

NAILSEA TOWN COUNCIL

A meeting of Nailsea Town Council will be held on
Wednesday 11 January 2017 at 7.30pm at The Tithe Barn



AGENDA

Please turn off mobile phones before the meeting

1. Apologies
2. Declaration of Interests
3. Public Participation
4. Confirmation of minutes of the meetings held on 21 December 2016 – **encl**
5. Chairman's Remarks
6. **Financial/Legal/Staffing Matters**
 - a) Statement of Income and Expenditure to 31 December 2016 - **encl**
 - b) Payments made from 11 October – 31 December 2016 – **encl**
 - c) Update on the purchase of 65 High Street
 - d) To note advice received from the Council's solicitor regarding the publication of the financial terms for the sale of land at Engine Lane to Barratt Homes, see Clerk's Report

The following items were all deferred from the Town Council meeting of 21 December 2016

- e) Consideration of a proposed controlled crossing on Queen's Road, see Clerk's Report and diagram – previously circulated
- f) To consider the budget and Precept request for 2017-18 - previously circulated
7. Reports from District Councillors, see Clerk's Report
8. **Reports of Committees, sub-committees and working parties**
 - a) Planning Committee 12 October (previously circulated), 2 November and 23 November 2016 - previously circulated
 - b) Environment and Leisure Committee, 12 October (previously circulated) and 23 November 2016 - previously circulated
 - c) Finance and Policy Committee, 26 October and 7 December 2016 - previously circulated
 - d) Community Engagement, 16 November 2016 – previously circulated
9. Consideration of an email from Cllr Andy Cole regarding a proposed zebra crossing near St Francis Primary School - previously circulated
10. Questions asked under Standing Order 25
11. **Invitations to Attend**
 - a) Nailsea Musicals, 19 January 2017, 'Return to the Forbidden Planet', four tickets
 - b) Nailsea Little Theatre, 27 February 2017, 'Breezeblock Park', two tickets
12. **Confidential Item:** to consider a nomination for the Community Award – **confidential papers previously circulated**

13. Any Other Business

ian Morrell – Town Clerk
Tithe Barn, Church Lane, Nailsea BS48 4NG

4 January 2017

NAILSEA TOWN COUNCIL

Minutes of the Town Council meeting held on Wednesday 11 January 2017 at 7.52pm in the Tithe Barn, Church Lane, Nailsea.



PRESENT: Cllr Packham in the Chair, Cllr Barber, Cllr Barclay, Cllr Bird, Cllr J Blatchford, Cllr M.Blatchford, Cllr Frappell, Cllr Hamblin, Cllr Heappey, Cllr Holt, Cllr Hunt, Cllr Lees, Cllr Middleton, Cllr Pettford, Cllr Phillips, Cllr Ponsonby, Cllr A.Tonkin, Cllr J.Tonkin, Cllr Wilson and the Clerk.

01/17 APOLOGIES.
Cllr Jameel.

02/17 DECLARATIONS OF INTERESTS
None.

03/17 CONSIDERATION OF AN EMAIL FROM CLLR ANDY COLE REGARDING A PROPOSED ZEBRA CROSSING NEAR ST FRANCIS PRIMARY SCHOOL

The Chairman brought this agenda item forward as there were members of the public who wanted to speak in support. The meeting closed at 7.53pm.

Rachel Stacey and Siobhan Hallmark introduced themselves as parents of year 2 children attending St Francis School. They expressed grave concern about traffic speeds around the school, and said that although there is a designated crossing place it is ambiguous and therefore unclear to drivers. They said that there was a crossing patrol (lollipop lady) until about four years ago, and now all North Somerset Council funding for this service has been withdrawn.

They have raised their concerns with Cllr Cole and were seeking the Town Council's support in their request for North Somerset Council to review highway safety around the school.

The meeting reopened at 7.59pm.

Following discussion, it was proposed by Cllr A.Tonkin and seconded by Cllr J.Tonkin

RESOLVED to strongly support the request from St Francis School to North Somerset Council for a review of highway safety in the area around the School, and to consider options for improvements, including a pedestrian crossing.

The vote was unanimous.

04/17 PUBLIC PARTICIPATION

Antony Evans introduced himself as a resident of Engine Lane.

He referred to the minutes of the Town Council meeting of 21 December 2016 and the specific reference to the petition presented by Nailsea Action Group in opposition to the proposed development by Barratt Homes on Engine Lane. He clarified that whilst there were 148 residents who had signed a petition which was

presented to the 21 December meeting, a further 241 people had signed up to the change.org website, and therefore there were nearly 400 people who have expressed opposition to the proposed development.

Mr Evans then referred to item 6d) on the agenda concerning advice received from the Town Council's solicitor in relation to the publication of the financial terms for the sale of land at Engine Lane to Barratt Homes. He said that irrespective of the advice received, he requested that the contractual documents be put in the public domain. He said that by not doing so people would question what "persuasions" have been used in the negotiations and that "uncomplimentary interpretations" could be made of the actions of the Council.

He said the legal adviser's comment that "Members of the public are, in my opinion, unlikely to understand the context of the information as the price is a result of various factors" is "lofty, unjust and patronising."

Mr Evans said that in December 2016, Nailsea Action Group had written two detailed letters regarding the legal position and had received helpful clarification from the Clerk. Therefore, the Council should have nothing to fear from disclosure.

The Chairman said the Council is being as open as it can be. It has taken advice from its legal representative and would be at fault if it did not follow this advice.

Cllr Ponsonby said that the Council could ask the other landowners if they were willing to have more information about the negotiations put in the public domain. Cllr Packham said that they had already expressed concern about the amount of information which has been put in the public domain and so it was unlikely they would want even more released.

The Clerk said the issue about disclosure was not solely about the other landowners. The Town Council needs to protect its own position and that if, for whatever reason, a contract with Barratt Homes was not completed, the Council's negotiating position with any other developer would be compromised if commercially sensitive information was already in the public domain.

He said that he had spoken to the Council's solicitor earlier in the day asking his advice on whether the contract documents could be made public before they are signed. His advice was that they should not be put in the public domain. However, the solicitor would be producing a briefing document, as he had done previously, explaining the key terms of the contract. This would be circulated as a public document with the agenda for the Town Council meeting on 25 January.

Cllr Holt said the refusal to put information in the public domain was just about the other landowners.

Cllr Middleton said the solicitor's advice about not releasing confidential information was not just about protecting the interests of other parties. The Council had prudently sought advice from the District Valuer regarding the financial offer from Barratt Homes, and it had received the reassurance that the offer represented market value.

Cllr Frappell said that Cllr Holt had referred to conspiracies, which Cllr Frappell found offensive. All the information relating to the proposed sale is available for councillors in the Clerk's office, and anyone with any concerns should go and look at it.

05/17 MINUTES of the meeting of the Town Council held on 21 December 2016.

Cllr Heappey said that the reference to Sophie Lord should refer to Sophie Millward.

Cllr Barber said she wanted to apologise for the impression that some councillors had that she was threatening them with action if they voted in favour of the development on Engine Lane. She said that under agenda item 149/16 she did not say that "councillors who vote in favour of selling the land **will** be reported to the Standards Board and the Ombudsman." But that they "could" be reported.

Cllr Ponsonby said she wanted to refer to agenda item 148/16 and the price to be paid for the purchase of 65 High Street. The Chairman said that could be considered under the agenda item later in the meeting referring to the purchase.

It was proposed by Cllr A.Tonkin and seconded by Cllr Hunt

RESOLVED **to approve the minutes of the Town Council meeting of 21 December 2016, subject to changing the name Lord to Millward.**

The vote was 12 in favour, six against and one abstention.

06/17 CHAIRMAN'S REMARKS

Cllr Packham said he welcomed Cllr Barber's comments regarding the debate at the Town Council meeting on 21 December 2016 and that because of the significance of the matter of councillors' personal liabilities which had been raised he wanted to make the following statement regarding the legal position:

"The National Code of Conduct was revised under the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. The Standards Board for England was abolished. In effect the new regime narrowed the range of issues that could be reported to the local standards committee, and introduced the principle that breaches of the obligation to declare a disclosable pecuniary interest could constitute a criminal offence.

