Members referred to the information which had been circulated. Sharon Brown from the Blue Room was also in attendance.

Cllr Packham said that he was certainly in agreement with going ahead with the project but there is a question as to the durability of the map.

Cllr Tonkin said it would be helpful to see a photograph of the map already produced in Sea Mills prior to making any decision.

Cllr Frappell and Cllr Packham said they had seen the Sea Mills map but it was difficult to know what the end result will be as each project is unique.

Sharon confirmed that working with different children it is a case of waiting to see what is produced.

Cllr Petford said that having the non-commercial license would be very good as the Town Council could use the product for signage around the town.

Cllr Packham said that using the map for signage would depend on the final product.

Cllr Hamblin asked what material it would be made from.

Sharon said that the end result would be a digital image of a collage which the Council will need to decide how they use.

After further consideration it was proposed by Cllr Lees and seconded by Cllr Packham.

RESOLVED: to agree to the expenditure of £750.00 for phase 1 and phase 3 of the Community Engagement Project to create

a public work of art in the form of an iconic map of Nailsea.

The vote was unanimous.

CE25/16 FINANCIAL MATTERS

a)The Committee budget needs to be uploaded to our system by our supplier RBS so no transactions can be reported at this time

Noted.

b)To note information from Community Trust on how the grant from the Town Council has been spent

Noted.

CE26/16 TO CONSIDER AN UPDATE ON THE PROPOSED PURCHASE OF NAILSEA YOUTH HOUSE

The Clerk reported that he had informed the Finance and Policy Committee the valuation and a condition report had been received. The condition report highlighted concerns with the floor and a quote to carry out the work to check this out had been received. He had sent the scope of works to North Somerset Council for their approval for the work to be carried out and he was awaiting a reply.

CE27/16 TO CONSIDER AN UPDATE FROM THE WORKING PARTY ON IMPROVEMENTS TO THE TOWN COUNCIL'S WEB-SITE

Cllr Petford said she would like to encourage all councillors to have a photograph taken to include on the web-site along with a profile. She said that Cllr Bird and herself had been looking at different web-sites and the one that stood out was Cirencester Town Council.

The Clerk showed slides of some of the Cirencester Town Council web-site.

After consideration it was agreed that Cllr's Jameel and Petford would approach local professional photographers to enquire the cost of photographing each councillor for the web-site.

It was further agreed that Cllr's Bird and Petford would look at putting forward a presentation on their preferred web-site for the next meeting.

The Clerk highlighted that having a new web-site would involve significant work and cost to achieve the highest standard.

CE28/16 TO CONSIDER HOW TO IMPLEMENT THE TOWN COUNCIL'S DECISION TO HAVE "A TOWN-WIDE CONSULTATION ON THE SUBJECT OF HOUSING DEVELOPMENT AND A FIVE-YEAR STRATEGY"

Cllr Packham said that the Council needs a strategy for the town and, in particular, how the money gained if the Council sold the land at Engine Lane would be used. The residents could be asked what they think and how they felt the money should be used. He thought that it would require employing professionals to undertake this type of work.

The Clerk was asked how the process worked in 2007-08 when the Parish Plan was undertaken. He confirmed that a professional company had been used to undertake the

work. However, it also took up a great deal of his time. The response was from 35% of households and the success of the project meant the Council had a mandate for pursuing its objectives.

Cllr Hamblin said the questionnaire needed to be well circulated and perhaps it could be delivered in one of the local papers.

Cllr Packham said he thought it should be posted to residents with a pre-paid envelope for it to be returned. The Council would also need to consider how they ensured that young people and businesses were included.

Cllr Hamblin suggested using Nailsea School Council to circulate the questionnaire and collect the replies.

Cllr Jameel said the Council would need to decide what questions they wished to ask and how to ask them. The questionnaire could also be online.

After further consideration it was proposed by Cllr Lees and seconded by Cllr Frappell.

RESOLVED: to ask the Clerk to look for a professional company that would be able to assist in carrying out the work required for a public consultation.

The vote was unanimous.

CE29/16 TO CONSIDER AN UPDATE ON THE SCHOOL CROSSING PATROL SERVICE

The Clerk said he was waiting an update from Cllr J Blatchford.

CE30/16 CONSIDERATION OF THE REQUIREMENTS OF THE QUALITY AWARD SCHEME

a)Action Plan and budget for Community Engagement

After consideration it was agreed that as the decision had been made to look for a professional company to assist with a consultation and councillors were looking at upgrading the web-site, these were the first steps in the action plan. It was also agreed that acquiring Youth House and developing Nailsea Place would be priorities.

Cllr Packham reminded members that at a recent meeting a proposal had been put forward regarding additional resources for the Council which they had not agreed. This work will also impact on the resources in the office.

b)Evidence of community engagement, council activities and the promotion of democratic process

Cllr Packham said that by undertaking a questionnaire of all residents this is a way of promoting the democratic process and they can be asked what their expectations are of the Council.

c)Councillor profiles published on the web-site

Cllr Barclay asked where the information would be gathered and kept.

Cllr Petford said that a statement could be linked with the photograph of each councillor on the web-site.