The Local Government Act 1974 (S34(1)) defines the authorities that the Local Government Ombudsman may investigate. Town councils are not included in this definition. The Ombudsman cannot look at a complaint about a town councillor. A complaint about the conduct of a town councillor should be made to the Council itself or the local Standards Committee.

In law, the Council is a corporate body. The Town Council makes resolutions as a single entity and is collectively responsible for its decisions. Individual councillors

cannot be held personally liable for decisions made by their Council, other than in exceptional circumstances, broadly resulting from a wilful breach of the law by the individual.

Council decisions are the responsibility of the whole body. A corporate body has a legal existence separate from that of its members. As decisions of the Council are made collectively as a single body, councillors must accept a formally approved resolution, even if they voted against it. Recording a councillor's vote against a resolution does not absolve the individual from collective responsibility for the decision. The essence of this collective responsibility is that the individual councillor is not personally liable for the Council's decisions, unless they have breached the Code of Conduct or the law, including a failure to act in good faith.

Nailsea Town Council has insurance in place to cover the legal costs of defending a claim against an individual councillor in carrying out their role. However, this would tend to become relevant only in matters such as defamation or health and safety. An individual councillor has no case to answer for collective decisions of the Council, unless they have breached the law.

If any councillor feels they are unable to support a resolution passed by the Town Council and the principle of collective responsibility, then they should consider their role as a councillor.

Should any councillor in the future have concerns about the legality of any issue or their responsibility in the decision-making process, I suggest that they speak with the Clerk in advance of a meeting.

The Clerk to the Council is the Proper Officer as described in statute. The principle separation of legal responsibilities is that the Council is responsible for making decisions, including delegating matters to the Clerk, and the Clerk is responsible for implementing those decisions. The Clerk is answerable to the Council as a single body, not to any individual councillor, including the Chair of Council."

07/17 FINANCIAL/LEGAL/STAFFING MATTERS

a) Statement of Income and Expenditure to 31 December 2016

Noted.

b) Payments made from 11 October to 31 December 2016

Noted.

c) Update on the purchase of 65 High Street

The Chairman reported that solicitors for both parties have been instructed. He said that the Leader of North Somerset Council, Cllr Ashton, had made an Executive Decision to approve the sale of 65 High Street for £325,000. Any discount on the transaction only becomes active if an agreement is reached to lift the covenant on the land at Engine Lane. The total for both transactions would be £800,000. He said that he would be meeting Malcolm Coe, North Somerset Council's Director of Finance, on the following Monday and this matter would be discussed.

- d) To note advice received from the Council's solicitor regarding the publication of the financial terms for the sale of land at Engine Lane to Barratt Homes

Noted.

- e) Consideration of a proposed controlled crossing on Queen's Road

The Chairman and the Clerk summarised the background to this matter. The Town Council has made a number of requests to North Somerset Council over the years to assess the need for a controlled crossing on Queen's Road. The most recent assessment identified that the total number of pedestrians using the road would justify a crossing, but there are numerous crossing points.

It was agreed that further research is required to understand where people cross the road, and also to assess the impact of a crossing in the area of Queen's Road and Mizzymeade Road, as this operates like a junction, and can be complicated for drivers.

It was proposed by Cllr Heappey and seconded by Cllr J.Tonkin

RESOLVED to allocate £50,000 in reserves for a controlled crossing on Queen's Road subject to further research which would identify the most appropriate location.

The vote was 16 in favour, two against and 1 abstention.

Cllr J.Blatchford insisted that the Town Council ask whether it could recover its contribution to the crossing from Community Infrastructure Levy funds once the system has been introduced by the planning authority.

- f) To consider the budget and Precept request for 2017-18

Cllr Packham said the Finance and Policy Committee had recommended that the precept should remain the same.

It was proposed by Cllr Hunt and seconded by Cllr Phillips

RESOLVED to request £457,606 as the Precept for 2017-18.

The vote was unanimous.

08/17 REPORTS FROM DISTRICT COUNCILLORS

The report from Cllr Barber in the Clerk's Report was noted.

09/17 REPORTS OF COMMITTEES, SUB-COMMITTEES AND WORKING PARTIES

- a) Planning Committee 12 October, 2 November and 23 November

Cllr Phillips presented the minutes of the meetings none of which contained recommendations to Town Council. The minutes were approved.

- b) Environment and Leisure Committee, 12 October and 23 November

Cllr Petford presented the minutes, which contained no recommendations to Council. The minutes were approved.

c) **Finance and Policy Committee, 26 October and 7 December**

Cllr J. Blatchford presented the minutes, which contained no recommendations to Council. The minutes were approved.

d) **Community Engagement, 16 November 2016**

Cllr Packham presented the minutes which contained no recommendations to Council. The minutes were approved.

10/17 QUESTIONS ASKED UNDER STANDING ORDER 25

None.

11/17 INVITATIONS TO ATTEND

a) **Nailsea Musicals, 19 January 2017, 'Return to the Forbidden Planet', four tickets**

Cllr Holt took the tickets.

b) **Nailsea Little Theatre, 27 February 2017, 'Breezeblock Party', two tickets**

Cllr Bird took the tickets.

12/17 TO CONSIDER A NOMINATION FOR THE COMMUNITY AWARD

Pursuant to section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 it was

RESOLVED: **that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the above. The meeting therefore closed at 8.41pm.**

It was proposed by Cllr J. Tonkin and seconded by Cllr Frappell

RESOLVED **to make a Community Award to the nominated person.**

The vote was unanimous.

13/17 ANY OTHER BUSINESS

None.

The meeting closed at 8.44pm.

Chairman's signature: _____



Date: _____

8/2/17

PEOPLE & ADMINISTRATION

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
100 ADMINISTRATION					
4000 COURSES - STAFF	771	250	-521		-521
4005 COURSES - CLLRS	255	250	-5		-5
4010 EXPENSES - STAFF	398	250	-148		-148
4015 EXPENSES - CLLRS	269	500	231		231
4020 RECRUITMENT	941	500	-441		-441
4025 SUNDRIES	2	220	219		219
4030 CHAIRMANS EXPENSES	349	200	-149		-149
4035 HR SUPPORT CONTRACT	1,304	1,250	-54		-54
ADMINISTRATION :- Expenditure	4,288	3,420	-868	0	-868
4006 COURSE FEE REFUND	15	0	15		0
ADMINISTRATION :- Income	15	0	15		
Net Expenditure over Income	4,273	3,420	-853		
110 STAFF COSTS					
4080 STAFF SALARIES	52,379	75,000	22,621		22,621
4090 CARETAKERS - OTHER	0	500	500		500
4095 TAX & NATIONAL INSURANCE	17,588	22,500	4,912		4,912
4100 SUPERANNUATION	25,764	34,000	8,236		8,236
STAFF COSTS :- Expenditure	95,732	132,000	36,268	0	36,268
Net Expenditure over Income	95,732	132,000	36,268		
120 OTHER PEOPLE & ADMIN					
30 CONTINGENCY	6,549	2,000	-4,549		-4,549
OTHER PEOPLE & ADMIN :- Expenditure	6,549	2,000	-4,549	0	-4,549
Net Expenditure over Income	6,549	2,000	-4,549		
PEOPLE & ADMINISTRATION :- Expenditure	106,568	137,420	30,852	0	30,852
Income	15	0	15		
Net Expenditure over Income	106,553	137,420	30,867		