Cllr Jameel said that a template should be set out so that each profile provides the same information about each councillor. She felt it should be limited to 50 words and state how long they have lived in Nailsea, which committees they are on along with their interests and hobbies.

It was agreed that each councillor would consider what should be included on the profile and email the suggestions to the Clerk prior to the next meeting.

CE31/16 CONSIDERATION OF THE NORTH SOMERSET CCTV LOG BOOK FEBRUARY 2016
Noted.

CE32/16 REPORTS OF OTHER BODIES
a) Community Safety meeting 9th March 2016
Noted.

b) Nailsea Chamber of Trade and Commerce 31st March 2016
Noted.

CE33/16 ANY OTHER BUSINESS

1. Cllr Hamblin reported that whilst working in one of the Town Centre shops an elderly lady had said to her how nice Nailsea was and she loved coming to the town.

The meeting closed at 9.13pm.



15.6.16.

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
COMMUNITY ENGAGEMENT							
<u>200</u>	<u>AWARDS</u>						
4180	ALLOTMENT COMPETITION	0	1	1		1	0.0 %
4185	COMMUNITY AWARD	0	1	1		1	0.0 %
4190	YOUNG PERSONS AWARD	0	1	1		1	0.0 %
	AWARDS :- Expenditure	<u>0</u>	<u>3</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0.0 %</u>
	Net Expenditure over Income	<u>0</u>	<u>3</u>	<u>3</u>			
<u>210</u>	<u>CCTV</u>						
4210	ELECTRICITY	0	1	1		1	0.0 %
4215	LINE RENTAL	0	1	1		1	0.0 %
4220	MAINTENANCE	0	1	1		1	0.0 %
4225	MONITORING	0	1	1		1	0.0 %
4230	UPGRADE	0	1	1		1	0.0 %
	CCTV :- Expenditure	<u>0</u>	<u>5</u>	<u>5</u>	<u>0</u>	<u>5</u>	<u>0.0 %</u>
	Net Expenditure over Income	<u>0</u>	<u>5</u>	<u>5</u>			
<u>220</u>	<u>COMMUNICATION</u>						
4260	TOWN TALK	0	1	1		1	0.0 %
4265	ELECTION EXPENSES	0	1	1		1	0.0 %
4270	ADVERTISING	0	1	1		1	0.0 %
	COMMUNICATION :- Expenditure	<u>0</u>	<u>3</u>	<u>3</u>	<u>0</u>	<u>3</u>	<u>0.0 %</u>
	Net Expenditure over Income	<u>0</u>	<u>3</u>	<u>3</u>			
<u>230</u>	<u>NAILSEA PLACE</u>						
4025	SUNDRIES	0	1	1		1	0.0 %
4300	PROFESSIONAL FEES	0	1	1		1	0.0 %
4305	RENT	0	1	1		1	0.0 %
4310	RESEARCH COSTS	0	1	1		1	0.0 %
	NAILSEA PLACE :- Expenditure	<u>0</u>	<u>4</u>	<u>4</u>	<u>0</u>	<u>4</u>	<u>0.0 %</u>
	Net Expenditure over Income	<u>0</u>	<u>4</u>	<u>4</u>			
<u>240</u>	<u>YOUTH SERVICES</u>						
4305	RENT	0	1	1		1	0.0 %
4360	CONTRACT	0	1	1		1	0.0 %
4365	ACTIVITIES	0	1	1		1	0.0 %

Month No : 1

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4370	PURCHASES	0	1	1		1	0.0 %
	YOUTH SERVICES :- Expenditure	<u>0</u>	<u>4</u>	<u>4</u>	<u>0</u>	<u>4</u>	<u>0.0 %</u>
1200	GRANTS	0	1	-1			0.0 %
1210	OTHER	0	1	-1			0.0 %
1220	SPONSORSHIP	0	1	-1			0.0 %
	YOUTH SERVICES :- Income	<u>0</u>	<u>3</u>	<u>-3</u>			<u>0.0 %</u>
	Net Expenditure over Income	<u>0</u>	<u>1</u>	<u>1</u>			
<u>250</u>	<u>GRANTS</u>						
4400	1ST NAILSEA SCOUTS -	0	1	1		1	0.0 %
4405	1ST NAILSEA SCOUTS - OTHER	0	1	1		1	0.0 %
4410	2467 (NAILSEA) SQUADRON ATC	0	1	1		1	0.0 %
4415	2ND NAILSEA SCOUTS-MAY FAIR	0	1	1		1	0.0 %
4420	2ND NAILSEA SCOUTS	0	1	1		1	0.0 %
4425	AGE UK SOMERSET	0	1	1		1	0.0 %
4430	BEDFORD PERFORMERS	0	1	1		1	0.0 %
4435	COMM. ALCOHOL & DRUG	0	1	1		1	0.0 %
4440	COMMUNITY TRANSPORT	0	1	1		1	0.0 %
4445	CROSSROADS (CARING FOR	0	1	1		1	0.0 %
4450	CRUSE BEREAVEMENT	0	1	1		1	0.0 %
4455	FRIENDS OF STOCKWAY	0	1	1		1	0.0 %
4460	FRIENDS OF TRENDLEWOOD	0	1	1		1	0.0 %
4465	GOLDEN OLDIES CHARITY	0	1	1		1	0.0 %
4470	GREAT WESTERN AIR	0	1	1		1	0.0 %
4475	MENCAP - COOL SUMMER CLUB	0	1	1		1	0.0 %
4480	N & D PROSTATE SUPPORT	0	1	1		1	0.0 %
4485	NAILSEA BOWLS CLUB	0	1	1		1	0.0 %
4490	NAILSEA CONCERT ORCHESTRA	0	1	1		1	0.0 %
4495	NAILSEA DISABILITY INITIATIVE	0	1	1		1	0.0 %
4500	NAILSEA FESTIVAL OF MUSIC	0	1	1		1	0.0 %
4505	NAILSEA SHEDDERS	0	1	1		1	0.0 %
4510	NAILSEA SUMMER PLAYScheme	0	1	1		1	0.0 %
4515	NAILSEA THEATRE CLUB	0	1	1		1	0.0 %
4520	N & B'WELL DIABETES GROUP	0	1	1		1	0.0 %
4525	NAILSEA JFC	0	1	1		1	0.0 %
4530	NAILSEA METHODIST LUNCH	0	1	1		1	0.0 %
4535	NAILSEA SENTENASHI KARATE	0	1	1		1	0.0 %
4540	NAILSEA SKATEBOARDING	0	1	1		1	0.0 %
4545	NEAT	0	1	1		1	0.0 %

Month No : 1

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4550	NORTH SOMERSET ARTS	0	1	1		1	0.0 %
4555	NORTH SOMERSET C.A.B.	0	1	1		1	0.0 %
4560	PARKINSON'S UK NW SOMERSET	0	1	1		1	0.0 %
4565	PHOENIX FRIENDSHIP CLUB	0	1	1		1	0.0 %
4570	SOMERSET STORYFEST	0	1	1		1	0.0 %
4575	ST PETER'S HOSPICE	0	1	1		1	0.0 %
4580	TRANSITION TOWN NAILSEA	0	1	1		1	0.0 %
4585	VICTIM SUPPORT AVONVALE	0	1	1		1	0.0 %
4590	VISION NORTH SOMERSET	0	1	1		1	0.0 %
4595	VITALISE	0	1	1		1	0.0 %
4600	VOLUNTARY ACTION N	0	1	1		1	0.0 %
4605	WELLSPRING COUNSELLING	0	1	1		1	0.0 %
4610	WEST OF ENG M S THERAPY	0	1	1		1	0.0 %
4615	WRVS NAILSEA DAYCARE	0	1	1		1	0.0 %
GRANTS :- Expenditure		0	44	44	0	44	0.0 %
Net Expenditure over Income		0	44	44			
<u>260</u>	<u>OTHER COMMUNITY ENG.</u>						
4700	NAILSEA COMMUNITY TRUST	0	1	1		1	0.0 %
4705	PATRONAGE/ LOCAL SOCIETIES	0	1	1		1	0.0 %
4710	POPPY WREATH/DONATION	0	1	1		1	0.0 %
4715	RIDE/SWIM SCHEME	0	1	1		1	0.0 %
4720	ROYAL BRITISH LEGION	0	1	1		1	0.0 %
OTHER COMMUNITY ENG. :- Expenditure		0	5	5	0	5	0.0 %
Net Expenditure over Income		0	5	5			
COMMUNITY ENGAGEMENT :- Expenditure		0	68	68	0	68	0.0 %
Income		0	3	-3			0.0 %
Net Expenditure over Income		0	65	65			

NAILSEA COMMUNITY TRUST

Individual Claims Committee 1st April 2015 to 31st March 2016

Grants administered on behalf of Nailsea Town Council

	Town Council	Category
James - has depression after death of baby & losing job. Money to buy work shoes & repair hot tap. Referral via Food Bank	£140	N
Emma - widow with 4 children. Kingshill School summer camp for daughter Renee.	£150	N PD
Louise - Victim of domestic abuse, suffering from depression. 3 children. Golden Valley School summer camp for son, Tijane	£180	N PD
Claire - single parent with 1 child. Kingshill School summer camp for daughter, Jessica	£150	N PD
George - with Baptist Church Mission, working in local schools & sports Outreach in Malawi.	£180	PD
Bethany - with Baptist Church Mission, doing workshops and activities with children in Malawi.	£180	PD
Danielle - victim of domestic abuse, now single parent with 5 children. Extra sessions at Greenslade Pre-school during the summer holidays for 4yr old daughter. Referred by Children's Centre.	£200	N PD
Elisha - victim of domestic abuse with baby. Extra sessions at Greenslade Pre-school during the summer holidays for 3yr old son with challenging behaviour. Referred by Children's Centre	£200	N PD
Kelly - 3 children, the youngest of which has a physically limiting bone condition needing one-to-one help. Extra sessions at Greenslade Pre-school during the summer holidays. Referred by Children's Centre	£228	N PD
Sarah - single parent. Extra sessions for daughter at Greenslade Pre-school during the summer to help with lack of confidence	£87.50	N PD
Shanley - single parent with a baby & 2yr old - washing machine from Changing Lives. Referred by Children's Centre	£119	N
Sarah (as above) Vacuum cleaner. Referred by Children's Centre	£99	N
Joseph - help with costs of studying for BSc in Learning Disability Nursing	£300	N E PD
Amanda - single parent with 3 children. Golden Valley School summer camp for daughter Millie	£160	N PD
Suzanne - single parent with 3 children. Golden Valley School summer camp for twins	£320	N PD
Nikki - bunk bed and mattresses so that children currently being fostered can gradually return home. Referred by Children's Centre.	£200	N PD
Shanley (as above) - delivery charge for replacement washer.	£20	N
TOTAL for the year 1st April 2015 to 31st March 2016	£2,913.50	