COMMUNITY ENGAGEMENT

200 AWARDS					
4180 ALLOTMENT COMPETITION	52	100	48		48

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4185	COMMUNITY AWARD	0	300	300		300
	AWARDS :- Expenditure	52	400	348	0	348
	Net Expenditure over Income	52	400	348		
<u>210</u>	<u>CCTV</u>					
4210	ELECTRICITY	2,007	1,000	-1,007		-1,007
4215	LINE RENTAL	13,454	16,000	2,546		2,546
4220	MAINTENANCE	0	2,700	2,700		2,700
4225	MONITORING	0	400	400		400
	CCTV :- Expenditure	15,461	20,100	4,639	0	4,639
	Net Expenditure over Income	15,461	20,100	4,639		
<u>220</u>	<u>COMMUNICATION</u>					
4260	TOWN TALK	515	2,000	1,485		1,485
4261	PUBLIC INFORMATION	12,116	0	-12,116		-12,116
4265	ELECTION EXPENSES	0	500	500		500
4270	ADVERTISING	409	1,000	592		592
	COMMUNICATION :- Expenditure	13,040	3,500	-9,540	0	-9,540
	Net Expenditure over Income	13,040	3,500	-9,540		
<u>230</u>	<u>NAILSEA PLACE</u>					
4025	SUNDRIES	0	3,000	3,000		3,000
4300	PROFESSIONAL FEES	0	10,000	10,000		10,000
4310	RESEARCH COSTS	0	2,000	2,000		2,000
	NAILSEA PLACE :- Expenditure	0	15,000	15,000	0	15,000
	Net Expenditure over Income	0	15,000	15,000		
<u>240</u>	<u>YOUTH SERVICES</u>					
4380	CONTRACT	13,936	23,000	9,064		9,064
4365	ACTIVITIES	410	1,000	590		590
4370	PURCHASES	0	1,000	1,000		1,000
	YOUTH SERVICES :- Expenditure	14,346	25,000	10,654	0	10,654
1210	OTHER	886	0	886		0
	YOUTH SERVICES :- Income	886	0	886		
	Net Expenditure over Income	13,460	25,000	11,540		

Month No : 9

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
250	GRANTS					
4400	1ST NAILSEA SCOUTS -	750	750	0		0
4410	2467 (NAILSEA) SQUADRON ATC	900	900	0		0
4415	2ND NAILSEA SCOUTS-MAY FAIR	0	550	550		550
4420	2ND NAILSEA SCOUTS	1,000	450	-550		-550
4435	COMM. ALCOHOL & DRUG	500	500	0		0
4440	COMMUNITY TRANSPORT	11,000	11,000	0		0
4445	CROSSROADS (CARING FOR	200	200	0		0
4450	CRUSE BEREAVEMENT	780	780	0		0
4455	FRIENDS OF STOCKWAY	275	275	0		0
4460	FRIENDS OF TRENDLEWOOD	452	2,000	1,548		1,548
4465	GOLDEN OLDIES CHARITY	482	482	0		0
4475	MENCAP - COOL SUMMER CLUB	250	250	0		0
4480	N & D PROSTATE SUPPORT	150	150	0		0
4485	NAILSEA BOWLS CLUB	500	500	0		0
4490	NAILSEA CONCERT ORCHESTRA	300	300	0		0
4495	NAILSEA DISABILITY INITIATIVE	8,000	8,000	0		0
4500	NAILSEA FESTIVAL OF MUSIC	1,000	1,000	0		0
4505	NAILSEA SHEDDERS	1,380	1,380	0		0
4510	NAILSEA SUMMER PLAYScheme	3,500	3,500	0		0
4515	NAILSEA THEATRE CLUB	750	750	0		0
4530	NAILSEA METHODIST LUNCH	750	750	0		0
4540	NAILSEA SKATEBOARDING	1,000	1,000	0		0
4545	NEAT	80	80	0		0
4555	NORTH SOMERSET C.A.	8,876	8,876	0		0
4560	PARKINSON'S UK NW SOMERSET	1,000	1,000	0		0
4565	PHOENIX FRIENDSHIP CLUB	300	300	0		0
4570	SOMERSET STORYFEST	950	950	0		0
4575	ST PETER'S HOSPICE	600	600	0		0
4580	TRANSITION TOWN NAILSEA	250	250	0		0
4590	VISION NORTH SOMERSET	349	349	0		0
4605	WELLSPRING COUNSELLING	1,500	1,500	0		0
4610	WEST OF ENG M S THERAPY	350	350	0		0
4615	WRVS NAILSEA DAYCARE	1,000	1,000	0		0
	GRANTS :- Expenditure	49,174	50,722	1,548	0	1,548
	Net Expenditure over Income	49,174	50,722	1,548		
260	OTHER COMMUNITY ENG.					
4700	NAILSEA COMMUNITY TRUST	3,000	3,000	0		0
4705	PATRONAGE/ LOCAL SOCIETIES	500	500	0		0

Month No : 9

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4710 POPPY WREATH/DONATION	0	100	100		100
4715 RIDE/SWIM SCHEME	925	1,500	575		575
4720 ROYAL BRITISH LEGION	0	70	70		70
OTHER COMMUNITY ENG. :- Expenditure	<u>4,425</u>	<u>5,170</u>	<u>745</u>	<u>0</u>	<u>745</u>
Net Expenditure over Income	<u>4,425</u>	<u>5,170</u>	<u>745</u>		

COMMUNITY ENGAGEMENT :- Expenditure	<u>96,499</u>	<u>119,892</u>	<u>23,393</u>	<u>0</u>	<u>23,393</u>
Income	<u>886</u>	<u>0</u>	<u>886</u>		
Net Expenditure over Income	<u>95,612</u>	<u>119,892</u>	<u>24,280</u>		

ENVIRONMENT & LEISURE300 ALLOTMENT - ENGINE LANE

4025 SUNDRIES	0	375	375		375
4780 MEMBERSHIP AND INSURANCE	28	0	-28		-28
4790 MAINTENANCE AND REPAIRS	241	250	9		9
4795 TREE AND HEDGE WORK	0	500	500		500
4800 WATER	95	200	105		105
ALLOTMENT - ENGINE LANE :- Expenditure	<u>364</u>	<u>1,325</u>	<u>961</u>	<u>0</u>	<u>961</u>
1305 ASSOCIATION - MEMBERSHIP	-308	0	-308		0
1310 RENT RECEIVED	704	0	704		0
ALLOTMENT - ENGINE LANE :- Income	<u>396</u>	<u>0</u>	<u>396</u>		
Net Expenditure over Income	<u>-32</u>	<u>1,325</u>	<u>1,357</u>		

310 ALLOTMENT - WHITESFIELD ROAD

4025 SUNDRIES	44	0	-44		-44
4780 MEMBERSHIP AND INSURANCE	104	0	-104		-104
4790 MAINTENANCE AND REPAIRS	79	400	322		322
4795 TREE AND HEDGE WORK	0	500	500		500
4800 WATER	256	275	19		19
ALLOTMENT - WHITESFIELD ROAD :- Expenditure	<u>483</u>	<u>1,175</u>	<u>692</u>	<u>0</u>	<u>692</u>
1305 ASSOCIATION - MEMBERSHIP	443	0	443		0
1310 RENT RECEIVED	2,498	0	2,498		0
1315 SHED RENT NAILSEA HORT	100	0	100		0
1320 NAILSEA GARDENERS ASSN	50	0	50		0
ALLOTMENT - WHITESFIELD ROAD :- Income	<u>3,091</u>	<u>0</u>	<u>3,091</u>		
Net Expenditure over Income	<u>-2,609</u>	<u>1,175</u>	<u>3,784</u>		