UPDATE ON RUNNING TOTALS.

From 1989 when the Trust was set up to 31st March 2016

£52,754 was given in individual grants from the Trust's funds

£42,526 has been granted on behalf of Nailsea Town Council

Categories: N - Need, PD - Personal development, E - Education

Nailsea Town Map

Community Engagement Project

Objective:

To engage the local community in the creation of a public work of art

Project overview:

- Engagement of the local community in the creation of a public work of art in the form of an iconic map of Nailsea.
- Local artist to create the basic map.
- Local social enterprise to arrange and host workshops for the community to engage with the project by producing their own arts and crafts used to complete the map.
- Local artist to curate community artwork to create the finished public work of art.
- The granting of licenses to the local council and the social enterprise to use a digital image for the production of a limited number of specified items

Background

Nailsea is a small town in North Somerset with a population of approximately 15,000 people. The town centre is struggling to recover from the recession, and there is a lack of a central community hub, particularly in the arts and crafts arena. Nailsea has an ageing demographic, in common with much of the south west, and struggles to attract young families to the area due to a lack of suitable housing. Cuts in funding for anything other than essential services means there is little, if any, provision of creative opportunities for the wider community.

The Key Players

Emmeline Simpson is a successful professional artist who has previously worked on similar community projects. Having moved to Nailsea from Bristol in 2014 she is keen to become involved in a project that will benefit and involve the local community. Her style of work lends itself to the creation of a public work of art in the form of a map. She has recently been involved in creating a public map of Sea Mills, where she previously lived, working with the local community there. Examples of her work can be seen on <http://www.emmelinesimpson.co.uk/>.

The Blue Room (TBR) is a social enterprise retailer operating in the town centre. Its overarching objective is to become a sustainable business contributing to its local community. The Blue Room aims to achieve this through the provision of an outlet for local artists to sell their arts and crafts, by providing a venue for local people to be able to explore their own creativity through workshops and other events, and through the creation of local employment. Recent significant investment by the owner has allowed the addition of a 'tea room', where people are encouraged to spend time working on their own craft projects or simply enjoying being surrounded by the creativity of others.

In 2014 TBR ran a Young People's Art Competition that attracted an amazing depth of talented artwork from across North Somerset, and was featured on BBC Radio Bristol. In 2015, TBR arranged and co-ordinated the Craft Bombing of Nailsea town centre. This drew attention from the local press, and more importantly the involvement of both older and younger members of the local community through a series of free workshops and a 'treasure hunt' that ran throughout the summer. The feedback from local people about the transformation of the shopping centre was overwhelmingly positive and saw a level of engagement far beyond expectations. Through the workshops, creation of pom-pom bunting, and the treasure hunt over 200 people engaged with the project.

Detailed overview

Working together, TBR and Emmeline have a vision of a 3D collage of work created by the local community.

- Phase 1 is the digital creation by Emmeline of one of her iconic maps in outline form, which would then be printed in large format on PVC (2 metres by 2 metres approx).
- Phase 2 is to involve the local community in creating the finished version through a series of workshops resourced and hosted by TBR. The local community will be encouraged to create both 2D and 3D images of any part of Nailsea, from the iconic to the apparently mundane, for example the Tithe Barn or their own house and garden. These workshops will take place throughout late July and August in and around The Blue Room. At least one event will be led by Emmeline herself, the others will be facilitated by TBR teachers and exhibitors. TBR will actively promote the project via the local media, its own website, email newsletter, and active social media channels.
- Phase 3 is the collation and curation of the public art and craft by Emmeline and TBR to design and produce a final version of the map as a digital image.
- The PVC map itself may be available for permanent exhibition in an appropriate venue such as the Tithe Barn, but it's possible it may become damaged/worn during the creative process so this cannot be guaranteed.
- As is usual in the creation of any work of art, copyright remains with the artist. Licenses can be granted for use of the final digital image for specific purposes subject to a license agreement.

Project outcomes

- Production of an iconic public work of art;
- Access to free creative opportunities for the local community, enabling those who cannot afford to take part in commercial activities to become engaged in the project;
- Marketing and promotion opportunities for the town through media and social media activity;
- A resource for the Town Council to use to raise the profile of Nailsea as a place for living, working, and visiting;
- A lasting legacy for the people of Nailsea to be proud of.

Project Costing

Description	Cost
Phase 1	
• Design and creation of the map in outline form, estimated time 2 days, daily rate £250	£500
• Printing of black and white image on 2 * 2 metre PVC or similar	£150
Phase 1 total	£650
Phase 2	
• Facilitation payments for 6 * 3 hour workshops (£10 per hour)	£180
• Premises costs for 6 * 3 hour workshops	£300
• Resources (materials) 6 workshops	£180
• Promotion of the project and workshops via social media	£100
Phase 2 total	£760
Phase 3	
• Collation, curation, production of digital image, estimated time 2 days, daily rate £250	£500
Phase 3 total	£500
Total project cost	£1,910

Proposal

The project requires funding in order to be viable. Neither Emmeline nor TBR are in a position to fund the entire project from their own resources.

- In return for a minimum funding commitment from the Town Council, Emmeline is prepared to offer her time at a significantly discounted rate to that shown above. She is prepared to carry out Phase 1 for a total of £450, and Phase 3 for a total of £300.
- In return for full funding of Phase 1 (£450), a license would be granted to the Town Council for use of the final digital image for the production of public signage for use in and around Nailsea.
- In return for Phase 2, a license will be granted to The Blue Room for use of the digital image for specified commercial purposes, for which there will be very limited actual demand. TBR reserves the right to seek additional funding for the purposes of covering the Phase 2 costs.
- In return for full funding of Phase 3 (£300), a license would be granted for further public and non-commercial uses to be agreed.
- A 'joint funder' acknowledgement would be required on all commercial and non-commercial products recognising the contribution of major funders and Emmeline's ownership of the copyright.

North Somerset CCTV Log Book

Nailsea

Date 02/02/2016	Time 23:40	Day Tuesday	Instigator Police	Incident Type Abduction	Action Monitored	Result Situation Monitored	Venue	Street	Area North Somerset
Comments Observations for a described vehicle following reports of an abduction									
Date 04/02/2016	Time 15:38	Day Thursday	Instigator Police	Incident Type Suspicious Circumstances	Action Monitored	Result Situation Monitored	Venue	Street	Area Nailsea
Comments Observations for a described vehicle after it was seen in suspicious circumstances									
Date 09/02/2016	Time 16:42	Day Tuesday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area North Somerset
Comments Observations for a described 15 year old male missing person									
Date 09/02/2016	Time 18:55	Day Tuesday	Instigator Police	Incident Type Traffic Other	Action Monitored	Result Police Attend	Venue	Street Station Road	Area Nailsea
Comments Observations for 2 mopeds being ridden around the area with no lights on									
Date 09/02/2016	Time 20:40	Day Tuesday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area North Somerset
Comments Observations for a partially described vehicle being driven by a described 43 year old male missing person									
Date 10/02/2016	Time 21:47	Day Wednesday	Instigator Police	Incident Type Suspicious Circumstances	Action Monitored	Result Situation Monitored	Venue	Street	Area North Somerset
Comments Observations for a described vehicle with 4 males on board after it was seen in suspicious circumstances and made off from police									
Date 11/02/2016	Time 19:10	Day Thursday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area Nailsea
Comments Observations for a described 67 year old male missing person									
Date 11/02/2016	Time 20:13	Day Thursday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area North Somerset
Comments Observations for a described suicidal male missing person									
Date 12/02/2016	Time 15:39	Day Friday	Instigator Police	Incident Type Drink/Drugs Related	Action Monitored	Result Situation Monitored	Venue	Street	Area Nailsea
Comments Observations for a described vehicle, female driver believed to be intoxicated and has children in the vehicle									
Date 13/02/2016	Time 11:25	Day Saturday	Instigator Police	Incident Type Traffic Collision	Action Monitored	Result Police Attend	Venue Car Park	Street Crown Glass Place	Area Nailsea
Comments Observations for a described female following reports of a road traffic accident in the area, security and police attend									

Date 14/02/2016	Time 01:42	Day Sunday	Instigator Pubwatch	Incident Type Public Disorder	Action Monitored	Result Police Attend	Venue	Street Colliers Walk	Area Nailsea
Observations following reports of several males causing disorder, police attend to move the males on									
Date 14/02/2016	Time 20:16	Day Sunday	Instigator Self	Incident Type Anti-Social Behaviour	Action Police Informed	Result Police Attend	Venue	Street Colliers Walk	Area Nailsea
Observe a group being anti-social in the area, police informed and attend to speak to them									
Date 16/02/2016	Time 10:19	Day Tuesday	Instigator Storenet	Incident Type Theft	Action Monitored	Result Situation Monitored	Venue Boots	Street Somerset Square	Area Nailsea
Observations for 2 described males following reports of theft 11 05 males seen, police informed with directions passed, males then get into a partially described vehicle and make off at speed, police updated and attend for an area tour									
Date 16/02/2016	Time 19:25	Day Tuesday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Found	Venue	Street	Area North Somerset
Observations for a described vehicle being driven by a described 23 year old suicidal female missing person, later reported to have returned home safe									
Date 16/02/2016	Time 20:42	Day Tuesday	Instigator ANPR	Incident Type Theft	Action Monitored	Result Situation Monitored	Venue	Street Clevedon Road	Area Nailsea
Observations for a described vehicle used in theft									
Date 17/02/2016	Time 09:47	Day Wednesday	Instigator Storenet	Incident Type Concern For Welfare	Action Monitored	Result Situation Monitored	Venue	Street Crown Glass Place	Area Nailsea
Observations on a described female with concerns for her welfare									
Date 18/02/2016	Time 08:45	Day Thursday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area Nailsea
Observations for a described 19 year old male missing person									
Date 19/02/2016	Time 00:21	Day Friday	Instigator Police	Incident Type Missing Person	Action Police Informed	Result Not Found	Venue	Street	Area North Somerset
Observations for a described 37 year old male missing person									
Date 20/02/2016	Time 15:10	Day Saturday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue Pegasus Court	Street Stockway North	Area Nailsea
Observations for a described 90 year old female misper									
Date 20/02/2016	Time 23:48	Day Saturday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Fire Attend	Venue	Street	Area Nailsea
Observations for a described male missing person, reported to have returned home at 01:15									