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
330	ALLOTMENTS - OTHER					
4820	BRUSHCUTTER MAINTENANCE	0	100	100		100
	ALLOTMENTS - OTHER :- Expenditure	<u>0</u>	<u>100</u>	<u>100</u>	<u>0</u>	<u>100</u>
	Net Expenditure over Income	<u>0</u>	<u>100</u>	<u>100</u>		
340	BIODIVERSITY					
4840	PROJECTS	600	2,000	1,400		1,400
4845	TREE WARDENS EXPENSES	0	100	100		100
4850	TREE & FLORAL PLANTING	0	500	500		500
	BIODIVERSITY :- Expenditure	<u>600</u>	<u>2,600</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>
	Net Expenditure over Income	<u>600</u>	<u>2,600</u>	<u>2,000</u>		
350	CHRISTMAS					
4870	CHRISTMAS LIGHTS -PURCHASE	1,650	14,000	12,350		12,350
4875	CHRISTMAS LIGHTS - INSTALL	35	3,500	3,465		3,465
4880	CHRISTMAS LIGHTS -	70	1,000	930		930
	CHRISTMAS :- Expenditure	<u>1,755</u>	<u>18,500</u>	<u>16,745</u>	<u>0</u>	<u>16,745</u>
	Net Expenditure over Income	<u>1,755</u>	<u>18,500</u>	<u>16,745</u>		
360	COMMUNITY PAYBACK					
4025	SUNDRIES	0	1,300	1,300		1,300
4890	CLEARANCE WORK	200	200	0		0
	COMMUNITY PAYBACK :- Expenditure	<u>200</u>	<u>1,500</u>	<u>1,300</u>	<u>0</u>	<u>1,300</u>
	Net Expenditure over Income	<u>200</u>	<u>1,500</u>	<u>1,300</u>		
370	DOG BINS					
4900	DOG BIN EMPTYING	4,139	6,000	1,861		1,861
	DOG BINS :- Expenditure	<u>4,139</u>	<u>6,000</u>	<u>1,861</u>	<u>0</u>	<u>1,861</u>
	Net Expenditure over Income	<u>4,139</u>	<u>6,000</u>	<u>1,861</u>		
380	GLASSWORKS					
4220	MAINTENANCE	0	1,500	1,500		1,500
4915	IMPROVEMENTS	650	0	-650		-650
	GLASSWORKS :- Expenditure	<u>650</u>	<u>1,500</u>	<u>850</u>	<u>0</u>	<u>850</u>
	Net Expenditure over Income	<u>650</u>	<u>1,500</u>	<u>850</u>		

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
390	GROUND'S MAINTENANCE					
4925	GARDEN OF REST	1,140	1,120	-20		-20
4930	GOLDEN VALLEY BRIDLEWAY	640	650	10		10
4935	GROVE PLAYING FIELD	3,800	0	-3,800		-3,800
4940	OTHER	0	4,970	4,970		4,970
4945	VILLAGE GREEN	403	550	147		147
4950	HANNAH MORE PARK	1,088	1,900	813		813
4955	GLASSWORKS	1,320	1,760	440		440
	GROUND'S MAINTENANCE :- Expenditure	8,390	10,950	2,560	0	2,560
	Net Expenditure over Income	8,390	10,950	2,560		
410	NAILSEA IN BLOOM					
4370	PURCHASES	5,104	3,000	-2,104		-2,104
4960	HANGING BASKETS	800	500	-300		-300
4965	PLANTING	0	500	500		500
4970	WATERING	4,310	6,000	1,690		1,690
4971	SPONSORSHIP RETURNED	600	0	-600		-600
	NAILSEA IN BLOOM :- Expenditure	10,814	10,000	-814	0	-814
1210	OTHER	600	0	600		0
1220	SPONSORSHIP	2,926	0	2,926		0
	NAILSEA IN BLOOM :- Income	3,526	0	3,526		
	Net Expenditure over Income	7,289	10,000	2,711		
420	NAILSEA PLAYING FIELDS ASSOC					
4220	MAINTENANCE	650	1,000	350		350
4900	GROUND'S MAINTENANCE	3,900	8,250	4,350		4,350
4995	GROUNDSMAN	0	1,200	1,200		1,200
5000	REPAIRS	0	500	500		500
	NAILSEA PLAYING FIELDS ASSOC :- Expenditure	4,550	10,950	6,400	0	6,400
	Net Expenditure over Income	4,550	10,950	6,400		
430	OPEN SPACES					
4220	MAINTENANCE	4,199	2,000	-2,199		-2,199
5025	NSC CONTRACT	29,900	28,000	-1,900		-1,900
	OPEN SPACES :- Expenditure	34,099	30,000	-4,099	0	-4,099
1330	GAULACRE INCOME	726	750	-24		0
	OPEN SPACES :- Income	726	750	-24		
	Net Expenditure over Income	33,373	29,250	-4,123		

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
440	<u>PLAY EQUIPMENT</u>					
4220	MAINTENANCE	1,081	2,000	919		919
5050	NEW EQUIPMENT	0	17,500	17,500		17,500
	PLAY EQUIPMENT :- Expenditure	1,081	19,500	18,419	0	18,419
	Net Expenditure over Income	1,081	19,500	18,419		
450	<u>PUBLIC RIGHTS OF WAY</u>					
4220	MAINTENANCE	0	5,000	5,000		5,000
4230	UPGRADE	0	5,000	5,000		5,000
	PUBLIC RIGHTS OF WAY :- Expenditure	0	10,000	10,000	0	10,000
	Net Expenditure over Income	0	10,000	10,000		
460	<u>SKATEPARK</u>					
4230	UPGRADE	41,959	0	-41,959		-41,959
	SKATEPARK :- Expenditure	41,959	0	-41,959	0	-41,959
1361	SKATEPARK DONATIONS	15,654	0	15,654		0
	SKATEPARK :- Income	15,654	0	15,654		
	Net Expenditure over Income	26,305	0	-26,305		
470	<u>STAFF COSTS</u>					
5070	TOWN ORDERLY EXPENDITURE	30	0	-30		-30
	STAFF COSTS :- Expenditure	30	0	-30	0	-30
	Net Expenditure over Income	30	0	-30		
480	<u>SUBSCRIPTIONS</u>					
5080	AVON WILDLIFE TRUST SUBS	0	48	48		48
5085	CPRE	0	36	36		36
5090	WOODLAND TRUST	0	42	42		42
	SUBSCRIPTIONS :- Expenditure	0	126	126	0	126
	Net Expenditure over Income	0	126	126		
490	<u>TOWN ORDERLY</u>					
4025	SUNDRIES	24	0	-24		-24
5110	EQUIPMENT	1,235	1,000	-235		-235
5115	TOWN ORDERLY WAGES	11,806	14,000	2,194		2,194

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
5120 WORKWEAR	110	500	390		390
TOWN ORDERLY :- Expenditure	13,175	15,500	2,325	0	2,325
Net Expenditure over Income	13,175	15,500	2,325		
500 TREES AND WOODLANDS					
5140 TREE MAINTENANCE	175	1,400	1,225		1,225
5145 TREE WARDENS EXPENSES	0	100	100		100
5150 SPILSBURY WOOD	450	0	-450		-450
TREES AND WOODLANDS :- Expenditure	625	1,500	875	0	875
Net Expenditure over Income	625	1,500	875		
510 OTHER ENVIRONMENT					
5160 PEST CONTROL	0	300	300		300
OTHER ENVIRONMENT :- Expenditure	0	300	300	0	300
Net Expenditure over Income	0	300	300		
ENVIRONMENT & LEISURE :- Expenditure	122,914	141,526	18,612	0	18,612
Income	23,392	750	22,642		
Net Expenditure over Income	99,522	140,776	41,254		

PLANNING

600 BUS SHELTERS					
5000 REPAIRS	0	800	800		800
5180 CLEANING	993	200	-793		-793
BUS SHELTERS :- Expenditure	993	1,000	7	0	7
Net Expenditure over Income	993	1,000	7		
610 CAR PARKS					
4220 MAINTENANCE	0	5,500	5,500		5,500
CAR PARKS :- Expenditure	0	5,500	5,500	0	5,500
Net Expenditure over Income	0	5,500	5,500		
620 MARKETS					
5210 CANOPY CONTRACTOR	4,421	2,500	-1,921		-1,921
5215 COMMUNITY MARKET	0	100	100		100

Month No : 9

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
5220	CRAFT MARKET	0	100	100		100
5225	FARMERS MARKET	661	1,900	1,239		1,239
5230	MARKETS ORGANISER	6,216	7,000	784		784
	MARKETS :- Expenditure	11,297	11,600	303	0	303
1400	BAGS	36	150	-115		0
1401	FARMERS MARKET INCOME	5,468	0	5,468		0
1402	COMMUNITY MARKET INCOME	210	0	210		0
1410	CANOPY HIRE (OTHER	180	10,000	-9,820		0
1420	RAFFLE COLLECTION	0	100	-100		0
	MARKETS :- Income	5,894	10,250	-4,356		
	Net Expenditure over Income	5,404	1,350	-4,054		
630	PLANNING SERVICES					
4300	PROFESSIONAL FEES	2,593	10,000	7,407		7,407
	PLANNING SERVICES :- Expenditure	2,593	10,000	7,407	0	7,407
	Net Expenditure over Income	2,593	10,000	7,407		
640	STREET LIGHTING					
4210	ELECTRICITY	1,040	1,500	460		460
4220	MAINTENANCE	1,100	200	-900		-900
	STREET LIGHTING :- Expenditure	2,140	1,700	-440	0	-440
	Net Expenditure over Income	2,140	1,700	-440		
650	TOWN CENTRE IMPROVEMENTS					
5280	MAINTENANCE	605	500	-105		-105
5280	NOTICE BOARD ELECTRICITY	125	500	375		375
5285	SIGNAGE	0	2,000	2,000		2,000
5290	STREET FURNITURE	2,454	2,000	-454		-454
	TOWN CENTRE IMPROVEMENTS :- Expenditure	3,184	5,000	1,816	0	1,816
5300	BETTER NAILSEA	504	0	504		0
	TOWN CENTRE IMPROVEMENTS :- Income	504	0	504		
	Net Expenditure over Income	2,680	5,000	2,320		
	PLANNING :- Expenditure	20,208	34,800	14,592	0	14,592
	Income	6,398	10,250	-3,852		
	Net Expenditure over Income	13,810	24,550	10,740		

FINANCE & POLICY

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
700	ADMINISTRATION					
5305	POSTAGE	467	1,300	833		833
5310	STATIONERY	584	1,200	616		616
5315	TELEPHONE	961	1,200	239		239
	ADMINISTRATION :- Expenditure	2,012	3,700	1,688	0	1,688
1076	PRECEPT	457,606	457,606	0		0
1077	RATE SUPPORT GRANT	21,588	0	21,588		0
1085	SUNDRY INCOME	21	0	21		0
1090	INTEREST RECEIVED	881	750	131		0
1095	PHOTOCOPYING INCOME	49	0	49		0
5300	BETTER NAILSEA	787	1,450	-663		0
	ADMINISTRATION :- Income	480,932	459,806	21,126		
	Net Expenditure over Income	-478,920	-456,106	22,814		
710	INFRASTRUCTURE					
5380	HEALTH & SAFETY	1,293	1,000	-293		-293
5385	EMAIL ADDRESS LICENCE	0	150	150		150
5390	MS365 LICENCE	655	500	-155		-155
5400	RBS/OMEGA SOFTWARE	0	1,000	1,000		1,000
5405	WEBSITE - HOSTING	336	150	-186		-186
5410	WEBSITE - MAINTENANCE	98	250	152		152
5415	WEBSITE - UPGRADES	20	1,600	1,580		1,580
5420	IT PURCHASES	2,384	0	-2,384		-2,384
	INFRASTRUCTURE :- Expenditure	4,787	4,650	-137	0	-137
5430	INFRASTRUCTURE CREDIT	231	0	231		0
	INFRASTRUCTURE :- Income	231	0	231		
	Net Expenditure over Income	4,556	4,650	94		
720	LEGAL AND FINANCIAL					
5440	AUDIT FEE: INTERNAL	300	900	600		600
5445	AUDIT FEE: EXTERNAL	1,300	1,600	300		300
5450	BANK CHARGES	421	600	179		179
5455	INSURANCE	4,508	5,500	992		992
5460	LEGAL COSTS	2,077	2,000	-77		-77
	LEGAL AND FINANCIAL :- Expenditure	8,605	10,600	1,995	0	1,995
	Net Expenditure over Income	8,605	10,600	1,995		

Month No : 9

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
730	MEMBERSHIPS AND LICENCES					
5085	CPRE	36	0	-36		-36
5500	ALCA	1,465	1,000	-465		-465
5505	AVON WILDLIFE TRUST	48	0	-48		-48
5510	DATA PROTECTION	35	250	215		215
5515	FOREST OF AVON	90	0	-90		-90
5520	NALC	50	500	450		450
5530	SLCC	284	150	-134		-134
5535	SW COUNCILS	362	370	8		8
5540	WOODLAND TRUST	42	0	-42		-42
MEMBERSHIPS AND LICENCES :- Expenditure		2,412	2,270	-142	0	-142
Net Expenditure over Income		2,412	2,270	-142		
740	PUBLIC WORKS LOANS BOARD					
5600	PWLB - GAULACRE CAPITAL	1,363	7,415	6,052		6,052
5605	PWLB - GAULACRE INTEREST	2,344	0	-2,344		-2,344
5610	PWLB - GLASSWORKS CAPITAL	1,058	6,574	5,516		5,516
5615	PWLB - GLASSWORKS INTEREST	3,877	0	-3,877		-3,877
5620	PWLB - TITHE BARN CAPITAL	571	7,359	6,788		6,788
5625	PWLB - TITHE BARN INTEREST	3,109	0	-3,109		-3,109
PUBLIC WORKS LOANS BOARD :- Expenditure		12,323	21,348	9,026	0	9,026
Net Expenditure over Income		12,323	21,348	9,026		
750	TITHE BARN					
4025	SUNDRIES	389	2,000	1,611		1,611
4085	CARETAKERS - TITHE BARN	9,500	12,500	3,000		3,000
4210	ELECTRICITY	1,868	3,000	1,132		1,132
4220	MAINTENANCE	50	0	-50		-50
4800	WATER	706	3,000	2,294		2,294
5000	REPAIRS	466	3,000	2,534		2,534
5020	NTB HIRE REFUND	330	0	-330		-330
5021	REFUND OF DAMAGE WAIVER	250	0	-250		-250
5680	EVENTS COORDINATOR	8,221	10,000	1,779		1,779
5690	CLEANING - CONTRACT	2,973	7,000	4,027		4,027
5695	CLEANING - SUPPLIES	665	500	-165		-165
5700	DOOR SAFE STAFF	832	1,200	368		368
5705	FIRE AND SECURITY	734	1,500	766		766
5710	GAS	725	3,000	2,275		2,275
5715	LAUNDRY	181	300	119		119

Month No : 9

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
5720	MAINTENANCE - AD HOC	822	1,500	678		678
5725	MAINTENANCE COSTS -	465	2,500	2,035		2,035
5730	PREMISES LICENCE	0	1,000	1,000		1,000
5735	PPL LICENCE	0	1	1		1
5740	PRS LICENCE	679	1	-678		-678
5745	REFUSE DISPOSAL	261	500	239		239
	TITHE BARN :- Expenditure	30,117	52,502	22,385	0	22,385
1500	DAMAGE WAIVER	250	1	249		0
1510	OTHER HIRERS	2,500	1	2,499		0
1520	REGULAR HIRERS	17,471	1	17,470		0
1530	TITHE BARN TRUST	0	1	-1		0
1540	WEDDING HIRE	43,650	1	43,649		0
1545	BAR PAYMENTS	700	0	700		0
	TITHE BARN :- Income	64,571	5	64,566		
	Net Expenditure over Income	-34,453	52,497	86,950		
	FINANCE & POLICY :- Expenditure	60,256	95,070	34,814	0	34,814
	Income	545,733	459,811	85,922		
	Net Expenditure over Income	-485,477	-364,741	120,737		

SPECIFIED RESERVES**900 MAJOR SPECIFIED ITEMS**

9000	CANOPY REPLACEMENT FUND	0	2,500	2,500		2,500
9005	CAR PARKS	0	50,000	50,000		50,000
9010	CCTV REPLACEMENT	0	5,000	5,000		5,000
9015	GLASSWORKS INFILLING	16,879	12,447	-4,432		-4,432
9020	HIDDEN HISTORY	0	10,000	10,000		10,000
9025	PLAY EQUIPMENT	0	30,500	30,500		30,500
9030	SKATEPARK PROJECT	630	0	-630		-630
9035	TITHE BARN CAPITAL FUND	0	14,825	14,825		14,825
	MAJOR SPECIFIED ITEMS :- Expenditure	17,509	125,272	107,763	0	107,763
	Net Expenditure over Income	17,509	125,272	107,763		