Date 21/02/2016	Time 00:11	Day Sunday	Instigator Police	Incident Type Drink/Drugs Related	Action Monitored	Result Police Attend	Venue	Street	Area Nailsea
Comments Observations for a described vehicle, female driver believed to be intoxicated, police attend to stop the vehicle and arrest 1 female									
Date 21/02/2016	Time 08:10	Day Sunday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area Nailsea
Comments Observations for a described 38 year old male missing person									
Date 22/02/2016	Time 04:35	Day Monday	Instigator Police	Incident Type Missing Person	Action Monitored	Result Not Found	Venue	Street	Area North Somerset
Comments Observations for a described vehicle being driven by a described suicidal female missing person									
Date 22/02/2016	Time 17:21	Day Monday	Instigator Storenet	Incident Type Anti-Social Behaviour	Action Monitored	Result Situation Monitored	Venue	Street Somerset Square	Area Nailsea
Comments Observations following reports of disorder									
Date 24/02/2016	Time 10:10	Day Wednesday	Instigator Storenet	Incident Type Theft	Action Monitored	Result Police Attend	Venue	Street Somerset Square	Area Nailsea
Comments Observations for 2 described males and 1 described female following reports of theft, police attend for an area tour									

MINUTES

COMMUNITY SAFETY MEETING HELD AT 7.00PM ON 9 MARCH 2016 AT THE TITHE BARN, NAILSEA

1. Welcome and Introductions

David Packham welcomed the members of the public (approx 10 people), councillors and police to the meeting. He introduced Sergeant Mark Raby and John Hunter.

2. Update – Neighbourhood Police Sergeant Mark Raby

Mark said that following the sale of the police station site, alternative premises had been identified in the town centre from which the neighbourhood beat team would be based.

John Wilson asked whether a report in the press that PCSO's would be made redundant was correct. Mark said that whilst this might be happening elsewhere, he was unaware of any such plans in North Somerset.

John Hunter said that he had seen reports of an additional 200 front line jobs in the Avon and Somerset police force.

Mark was asked whether the police could respond to a major incident in Nailsea if the bulk of staff were based in Weston super Mare. Mark said that his Beat Team comprised 4 PCs and 8 PCSOs. Whilst this team could not manage alone with a major incident, units could be deployed from elsewhere, depending on the nature of an incident.

3. Update – Youth Services, David Packham, Chair Nailsea Town Council

David said that the Town Council has a contract with Foreal to provide 3 sessions of youth work per week. The Council is currently negotiating with North Somerset Council (NSC) to purchase Youth House. This would secure the base for youth services and would also create the opportunity to create a community hub in a central location. The details of this are still to be worked out, but there is a lot of potential to create a facility of great benefit to the community.

4. Updates – John Hunter, Nailsea Community Safety Forum

4.1 Queens Road and Clevedon Road Crossings

John said that in a July 2015 survey NSC confirmed there was enough pedestrian traffic to justify a crossing on Queen's Road, although not all the pedestrians cross the road at the same point. A suggestion had been made to locate a controlled crossing in the vicinity of the Queen's Road/Mizzymead Road junction which could also assist in managing vehicle movements in that area. The potential cost was likely to be in the region of £50-100k.

An engineer is needed to develop a detailed design and costing.

David Gray said that he thought a crossing in that location would be too near the junctions with Mizzymead Road and The Perrings.

David said that NSC should take the lead on addressing the need for a crossing.

Ian Morrell agreed to chase John Painter at NSC.

John said that on Clevedon Road the issue is a high volume of traffic but not enough pedestrians to justify a crossing.

There is a meeting on 15 March at Castlewood where NSC is putting forward its ideas for contracting out the school crossing patrol service. In other words, NSC would be prepared to provide a service as long as it was funded by another party.

4.2 Precinct

John said that the security staff employed by the shopping centre owners had reduced the level of cycling in the precinct. However, in his experience the problem is greater with adults than with young people.

John asked Mark about the Shopwatch scheme. Mark said that it remains active, although there is not much shoplifting in Nailsea. It is hoped that Costa will be joining the scheme soon. In the last two weeks the system has been effective in deterring two potential shoplifters and someone who appeared to be trying to identify people's PIN numbers at cash machines.