910 MAJOR CONTINGENCY ITEMS

9100	CAPITAL SPENDING PROJECTS	0	160,000	160,000		160,000
9110	LEISURE FACILITIES	0	10,000	10,000		10,000
9115	MIDDLE ENGINE PIT	0	30,000	30,000		30,000
9120	PRECEPT BALANCING RESERVE	0	82,467	82,467		82,467

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
9125	CROSSING: QUEENS ROAD	0	10,000	10,000		10,000
9135	PREMISES PURCHASE	0	100,000	100,000		100,000
9140	YOUTH HOUSE	1,748	50,000	48,252		48,252
9145	STREET FURNITURE AND	0	10,000	10,000		10,000
MAJOR CONTINGENCY ITEMS :- Expenditure		<u>1,748</u>	<u>452,467</u>	<u>450,719</u>	<u>0</u>	<u>450,719</u>
Net Expenditure over Income		<u>1,748</u>	<u>452,467</u>	<u>450,719</u>		
920	MINOR ITEMS					
9200	BACKWELL LAKE - PATH	0	2,017	2,017		2,017
9210	NAILSEA AGAINST PYLONS	4,000	0	-4,000		-4,000
9215	TREE WARDENS	0	185	185		185
9220	WINTER MEASURES	0	2,000	2,000		2,000
9225	YOUTH HOUSE	0	4,650	4,650		4,650
MINOR ITEMS :- Expenditure		<u>4,000</u>	<u>8,852</u>	<u>4,852</u>	<u>0</u>	<u>4,852</u>
9230	TOUGH AS NAILSEA INCOME	2,800	0	2,800		0
MINOR ITEMS :- Income		<u>2,800</u>	<u>0</u>	<u>2,800</u>		
Net Expenditure over Income		<u>1,200</u>	<u>8,852</u>	<u>7,652</u>		
930	RESTRICTED FUNDS					
9300	RECEIPTS IN ADVANCE 17/18	0	750	750		750
9310	YOUNG PERSONS GRANT	0	8,355	8,355		8,355
RESTRICTED FUNDS :- Expenditure		<u>0</u>	<u>9,105</u>	<u>9,105</u>	<u>0</u>	<u>9,105</u>
Net Expenditure over Income		<u>0</u>	<u>9,105</u>	<u>9,105</u>		
SPECIFIED RESERVES :- Expenditure		<u>23,256</u>	<u>595,696</u>	<u>572,440</u>	<u>0</u>	<u>572,440</u>
Income		<u>2,800</u>	<u>0</u>	<u>2,800</u>		
Net Expenditure over Income		<u>20,456</u>	<u>595,696</u>	<u>575,240</u>		

NAILSEA TOWN COUNCIL STATEMENT OF INCOME AND EXPENDITURE 2016-17

CASH AND RESERVES SUMMARY									
CURRENT CASH									
investment account to end November 2016		160,039.31							
current account		26,373.46							
deposit account		639,343.07							
	Total	825,755.84							
RECEIPTS IN ADVANCE									
Tithe Barn receipts in advance 2017-18			1,175.00						
Tithe Barn receipts in advance 2018-19			0.00						
			1,175.00						
REMAINING BUDGETED EXPENDITURE FOR THE YEAR									
Remaining Budget Expenditure		132,504.00							
Specified Reserves		522,428.69							
	Total	654,932.69							
PREDICTED CASH BALANCE AT 31.03.17									
Projected cash at year end		170,823.15	i.e. Current Cash - Remaining Budget Expenditure to Year End						
Predicted income to 31.03.17		5,000.00							
VAT to be reclaimed		0.00							
Damage Waiver Fees		0.00	Assumption that these will be returned to hirer						
	Total	175,823.15							
GENERAL RESERVE									
		175,823.15							
General Reserve as proportion of annual spend			4.0	MONTHS					

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CURRENT BANK ACCOUNT

List of Payments made between 11/10/2016 and 31/12/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
12/10/2016	FOREAL YOUTH WORK PROVIDE	BP260	2,056.00		YOUTH WORK OCTOBER
12/10/2016	SOVEREIGN DOOR SUPERVISION	BP261	66.30		DOOR SUPERVISOR 8 OCTOBER
12/10/2016	BRISTOL RAILINGS & GATES	BP262	927.00		CANOPY FOR ADGE CUTLER STATUE
14/10/2016	KENT COUNTY COUNCIL	BP263	357.60		PHOTOCOPIER QUARTERLY PAYMENT
14/10/2016	B,G, S & W COMMUNITY REHAB	BP264	120.00		COMMUNITY PAYBACK JULY
14/10/2016	INTERPLAN BUSINESS INTERIOR	BP265	97.20		REPLACEMENT CHAIR BACKS
14/10/2016	LITE LTD	BP266	1,980.00		PURCHASE OF CHRISTMAS LIGHTS
14/10/2016	PETTY CASH	100898	215.96		SEE JOURNAL 13
17/10/2016	AVON WILDLIFE TRUST	DD	48.00		ANNUAL MEMBERSHIP FEE
21/10/2016	NPOWER	DD	176.44		GAS FOR NTB
21/10/2016	HSBC	DR	36.76		BANK CHARGES TO 29 SEPT
21/10/2016	NTC STAFF	BP267	9,052.84		NTC STAFF SALARIES
21/10/2016	BESLEY FRUITS	BP268	315.00		CANOPIES FOR NAILSEA MARKET
21/10/2016	BESLEY FRUITS	BP269	194.00		CANOPY HIRE TYNTESFIELD 2/10
21/10/2016	BESLEY FRUITS	BP270	194.00		CANOPY HIRE TYNTESFIELD 1/10
21/10/2016	IAN MORRELL	BP271	198.00		MEETING/COURSE EXPENSES
21/10/2016	GRANT THORNTON UK LLP	BP272	1,560.00		FEE FOR ANNUAL AUDIT
24/10/2016	SOUTHERN ELECTRIC	DD	225.33		ELECTRICITY FOR NTB
24/10/2016	JOHN BROWN	BP273	7.90		JEYES FLUID FOR T/O USE
24/10/2016	ARCHANT	BP274	180.00		FARMERS MARKET ADVERT
24/10/2016	WENDY MOBBS	BP275	14.99		ITEMS FOR NAILSEA IN BLOOM
24/10/2016	CORINNE DAY	BP276	24.15		BLEACH, HANDWASH FOR NTB
24/10/2016	RIDGE PROPERTY CONSULTANT	BP277	672.00		ENGINE LANE UTILITY ADVICE
24/10/2016	GB SPORT & LEISURE UK LTD	BP278	38.40		WEEKLY PLAYGROUND INSPECTIONS
25/10/2016	THE KING'S FUND	VISA	240.00		COURSE FOR TOWN CLERK
25/10/2016	THE KING'S FUND	VISA	-240.00		COURSE FOR TOWN CLERK
25/10/2016	THE KING'S FUND	VISA	240.00		COURSE FOR TOWN CLERK
26/10/2016	FRIENDS LIFE	600.00	600.00		AVC FOR NTC STAFF MEMBER
27/10/2016	TRAINLINE.COM	199.50	199.50		TRAIN TICKET FOR COURSE
31/10/2016	VIRIDOR WASTE MANAGEMENT	DD	49.50		EMPTYING OF EUROBIN NTB
31/10/2016	BESLEY FRUITS	SO	78.00		STORAGE OF CANOPIES
01/11/2016	WESSEX WATER	DD	228.72		WATER FOR W/R ALLOTMENTS
01/11/2016	TESCO MOBILE	VISA	10.00		TOP-UP FOR T/O PHONE
02/11/2016	B,G, S & W COMMUNITY REHAB	BP279	60.00		COMMUNITY PAYBACK SEPTEMBER
02/11/2016	BIN-IT DOG WASTE SOLUTIONS	BP280	620.86		EMPTYING DOG BINS OCTOBER
02/11/2016	UK BLINDS DIRECT	BP281	122.00		REPLACEMENT OF BLIND CHAINS
02/11/2016	AVON SERVICES LIMITED	BP282	58.24		BLADES FOR SCRUBBER/DRYER
02/11/2016	PUBLISHING TODAY LTD	BP283	480.00		NAILSEA CONSULTATION FEATURE
02/11/2016	CHRIS THYNNE	BP284	331.00		CLEANING OF BUS SHELTERS
02/11/2016	MAT FIRE SYSTEMS LTD	BP285	132.00		INTRUDER ALARM CALL OUT
02/11/2016	SOVEREIGN DOOR SUPERVISION	BP286	70.20		DOOR SUPERVISOR 29 OCTOBER
02/11/2016	WESTFORD MECHANICAL LTD	BP287	288.00		ANNUAL SERVICE OF BOILER
02/11/2016	NAILSEA COMMUNITY	BP288	100.00		RIDE SWIM SCHEME OCTOBER
03/11/2016	BELL COMMUNICATIONS	DD	128.96		NTB TELEPHONES SEPTEMBER
04/11/2016	MICROSOFT	BP289	110.79		365 MONTHLY PAYMENTS OCT/NOV
04/11/2016	SLCC	BP290	284.00		ANNUAL MEMBERSHIP
04/11/2016	HMRC	BP291	2,568.20		NTC STAFF TAX AND NI

At : 14:46

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/11/2016	BANES	BP292	3,485.02		STAFF PENSION CONTRIBUTIONS
05/11/2016	LANDSCAPE SERVICES	BP293	166.40		GROUNDWORKS GOR AND VG
05/11/2016	SOMERSET FARMERS' MARKETS	BP294	69.00		CANOPY RENTAL SEPTEMBER
05/11/2016	SOMERSET FARMERS' MARKET	BP295	75.00		CANOPY RENTAL OCTOBER
07/11/2016	PENNEE PAIGE	BP296	51.14		EXPENSES
07/11/2016	PENNEE PAIGE	BP297	30.00		EXPENSES
07/11/2016	EDF ENERGY	BP298	803.20		ELECTRICITY CCTV CAMERAS
07/11/2016	EDF ENERGY	BP299	367.57		ELECTRICITY STREET LIGHTING
07/11/2016	KEITHS GARDENING SERVICES	BP300	120.00		WATERING OF PLANTERS
07/11/2016	NAILSEA FENCING & GARDENS	BP301	630.00		SUPPLY OF FENCING FOR NPFA
07/11/2016	GB SPORT & LEISURE UK LTD	BP302	96.00		HMP INSPECTIONS OCTOBER
07/11/2016	LANDSCAPE SERVICES	BP303	90.00		STRIMMING AT GARDEN OF REST
07/11/2016	LANDSCAPE SERVICES	BP304	198.00		WORK AT GLASSWORKS
07/11/2016	WEST COUNTRY GROUND CARE	BP305	336.00		WORK AT GROVE FOR NPFA
07/11/2016	D A C PACKHAM	BP306	50.30		MILEAGE/PARKING FOR MEETINGS
07/11/2016	NAILSEA SCHOOL	BP307	5,000.00		GRANT FOR MINIBUS
10/11/2016	PETTY CASH	100899	176.62		PC TOP-UP REFERS TO JOURNAL 17
10/11/2016	FOREST OF AVON TRUST	SO	10.00		MONTHLY SUBSCRIPTION
14/11/2016	SOUTHERN ELECTRIC	BP308	42.53		ELECTRICITY FOR NOTICEBOARDS
14/11/2016	ELECTRICAL TESTING	BP309	1,234.04		INSPECTION OF STREET LIGHTS
14/11/2016	FOREAL YOUTH WORK PROVIDE	BP310	1,428.00		YOUTH WORK NOVEMBER
14/11/2016	KENT COUNTY COUNCIL	BP311	34.40		PHOTOCOPYING JULY TO OCTOBER
16/11/2016	NAILSEA COMMUNITY XMAS FAIR	BP312	1,200.00		REINDEER FOR XMAS FAIR
16/11/2016	LANDSCAPE SERVICES	BP313	144.00		GROUNDWORK GV BRIDLE WAY
16/11/2016	CAASI TECHNOLOGY	BP314	2,241.74		NEW COMPUTERS FOR NTC STAFF
16/11/2016	CAASI TECHNOLOGY	BP315	60.00		FIX ISSUE WITH FILEZILLA
16/11/2016	CITY WEB DESIGN	BP316	20.00		UPDATING OF WEBSITE
17/11/2016	FRIENDS LIFE	DD	600.00		AVC FOR NTC STAFF MEMBER
17/11/2016	TAILOR MADE OFFICE SUPPLIES	BP317	31.97		STATIONERY
17/11/2016	ADRIAN'S PROJECT SERVICES	BP319	800.00		PAINTING OF PLANTERS
18/11/2016	RIDGE	BP318	480.00		TECHNICAL ADVICE E/L
21/11/2016	HSBC	DR	45.55		BANK CHARGES
21/11/2016	SCREWFIX	VISA	-51.33		ERROR IN TOTAL
22/11/2016	NTC STAFF	BP320	9,009.18		STAFF SALARIES
22/11/2016	TRAINLINE	VISA	80.70		TRAIN FARE FOR COURSE
22/11/2016	SCREWFIX	VISA	51.33		WATERPROOF BOOTS FOR T/O
22/11/2016	ICO DATA PROTECTION	DD	35.00		ANNUAL DP REGISTRATION
22/11/2016	SCREWFIX	VISA	52.99		WATERPROOF BOOTS FOR T/O
25/11/2016	SOUTHERN ELECTRIC	DD	284.08		ELECTRICITY FOR NTB
25/11/2016	JUST GLOVES	VISA	14.58		GLOVES FOR T/O
25/11/2016	NOTHING BUT PADLOCKS	VISA	53.22		PADLOCK FOR W/R ALLOTMENTS
28/11/2016	WENDY MOBBS	BP323	6.60		PLANTS FOR NIB
29/11/2016	TAILOR MADE OFFICE SUPPLIES	BP321	59.15		STATIONERY
29/11/2016	ARCHANT	BP322	168.00		FARMERS MARKET ADVERT
29/11/2016	ADRIANS PROJECT SERVICES	BP324	450.00		PAINTING OF HIGH STREET CLOCK
29/11/2016	STEVE WILLMOTT	BP325	35.00		MOVING CHRISTMAS TREES/LIGHTS
29/11/2016	BESLEY FRUITS	BP326	190.00		CANOPIES TYNTESFIELD MKT