Mark said there are very few shoplifters living in Nailsea. However, organised shoplifters from elsewhere will always be a threat to towns. The important thing is ensuring Nailsea is not seen as a "soft touch" for shoplifters.

4.3 Community Speedwatch

John said that in 2015 there had been 48 Speedwatch sessions at 6 sites. This identified 775 vehicles speeding, a rate of around 5% of total vehicles. When covert analysis is undertaken the number of speeding vehicles doubles. He has 6 volunteers but would be glad to recruit more.

People who speed receive a letter from the police. The feedback across the district is that around 2% of people are repeat offenders, which strongly suggests that the system is effective in educating drivers.

5. Up and Coming Issues – John Hunter

5.1 Civil Parking Enforcement (CPE)

John said that of the districts in the Avon and Somerset police force area, BANES, Bristol and South Gloucestershire have all adopted CPE, which gives the local authority the power and responsibility to enforce parking regulations. NSC had previously expressed complete opposition but have now done an "about face". Following an application in April they expect to get approval to take on the powers in October 2016. John said that Cllr Ap Rees had said that residents would be consulted on proposed changes, but there was no information as yet on this.

The Community Response Team will be given enforcement powers, but concern has been expressed that the poor quality of yellow lines will make enforcement impossible in many areas. It was confirmed that the powers would include all illegal parking, including pavement parking and obstructions.

Ian Morrell said he would try and find out from the other authorities how CPE is working there, as John said that he had found it difficult to get this information.

This subject generated a discussion on issues around inconsiderate and illegal parking. Mark said that the police respond when they can, but required detailed information from residents. Repeat offenders would certainly be targeted for follow-up action.

David Gray asked what constituted an obstruction of a visibility splay at a junction. Mark said that a vehicle parked within 15m of the junction would be an obstruction.

Mark said that pavement parking is illegal, but the police use the criteria that if a double buggy can pass they would not consider the vehicle an obstruction. In other words, cases need to be judged on their merits.

Mark also said that the biggest parking issue in the town is outside schools. PCSOs have been very active in enforcement and trying to educate people to park more considerately. He said the police had recently had a day of action to address this and other issues. They have found that when operating in plain clothes around schools they observe a variety of traffic offences but when they return the same day in uniform to a school there is not one offence committed.

Clare Hunt said that she is keen to encourage campaigns such as 'Walk on Wednesday' to reduce the level of car usage and to get the health benefits of walking to school. John said he would support such an initiative.

5.2 Building Site Management

John said the experience with site management had been both good and bad. He used the example of Whitesifeld Court where following discussions with relevant staff there had been no problems during building works. With major schemes being planned or proposed it was important to "manage out" problems with site management.

6. Community Safety Priorities – Residents' Views

6.1 What you said in November 2014

John said the priorities in 2014 were as follows:

Infrastructure

- Footpath maintenance
- Potholes
- Vandalism of school and play area equipment

Traffic

- Speeding and limits
- Pavement parking
- Inconsiderate driving
- Faulty vehicle lights

In the town

- Pavement cycling
- Bikes without lights
- Inconsiderate use of mobility scooters

In the home

- Loneliness

Not mentioned at the meeting but reported in the press

- Drugs
- Alcohol
- Thefts from sheds

Mark said there is not a drug "issue" in Nailsea, but like everywhere illegal drugs are used. The police have recently arrested a dealer and a person growing cannabis. He said that in both cases the information about these people had come from the local community. The police are not able to take action if they are given random pieces of information, but where there are numerous complaints pointing towards a specific alleged offender they can commit the time and resources to take action. Mark

highlighted that community "intelligence" is one of the strongest weapons at the disposal of the police.

John suggested that this success could be highlighted in the next edition of Town Talk. Ian agreed to do this.

6.2 2016 Issues

a) Potholes - NSC

It was agreed that this situation continues to deteriorate. There was a discussion about the condition of Hannah More road. A resident had contacted NSC reporting 49 potholes, but had not received a response. Ian Morrell said that the NSC Area Officer was well aware of the complaints and he had been told that improvement works were due to take place after scheduled work is carried out by one of the water companies later this year.

David Gray said that he is a cyclist and he reports potholes on-line as a "hazard to cyclists." He said that he has had a reasonable response using this approach. He was critical of the inefficient system whereby a contractor will come and repair a pothole but will ignore other potholes nearby.

A complaint was raised regarding the level of Council Tax and the lack of road repairs. John Hunter said that discussing Council Tax was outside the remit of the meeting. David said that if new developments take place in the town then funds from these schemes (i.e. section 106 money) could be used for road improvements, subject to agreement by NSC.

David Gray expressed concern about lorries using the Causeway in breach of the weight limit. John encouraged him to get number plates and report the offender. David said that the practical problem is that the vehicles were too far away to get this information.

b) Development of Youth House - Nailsea Town Council (NTC)

c) Pavement parking – Police and NSC

Central to this is adequate resources being provided by NSC to enforce CPE.

d) Pavement cycling

The police have the power to impose a fixed penalty fine for pavement cycling.