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29/11/2016	BESLEY FRUITS	BP327	315.00		CANOPIES NAILSEA MARKET
30/11/2016	VIRIDOR WASTE MANAGEMENT	DD	33.00		EMPTYING OF EUROBIN NTB
30/11/2016	AVON SERVICES LIMITED	BP328	408.00		BLACK SACKS FOR T/O
30/11/2016	LANDSCAPE SERVICES	BP329	166.40		GROUNDWORK AT GOR AND VG
30/11/2016	LANDSCAPE SERVICES	BP330	240.00		GROUNDWORK AT GV BRIDLEWAY
30/11/2016	MOLECATCHER	BP331	125.00		MOLE CONTROL THE GROVE
01/12/2016	BRISTOL WESSEX WATER	DD	75.09		WATER E/L ALLOTMENTS
01/12/2016	BRISTOL WESSEX WATER	DD	370.57		WATER FOR NTB
01/12/2016	BESLEY FRUITS	SO	65.00		CANOPY STORAGE
05/12/2016	BELL COMMUNICATIONS	DD	135.05		NTB PHONES
05/12/2016	BANES	BP332	3,549.94		STAFF PENSION CONTRIBUTIONS
05/12/2016	HMRC	BP333	2,491.18		NTC STAFF TAX AND NI
05/12/2016	AMAZON	VISA	5.99		CABLE FOR PROJECTOR
05/12/2016	BEAVER CLEANING SERVICES	BP334	379.06		NTB CLEANING OCTOBER
05/12/2016	FOREAL YOUTH WORK PROVIDE	BP335	874.00		YOUTH WORK SESSIONS DECEMBER
06/12/2016	GB SPORT & LEISURE UK LTD	BP336	76.80		WEEKLY HM PARK INSPECTIONS
06/12/2016	ARCHANT	BP337	120.00		FARMERS MARKET ADVERT
06/12/2016	WEST COUNTRY GROUND CARE	BP338	435.00		WORK AT HM PARK 3 OF 4
06/12/2016	BIN-IT DOG WASTE SOLUTIONS	BP339	620.86		EMPTYING OF DOG BINS NOVEMBER
06/12/2016	H CHU	BP340	180.00		STAFF LEAVING EVENT
06/12/2016	VERTICAL TECHNOLOGY LTD	BP341	840.00		ANNUAL TESTING OF LIFELINES
06/12/2016	AVRIL BAKER CONSULTANCY	BP342	11,799.58		WORK ON NTC CONSULTATION
07/12/2016	NUTRIFIT TRAINING	BP343	51.00		REFUND OF HIRE FEE
07/12/2016	FAIRFIELD SCHOOL P.A.	BP344	212.50		REFUND OF HIRE FEE 3/12
07/12/2016	LAND REGISTRY	VISA	6.00		REGISTER AND TITLE PLAN VIEW
07/12/2016	LAND REGISTRY	VISA	6.00		REGISTER AND TITLE PLAN VIEW
12/12/2016	FOREST OF AVON TRUST	SO	10.00		MONTHLY SUBSCRIPTION
13/12/2016	TAILOR MADE OFFICE SUPPLIES	BP345	34.18		BLUE ROLL WIPES
13/12/2016	D A C PACKHAM	BP346	22.75		MILEAGE
13/12/2016	NORTH SOMERSET COUNCIL	BP347	95.00		H BAR AT TITHE BARN
14/12/2016	PENNEE PAIGE	BP348	91.05		STAMPS
14/12/2016	TAILOR MADE OFFICE SUPPLIES	BP349	61.98		ASSORTED STATIONERY
14/12/2016	AMAZON	VISA	26.00		SALT FOR DISHWASHER
16/12/2016	GB SPORT & LEISURE UK LTD	BP350	210.00		HM PARK - REPLACEMENT PARTS
16/12/2016	PENNEE PAIGE	BP351	21.70		EXPENSES
20/12/2016	BEAVER CLEANING SERVICES	BP352	379.06		CLEANING OF NTB
21/12/2016	HSBC	DR	32.24		BANK CHARGES NOVEMBER
21/12/2016	RIDGE	BP353	768.00		ENGINE LANE UTILITY ADVICE
21/12/2016	RIDGE	BP354	960.00		ENGINE LANE UTILITY ADVICE
21/12/2016	BRISTOL CITY COUNCIL	BP355	1,443.24		SPRING BEDDING PLANTS
21/12/2016	SOUTHERN ELECTRIC	BP356	3.93		LIGHTING FOR NOTICE BOARD
21/12/2016	PROMOTIONAL PEAKS	BP357	56.37		JACKET/GILET FOR T/O
21/12/2016	TAILOR MADE OFFICE SUPPLIES	BP358	115.51		BLUE ROLL/JUMBO ROLLS
21/12/2016	NATHANIEL LICHFIELD & PART	BP359	624.00		ENGINE LANE CONSULTATION
21/12/2016	GRAHAM COOK	BP360	4,560.00		DRAINAGE WORK AT THE GROVE
22/12/2016	NTC STAFF	BP361	7,846.71		STAFF SALARIES - DECEMBER
23/12/2016	SOUTHERN ELECTRIC	243.52	243.52		ELECTRICITY FOR NTB

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23/12/2016	SSE CONTRACTING	BP362	43.27		LIGHTING MAINTENANCE 3/4
23/12/2016	LANDSCAPE SERVICES	BP363	166.40		GROUNDS MAINTENANCE
23/12/2016	NAILSEA COMMUNITY	BP364	100.00		RIDE/SWIM NOVEMBER
23/12/2016	NAILSEA COMMUNITY	BP365	75.00		RIDE SWIM DECEMBER
30/12/2016	VIRIDOR WASTE MANAGEMENT	DD	33.00		EMPTYING EUROBIN NTB
Total Payments			97,676.75		

NAILSEA TOWN COUNCIL
11 January 2017

CLERK'S REPORT
Agenda Item



6. Financial/Legal/Staffing Matters

d) To note advice received from the Council's solicitor regarding the publication of the financial terms for the sale of land at Engine Lane to Barratt Homes

On 23 December 2016 the Clerk requested the following advice from the Council's solicitor.

"The issue of when the financial terms of the deal go in the public domain needs to be addressed. I can understand Barratt's reluctance, but as a public body we are in an unusual position. From my position, the easy approach is for the contract documents to be in the public domain for the TC meeting. If they are not in the public domain I need to have a defensible position to justify why."

The response was as follows:

"Ian,

I do not think it is necessary to disclose the price to the public at this stage.

I think you can reasonably say that this is a matter which is confidential due to the requirements of the other landowners and the developer.

If it is disclosed it can have an adverse consequence for negotiations over section 106 matters because members of the public may try to use their knowledge about the sale price to try to persuade the planning authority to increase planning gain.

Members of the public are, in my view, unlikely to understand the context of the information as the price is a result of various factors as you know.

The comments made by some participants at the public meeting about the developer making profit at the expense of the Council were founded on a serious misunderstanding of the valuation process and the costs and risk which the developer bears. I think such comments are likely to be fuelled by disclosure of the price at this stage as there tend to be various "headline" prices which are talked about for values of development land which ignore abnormal cost and these may be used to suggest, without knowledge of the true position, that this is a sale at less than market value.

The most important reason however is that the price may change as the planning process progresses. In my view the price remains a commercially sensitive matter for NTC right up to the point where the final price is agreed and completion actually takes place. Shortly thereafter it will become a matter of public record on the Land Register in any event. We have particularly to think of the adverse consequences to a future sale if the conditions are not discharged and negotiations have to take place on a different scheme or with a different developer.

I hope this helps but if there are pressing reasons why a disclosure should be made which I have not taken into account please do give me a call to discuss.

Regards,

Tim Walker
Partner & Chairman
Clarke Willmott LLP"

e) **Consideration of a proposed controlled crossing on Queen's Road**

On 30 November a site meeting took place with two Highways Officers from North Somerset Council. In attendance were Cllrs Barber, Hunt, Packham and J.Tonkin, John Fox, John Hunter and Ray Stevens. Martin Fackrell was also invited but was unable to attend.

The purpose of the meeting was to assess a proposal from North Somerset Council for a controlled crossing on Queen's Road, following a number of years of discussions. Councillors will recall that the most recent survey of usage of the road highlighted that whilst the total number of pedestrians traversing the road would justify a controlled crossing, the number of people was spread across various locations rather than one crossing point.

The details of the proposed crossing were considered and generally agreed.

The officers explained the criteria used for assessing priorities for crossings, given that demand across the district far exceeds the available budget. The estimated cost for the proposed crossing is £90,000 and a commitment of 50% would probably be enough to get it on a priority list for 2017-18.

7. **Report of District Councillors**

Cllr Jan Barber, 11th December 2016

"Most of the discussions at North Somerset focus on the shortfall in the Budget for the current year and the projected figures for next year. There are continuing pressures with Adult Care and also Children's Services. In Children's Services these are due to Home to School Transport, Agency Staff to plug the shortage of Social Workers, higher numbers of Looked After Children and additional help for Children with Learning Difficulties. It is proving very difficult to economise in any of these areas as it is most important that we protect the most vulnerable.

Where possible, we are combining Children's Centres with Libraries to ensure continuity of the services and the first tranche of the Community Access Review details the various changes we are making in other areas of the district. The consultation on the future of these services in Nailsea starts in January.

As you should receive this report before the deadline for ordering a Green Bin (18th December for £20 per registration), please remember to do this to ensure delivery before the 1st March when the new contract begins."

Ian Morrell, Town Clerk
4 January 2017