David encouraged the use of discretion as in some circumstances it may be safer for children to ride on the pavement than on the road. John said that if the road was not safe for cyclists they should dismount and walk on the pavement.

e) Safety of young people

Lisa Davidson expressed concern about young people climbing on the Waitrose flat roof. Mark said the police have used CCTV evidence to identify young people putting themselves in danger and have followed up with families.

Concerns were also expressed about the use of cannabis.

f) Crossing on Queens Road – NSC/NTC

NSC has confirmed that the total pedestrian usage of the road is enough to justify a controlled crossing. NTC continues to chase for drawings and costings from highways officers.

g) Dog poo bags and litter picking

Lisa Davidson said that she is appalled by the behaviour of some dog owners who bag up poo but then deposit it in hedges, trees, open spaces and so on rather than in a bin or take it home. She expressed equal concern about people littering in the town.

David asked Lisa to explain Better Nailsea to the meeting. She said that she had initially written to a number of local groups, inviting them to an open meeting to discuss how to improve the problem of litter in the town. 15 people attended and as a result the litter pick was organised. This had involved 40 people over two hours and they collected around 100 bags of rubbish, including some large items such as televisions.

Clare Hunt expressed her thanks to Lisa Davidson and the Better Nailsea group for the litter pick which was organised last Saturday.

Liz Frappell said that Nailsea in Bloom was pleased to be collaborating with Better Nailsea.

7. Any other business

- 7.1 Mark was asked whether domestic abuse is a particular problem in Nailsea. Mark said it was no worse than elsewhere but was certainly a high priority for the police. It is a difficult subject because it needs people to come forward. He said he would rather that people act on their suspicions and contact the police, even if it transpires that there is not a problem.

David said that the community hub idea discussed earlier could be a place where some help is provided for victims or other people with concerns.

- 7.2 Ian Morrell reported that a resident had notified him of an obstruction caused by a Churchill Homes sign on Stockway South. He passed the information and images to Sgt Raby and John Hunter.

David Packham thanked everyone for attending and the meeting closed at 8.23pm.

Minutes of the Nailsea Chamber of Trade and Commerce

31st March 2016

Present

Sharon Brown, Chair, The Blue Room
 Clare Hunt and David Packham, Nailsea Town Council
 Carol Deacon, Naisleapeople.com
 Della Hudson, Hudson Accountants
 Rob Stockell, CBRE/Crown Glass Shopping Centre
 Bob Steadman, Gryphon Computers
 Roger Prangle, Prangle Financial Planning
 Sally Kingston, Fitness and Health
 Allan and Barbara Dury, Dury Accountants
 Rachael Yeats and Gemma Haines, Wescoast Estate Agents

Apologies

Adrian Higham, Waitrose
 Neil Houghton, Houghton Accountants
 Ian Thompson, Thompson Commercial
 David Hawker, Hawker and Palmer Wealth Management

Agenda item	Action
1. Presentation by Alex Watson, TFA, Ken Hopkins and Louise Seaman, Mactaggart and Mickel re Youngwood Lane development plans. Outline plans for the proposed housing development were discussed, which evidenced the developers are well aware of the sensitive nature of the development. Still at the very early stages. Various questions were asked, and it's clear we're going to be dependent on NSC making rational decisions with regard to this development as it's (for no obvious reason) not one of the sites identified in the development plan. If/when building begins average delivery is 90 properties per year, so a 5 year time span.	N/A
2. Matters arising <ul style="list-style-type: none"> Rob Stokell reported the free wi-fi issue was to be investigated in the following week. NCCF – have been asked to submit 2 or 3 funding proposals for us to consider Womens business networking group has met, and there is clearly interest. Press releases have gone out to various publications. Sharon is hoping another member of the founding group will take on leadership of the group. 	
3. Officer vacancies – still no taker for the secretary role although Adrian Higham has offered to help with minutes for meetings he can attend. <i>Chair's post meeting note – we may need to consider paying someone to take on this role. A paid role would require more than just minute taking and would need to be defined.</i>	
4. Website – see item 6	
5. Nailsea business directory – Sharon asked those present to consider the need for, and possible scope of such a listing. Several comments were made that the information is already available in other forms, and can be found online if needed. However, members were asked to consider it for further discussion at the next meeting. This item also relevant to item 6 below.	All
6. Website Clare Hunt contacted Nailsea School and they're happy to be involved in producing a new video for the website. Discussion then took place about the need for a joined up	To be revisited at a future meeting

<p>marketing strategy, rather than trying a piecemeal approach to building a positive image of doing business in Nailsea. Costs for this could be significant, and need to be discussed further.</p> <p><i>Members are encouraged to consider any contacts they have locally who may be interested in getting involved in a rebranding project involving a new website, promotional materials, and use of social media.</i></p>	
<p>7. Future meetings</p> <p>There may be scope to arrange different types of meetings e.g. business breakfasts with speakers and presentations. <i>If members want this type of event, someone needs to come forward to organise them, as the Chair just doesn't have time. If anyone's interested in taking on this role, even as a one off event, please get in touch with Sharon.</i></p> <p>Date and time of next meeting Wednesday 27th April, 5pm for 5.30pm</p>	<p>Members</p>